Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**HINDU COLLEGE**
Name of the head of the Institution	**Dr P K Sharma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**911832547147**
Mobile no.	**8427102033**
Registered Email	**principalhca@gmail.com**
Alternate Email	**hca.gurpartap@gmail.com**
Address	**Dhab Khatikan**
City/Town	**Amritsar**
State/UT	**Punjab**
Pincode	**143001**
2. Institutional Status	

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR P K Sharma**
Phone no/Alternate Phone no.	**01832547147**
Mobile no.	**9464438515**
Registered Email	**principalhca@gmail.com**
Alternate Email	**pk_sharma7@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://hinducollegeamritsar.com/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://hinducollegeamritsar.com/wp-content/uploads/2022/06/Academic-Calendar-2017-18.jpeg

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.82**	**2009**	**08-Mar-2009**	**07-Mar-2014**
2	**A**	**3.10**	**2017**	**29-Sep-2017**	**28-Sep-2022**

6. Date of Establishment of IQAC	**10-Jul-2011**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Industrial Training	**28-Aug-2017** **1**	**42**

Seminar on Career Guidance	11-Sep-2017 1	145
Seminar on Hindi Diwas	14-Sep-2017 1	90
Workshop on Smart Boards usage	19-Sep-2017 1	75
ICPR Sponsored Lecture	03-Mar-2018 1	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of philosophy	Periodic Lecture Scheme	ICPR	2018 1	10000
[View Uploaded File]				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

. The Teej Festival was celebrated in which the DC, Kamaldeep Singh Sangha, distributed free books to deserving students on the 12th of August 2017. . The NCC students were sent to participate in the Independence Day parade in which they won the 1st prize. 7 students were selected to participate in the Youth Welfare Training Camp organized by the GNDU in Dalhousie on the 22nd of August 2017 42 students for the computer department were selected to visit the Coca Cola Company as part of their industrial training on the 28th of August 2017.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Annual Prize Distribution Function	The Annual Prize Distribution Function was organised and studengs were awarded prizes in various fields for their excellence
Annual Convocation	The Annual Convocation was organised. Dr Manmohan Singh was the Chief Guest at the Convocation
Academic Calendar	The Academic Calendar was prepared and presented to the IQAC
Teej Festival	Teej Festival was organised in the college. Lecture on women empowerment, gender sensitization were organised

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Hindu College Governing Council	24-Jul-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	26-Sep-2017

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Feb-2018

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	A transparent and efficient information system is in place in the college. All the administrative processes, , students' data, events in the college are all duly recorded and the soft copy

of the same is maintained using various apps and portals available. All interactions between the students and teachers and the management of the college are also recorded and kept for use through different portals. The management is kept apprised of all the events in the college through emails, messages etc. The decisions of the management are also conveyed to students via messages and whatsapp/Facebook groups. The Electures are also available for students for use whenever they so require. Data pertaining to the teachers for e.g. Leave record, papers presented and published, seminars organized and attended etc is also recorded and available in the college. All the latest information as received from the GNDU regarding examinations, change in rules, Holidays etc are also made available online for the convenience of the students. The same is also shared the students' groups so that no one misses out on any information. All the information pertaining to the students is also shared on the college's social media handles. All this endures that the information flows smoothly and efficiently through all the proper channels and reaches the concerned stakeholders in a timely and effective manner.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic semester, the Head of each department holds a meeting with the respective teachers of the department. The aim of these meetings is to chalk out the syllabus to be covered and delivered during the academic session. Plans for the effective delivery of the same are also worked out after receiving suggestions from the staff members. The syllabus is divided for the class tests, house tests and the same is shared with the students so that there is no confusion at any level regarding how much syllabus is to be covered and in what time. Discussions are also held about how to make the delivery and completion of the syllabus more effective and measures are taken to ensure that the students' experience in the classroom is satisfactory. Detailed notes of the meetings and the actual outcome are also maintained for use in future reference. The heads of different departments also visit the classes of their department teachers and interact directly with the students and receive feedback from them about the overall learning experience in the classroom. The feedback received from students regarding syllabus and its

division and delivery in the classroom is also duly noted and acted upon. If students feel that the syllabus is being rushed due to unrealistic division meetings are held periodically to discuss this problem and to ensure that realistic division of the syllabus and its effective delivery is carried out in the classrooms. Practical delivery of the syllabus, even in languages, is also desirable and the staff members are dedicated to this cause. students are taken to watch plays in their syllabus in theatres and movies and short films based on their syllabus are also shown in the college for a comprehensive understanding of the syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIl	NIl	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
An excellent feedback system is in place in the college. It includes feedback from all the stakeholders in the college namely staff, students, parents and alumni. Feedback forms are shared with the students at regular intervals and information thus received is duly noted and suggestions are invited for the resolution of problems if any. Students are asked to share their overall experience in the college, both inside and outside the classroom. suggestions, complaints, if any, are brought to the notice of the concerned stakeholder and action to be taken on these is also worked out in detail after careful and detailed deliberation. Feedback from the teachers is also taken at regular intervals regarding the delivery of syllabus and their experience in the classroom with different wards in the classroom. Feedback from parents is also a vital part of the feedback system. Parent-teacher meetings are held periodically. At these meetings, parents are made aware of their wards progress in the college pertaining to attendance in the class, overall conduct in the college and their participation in different activities carried out in the college. due notice is taken of their wards feedback about the functioning of the college and the infrastructure and other amenities available in the college. This feedback is taken note of and shared with the teachers, principal and members of the management. Regular feedback is also invited from the alumni at the alumni meetings held in the college from time to time. Suggestions for improvement of the teaching-learning process and infrastructure are invited from them, noted and acted upon for the enhancement of the overall experience in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	999	400	366
BSc	BSC	240	200	166
BCom	Regular+Honors	600	380	355
BSc	IT	60	36	36
BCA	BCA	180	159	159
BBA	BBA	90	55	49
BDes	BDM	40	33	33
MA	Economics	30	18	12
MCom	regular	60	80	69
MSc	Maths	60	56	56
[View Uploaded File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2017	1172	178	52	0	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
80	25	6	1	1	8
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are an integral part of any educational institute and as such their holistic development through all means is the prime concern and responsibility of all the concerned stakeholders. even before the academic session starts in the college, the teachers and members of different committees are prepared to mentor the currently enrolled students and also those who come to the college seeking counselling or admission. The Career Counselling Committee meets and interacts with such students in detail, understands their doubts and concerns, identifies their areas of interests and their talents and academic inclinations and advise the best possible course/subject for them. Once the students have taken admission in the college, the teachers are readily available to further guide and advise them regarding their subject or course. If even after taking admission a student professes to facing difficulties in understanding any particular subject, teachers conduct special classes for them. in case a student decides to change his/her subject/course, the teachers interact with them again and once again recommend another suitable subject/course to them. The Placement Cell regularly invites companies to engage with the students and to hire them for different posts. Before the visit of the company, the eligible students are identified and mock interviews comprising questions and answers, communication skills, body language and gestures and personality development are conducted and areas for improvement are identified. Students are then directed to teachers who can assist them in overcoming these shortcomings. Industrial visits, educational tours are also organised from time to time for the professional and social development of the students. The NSS, NCC wing of the college organise social activities in the college periodically and students are encouraged to volunteer and participate in these activities and camps. lectures and seminars and workshops are also organised by different department throughout the academic session which are aimed to bring awareness in the students about the real world. Students are also taken to watch plays related to their syllabus being performed in the city. Short films and movie shows are also organised in the college to ensure better and more comprehensive understanding of their syllabus and how it is adapted to the screen. ICT tools and audio visual aids are made extensive use of in imparting education to the students so that the lectures become both informative, interactive and interesting. Students are also exhorted to participate actively in sports and co-and-extra-curricular activities like debates, declamations, poetry recitations, mehndi competitions etc to improve their personality, skills, outlook and confidence. The aim of all these is to ensure the holistic development of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1350	74	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

45	34	11	0	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	state level	Assistant Professor	young geographer award by Association of Punjab Geographers
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	NIL	III	30/04/2018	02/07/2018
BSc	IT	III	30/04/2018	02/07/2018
BCA	NIL	III	30/04/2018	02/07/2018
BCom	Regular	III	30/04/2018	03/07/2018
		View Uploaded File		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college keeps a strict vigil on all the systems in place in the college for the smooth conduct of everyday matters. All processes are evaluated from time to time and measures are initiated and put into action for improvement in any shortcomings found therein. Members of the feedback committee regularly interact with both staff and students and members of the management to apprise themselves of the response of the stakeholders regarding all systems running in the college. The IQAC remains in constant touch with all Heads of the departments and the student representatives and record their response for future use and enhancement of the functioning system. The IQAC prepares academic calendar at the beginning of each year wherein all the important dates and events and detailed schedule of exams and holidays and events are listed in detail. This calendar is approved by the principal and management of the college. subsequently it is shared with the staff and students so that everyone knows the tentative schedule of exams etc. The examination committee keeps everyone informed of the dates of class tests and house tests and also keep tab on the preparation of result, its distribution etc. It is ensured that tests and conducted smoothly and the results are declared on time. The administrative process is also the purview of the CIE and it is ensured that paperless transactions are carried out in all official correspondence. Students groups are formed at the beginning of each academic session and all information is shared with them regularly. The IQAC remains in constant touch with the Feedback committee throughout the session and responses received from parents and teachers and alumni and management are duly noted and recorded. The members of the IQAC then hold meetings at regular intervals and review all the suggestions and complaints received if any. Suggestions for improvement are then invited, discussed and incorporated for the betterment of the system in

the college. This process of evaluation and improvement is carried out throughout the academic session and it is the aim of all concerned members to enhance the system of continuous internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A detailed academic calendar is prepared at the beginning of each academic session by the IQAC which is then presented to both the principal of the college and members of the management for approval. The academic calendar comprises list of holidays and vacation as notified by the Guru Nanak Dev University before the academic session begins. The calendar also comprises the tentative schedule of the House tests to be conducted during the session. Once approved by the stakeholders the calendar is finalised and shared with students to keep them apprised of the schedule of exams so that they can prepare accordingly. It is everyones effort and aim to adhere to the said calendar for a smooth conduct of all processes throughout the year. If however, the calendar cannot be adhered to due to unavoidable and unforeseen events, changes are made therein according to the new changed circumstances after due deliberation with the concerned stakeholders. these changes, once incorporated, are again shared immediately with the students to avoid any confusion.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://hinducollegeamritsar.com/wp-content/uploads/2023/02/2017-18-Merit-Holders.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	BA	67	67	100
NIL	BSc	Medical	9	9	100
NIL	BSc	Non-Medical	6	6	100
NIL	BSc	Computer	11	9	80
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other	1	ICPR	0.1	0.1

(Specify)				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Career Guidance	Placement Cell	11/09/2017
Seminar on Hindi Diwas	Department of Hindi	14/09/2017
Use of Smart Boards in Classrooms	Deapartment of Commerce	19/09/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIl	NIL	Nill	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	00	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of Geography	2	0.6

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Geography	4
Deapartment of Mathematics	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	Na	Nill	0	NA	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day Parade	NCC	0	2

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Independence Day Parade	Ist	NCC	2

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Dhiyan Bachao Dhiyan Padhao	DCO, Amritsar	Teej Celebration	10	100
Youth welfare Training camp	GNDU, Amritsar	Camp	2	7
Swachh Bharat	NCC	Cleanliness Drive	15	55

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Swami Satyanand College of Management and Technology	17/10/2017	Lectures/Workshops	30

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1773514

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

Nill	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38342	11825327	548	166631	38890	11991958
Journals	14	40000	0	0	14	40000
Others(specify)	28	35280	Nill	Nill	28	35280

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	162	9	7	7	7	1	15	200	0
Added	0	0	0	0	0	0	0	0	0
Total	162	9	7	7	7	1	15	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Lectures on Facebook	[https://www.facebook.com/groups/116539585559934/?ref=share&mibextid=KtfwRi](https://www.facebook.com/groups/11653958559934/?ref=share&mibextid=KtfwRi)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
11	166631	2000000	1773514

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

> The college has established systems and procedures for the maintenance of physical academic and support facilities. • To ensure proper maintenance of Infrastructure, various committees of the Library, Sports, Purchase, Stock right off, News update, E-library and Student Feedback have been set up at the beginning of the academic session. • Regarding the maintenance and utilisation of infrastructure facilities, proper plans and policies have been framed by the principal along with the IQAC team. • A suitable budget is allocated for Infrastructure augmentation and Utilisation. • UGC grants and management funds are used for Infrastructure augmentation and Maintenance of classrooms, sports complexes, and library etc. • Specific duties have been assigned to ensure the maintenance of the campus. Moreover, for this purpose various committees meet regularly to monitor the optimum use of resources. • The Examination and Timetable committee is responsible for finalising the timetable in consultation with the principal for optimal use of classrooms as well as the laboratories. • The central Library remains open from 9 AM to 4 PM. Well stacked library has e-journals in addition to regular books, journals, magazines, newspapers etc. Maintenance and utilisation of these library sources are done in accordance to the library rules. • Two central facility Seminar halls are available for the conduct of conferences, seminar, extension lectures and workshops. The seminar halls are also properly maintained from time to time. • Departmental labs exists in all the departments for immediate usage by staff and students. • Adequate grade IV staff is employed to maintain hygiene, cleanliness of the infrastructure. • The campus is monitored through surveillance cameras. • Maintenance of playgrounds is done by employing full-time gardeners. • Request for the use of College Infrastructure by outside agencies is dealt directly by the principal. • The Institution allows its infrastructure for university evaluation and marking of papers as well.

http://www.hinducollegeamritsar.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fees Concession	250	2000000
Financial Support from Other Sources			
a) National	National Scholarship	305	6508332
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development Programme	17/04/2017	45	College Staff
Basic classes for Mathematics	17/04/2017	20	College staff

Basic Classes for Accounts	17/04/2017	25	College staff
Mentoring and Counselling	10/04/2017	800	College Staff

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Mentoring and Counselling	250	550	0	38

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Concentrix Daksh, Jaro Edu, AON HEWITT	54	20	4	22	6

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	113	HINDU COLLGE	COMPUTER, ECO, MATH, COMMERCE	hindu college	Msc(Math), MA(Eco), MCOM, Msc(Computer), PGDCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton Competition	College Level	35
Chess	College Level	8
Table tennis	College Level	8
Teej Festival	College Level	45
Independence Day Celebration	College Level	67
Teachers Day Celebration	College Level	56
Hindi Diwas Celebration	College Level	76
Diwali Celebration	College Level	89
Matrabhasha Diwas	College Level	45
Science Day Celebration	College Level	56

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The establishment of student council plays an integral and important role in the student community. Student council provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and the wider community. We believe that all students have a voice and a contribution to make to their college. We strongly believe that they should be given the opportunity to express their views on issues of concern to the college. It is important that they are listened to and encouraged to take an active part in promoting the aims and objectives of the college. The duties of student council:- The duties and responsibility of the student council starts at the beginning of the session. The college conducts a meeting with students at the beginning of the session and select class representatives of different courses. The meetings comprise Academic staff and student representatives who meet every month. The student council meet the CR's on regular intervals to discuss and allot different tasks to the members. The council assists the Academic Council, Discipline, NSS, Cultural and Sports committee. The student council listens to students' views and concerns and solves various personal, social and health issues. It is also responsible to encourage students for participation in different religious, cultural and sports activities and helps in organizing Youth Festival, Talent Hunt, Farewell, etc. The council supervises and manages various seminars held in the

college and checks that proper decorum is maintained by the students during the academic year. The student council is responsible for organizing and arranging events and festivals such as Teacher's Day, Sawan celebration, Diwali, Lohri, Basant, Holi etc. The student council ensures that proper discipline is maintained in college premises by practising the following measures:- Ensuring that no student is missing classes making sure that no mobile phones are used during lectures making sure that proper and clean environment is maintained in college. The main idea behind development of student council is to give an opportunity to come forward and to foster skills like leadership, communication, teamwork, organization and public speaking in them. Not only does it help in providing conducive environment for the college but also provides them holistic development ensures all round development of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

16

5.4.3 – Alumni contribution during the year (in Rupees) :

71000

5.4.4 – Meetings/activities organized by Alumni Association :

One Alumni meeting is organized every year after taking due consent of availability from the enrolled alumni. At the meeting, the Principal and the staff secretary welcome the alumni and apprise them of all the developments carried out during the year and all the functions organized. Suggestions for improvement are invited from them and they are requested to contribute towards the college and the students scholarships.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Although the plans and policies to be implemented in the college in each academic session are the purview of the management the college follows an effective and efficient process of decentralization wherein departmental heads are given full authority and autonomy to organize academic matters within the departments. The heads have full authority to design the division of the syllabus for the classes of their teachers. The schedule of class tests and practicals is also the particular authority of each department. Apart from this the college has constituted many committees to attend to various processes in place in the college and each committee is given full authority to ensure that the college runs smoothly throughout the academic session. The IQAC, the Feedback Committee, The Discipline Committee, The Library Committee and others are given free rein and hand to proceed in matters that are their own internal concern. The members of the committee remain in constant touch with other departments and the principal of the college and keep them apprised of the schedule, meetings, tests etc as designed and scheduled by them from time to time. This interaction ensures the smooth functioning of the college where every member contributes to the internal management of the college. The college has also appointed members of the staff to different positions like The

Registrar, the Bursar etc who in their own capacity work towards smooth functioning of the internal mechanism in place in the college. Each member has distinct responsibilities which he/she discharges efficiently and effectively. Complete trust and faith in placed in these members and they too have full authority in their position and capacity to take decisions which they deem suitable for the college and the internal management. Needless to say all these staff members keep in regular touch with principal, management of the staff, students, parents and alumni to not only keep them informed of the decisions taken and implemented in the college but also to invite suggestions from them to ensure further effective decentralization.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the college is affiliated to the Guru Nanak Dev University, the syllabus for each class is designed and forwarded to the institute by the university itself. However, many teachers are members of the Board of studies and make significant contributions at the meetings held by the BoS from time to time and aid in the designing of the syllabus or its revision.
Teaching and Learning	To ensure that the teaching learning process remains interactive, interesting and entertaining, teachers make maximum use of ICT tools available in the college. Students are also shown short films and plays related to their syllabus for a more comprehensive understanding and appreciation of their syllabus.
Examination and Evaluation	The college has an effective examination system in place in the college. Heads of each department have full authority to schedule Class tests in their respective periods so that students keep on preparing their syllabus throughout the year. Security cameras have been installed in the classrooms which ensures that unfair means are curbed during examinations. the footage secured through the cameras is scrutinised regularly and lapses, if any, are dealt with immediately and effectively.
Research and Development	Although the college does not have a Research cell, it is the constant endeavour of all the stakeholders to improve their academic credentials.

	They are conscious of the changes taking place in their respective fields and keep themselves updated by participating in seminars and workshops and also by organizing them in the college and their departments. Teachers are also continuously engaged in writing and publishing their research papers in eminent journals and books.
Library, ICT and Physical Infrastructure / Instrumentation	The infrastructure available in the college for regular use by both staff and students is continuously enhanced and updated by the committees constituted for these specific needs. The feedback committee receives suggestions from different committees and brings them to the notice of the principal and members of the management. Whenever it is deemed suitable that a piece of technology or any other resource needs to be purchased/updated, action is taken accordingly.
Human Resource Management	Human resource in the college is selected after a stringent evaluation and process comprising written tests, oral interviews and mock lectures. It is the aim of all the concerned stakeholders to bring to the college only the best teachers and staff in their respective fields. A thorough examination and evaluation of the academic credentials, experience, industrial exposure etc is conducted before a candidate is selected for a particular post. Once the appointment has been made, teachers are exhorted to enhance their academic qualifications by actively participating in research based activities so that they can bring the latest knowledge to the classrooms.
Industry Interaction / Collaboration	The different departments of the college are in active collaboration and interaction with different industries and organisations related to their particular field of expertise. industrial visits and trainings are organised from time to time to give the students hands on experience to them about the practical side of their subject and education. It is also the endeavour of the staff to sign MoUs with different companies and organisation so that the students are actively engaged in academic activities. The resources thus pooled offer a wider exposure to the students.

Admission of Students	Before the beginning of each academic session, admission committee is constituted in the college. The aim of this committee is to counsel students about the subjects/courses best suited to their needs and interests. In order to increase the number of students in the college members of the teaching staff are nominated to visit schools and exhort students to join the college. Inter school activities are also organized before the beginning of the new academic sessions to apprise the students of the facilities and resources available in the college. Apart from this, free classes for English, Maths, Commerce and Computers are held for the smooth transition of the students in their selected courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	At the beginning of each academic session, students groups are formed for each class. These groups are made for the purpose of sharing all information pertaining to their education including timetable or the changes therein, the division of syllabus, schedule of class and house tests, names of class in charges etc. This information is shared with the students via whatsapp messages, emails etc. All this endeavour is directed to reduce paperwork in the college and to make maximum use of e-facilities available in the college.
Administration	It is the constant effort of the college to reduce paperwork in administrative processes and official correspondences. Staff members are encouraged to submit leave applications online via emails. The groups created for staff and students are made extensive use of in imparting important information related to curriculum, holidays, leaves etc. Staff notices are also circulated via emails and messages.
Finance and Accounts	Students are encouraged to deposit their fee online directly into the colleges bank account. They also have the option of paying their charges via online apps like Paytm, Google etc. Salary of the staff is also deposited directly into the accounts of the

	respective staff members. The expenses incurred by the college on various heads is duly entered in e-files (Msword/Excel etc) for ready reference, use
Student Admission and Support	Students who enroll in the college in each academic session are duly registered and saved online. Groups for each class are created and information related to syllabus, timetable, tests etc is shared with in these groups via SMSs and Whatsapp messages. Notices regarding holidays and leaves are also shared via these online apps.
Examination	The schedule of exams and date sheets are informed to the students via e-portals. Teachers who are selected to set papers for House Tests submit the same via emails. The result of the exams are also posted online and shared in the groups created for the students via e-messages.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	MS-OFFICE Fundamental	MS-OFFICE Fundamental	11/07/2017	20/07/2017	40	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Insurance, EPF Scheme	General Insurance, EPF Scheme	SC Scholarship, BC welfare Scheme, Merit Scholarship, National Scholarship, Bhatia Bradri Trust Scholarship, Special Aid to SC Girl Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular Internal and External financial audits are conducted in the college. The administrative staff including the finance clerk, superintendent and the bursar of the college check all financial entries to ensure that all sheets of expenses and income tally down to the last penny. The college also gets external financial audits conducted in the college. towards the end of financial year and also during the year, members of external financial bodies including CAs, clerks etc carry out a thorough scrutiny of the finance statements offered by the college. This system is completely transparent and all information is available to all stakeholders.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Hindu College Governing Council, Individual Scholarships	571000	General, Scholarships
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6.4.3 – Total corpus fund generated

571000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Nanak Dev University	Yes	IQAC, Academic Council
Administrative	Yes	Guru Nanak Dev University	Yes	Hindu College Governing Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At the Parent-teacher meetings organized in the college by different departments from time to time, suggestions for activities and enhancement of support system are invited from them. on the basis of these suggestions received, different activities like Yoga Camps free for all, Blood Donation camps, Cleanliness rallies are organized for the further cleanliness of the surrounding areas. Promotion of environment conscious behaviour is also done by encouraging both parents and students to plant more trees and to save water. The college also invites parents to participate in the inter-school competitions and other fairs organized in the college from time to time.

6.5.3 – Development programmes for support staff (at least three)

Organization of Research based activities Training on Soft Skills Training on MS Office (MsWord, MS Excel) Training on Soft Skills

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Construction of new class rooms Renovation of Physics Lab Construction of Boys Common room

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Distributuion of Books (free of cost)	15/07/2017	12/08/2017	12/08/2017	65
2017	Participation in Youth Welfare Training Camp	15/07/2017	22/08/2017	29/08/2017	7
2017	Industrial Training	15/07/2017	28/08/2017	28/08/2017	42
2017	Seminar on Career Guidance	15/07/2017	11/09/2017	11/09/2017	145
2018	Annual Convocation	15/07/2017	24/03/2018	24/03/2018	130
2018	Celebration of Science Day	15/07/2017	27/03/2018	27/03/2018	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Selection of students to participate in YWTC	22/08/2017	22/08/2017	0	7
Seminar on Career Guidance	11/09/2017	11/09/2017	65	80
Cleanliness Drive	02/10/2017	02/10/2017	35	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college is aware acutely aware of its social responsibility and organizes many events to promote environment consciousness among the stakeholders. Students are exhorted to plant more trees, save water, save power and start making use of renewable and other sources of energy. In this drive, the college makes use of Vermicompost for use as a fertilizer in gardening. This reduces the use of harmful fertilizer in the gardens. Rain water harvesting is also practiced in the college to reduce the use of fresh water. LED bulbs and tubes have been installed in all the classrooms to contribute to alternate and better sources of power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Provision for lift	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	02/10/2017	1	Cleanliness Drive	Hygiene	69
2017	1	1	06/11/2017	1	Seminar	Bribery	80
2017	1	1	25/09/2017	1	Workshop	Drug Addiction	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For students (prospectus), for aims and objectives, code of conduct, anti-ragging rules	01/06/2017	The college follows the professional code of conduct specified by the UGC, Guru Nanak Dev University Amritsar and the Punjab Government. The code for students is published in college prospectus. Teachers also communicate the code to the students in respective classes. It is also ensured by the faculty that the code is being duly followed by the students.
For teaching and nonteaching staff (UGC Gazette)	14/11/2017	There is a well-defined code of conduct for teaching and non-teaching staff published in latest UGC Gazette, by Government of India. The code of staff is conveyed to them through staff meetings conducted time to time. The principal ensures that the teaching and non-teaching staff follows the code appropriately.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teej Festival	12/08/2017	12/08/2017	100
Cleanliness Drive	02/10/2017	02/10/2017	69
Seminar on Briberry	06/11/2017	06/11/2017	80
Workshop on Drug Addiction	25/09/2017	25/09/2017	100
Matribhasha Diwas Celebration	21/02/2018	21/02/2018	90
Lecture on Issues of Money	08/03/2018	08/03/2018	50
International Womens Day	08/03/2018	08/03/2018	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

All efforts are made by the staff and management of the college to make the college campus green and eco-friendly. In collaboration with the NCC and NSS wings of the college, the stakeholders organise tree planting drive from time to time to increase the green cover of the college. It is the aim of the staff

to reduce paperwork to a minimum and staff is exhorted to make use of e-files for various purposes instead of using paper. Rain water harvesting is done in the college so that rain water can be used for watering plants etc. Vermicompost is used in flower beds instead of fertilizers. Regular traditional bulbs have been replaced by the more friendly and lasting LED bulbs.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Teaching-Learning experience: It is the endeavour of all the stakeholders to adapt to the changing technologies and the times and to introduce the same changes in the classrooms for the benefit of the students. Almost all teachers of the college make good use of ICT tools in and outside of the classrooms to make sure that the process of education and teaching becomes as interactive and interesting as possible. Even the language teachers make good use such tools. Students of different classes are taken to see plays being performed in the city which are based on stories/plays included in their respective syllabus. Students are also taken to the auditorium where shows of films and short films are organised for the students following which an elaborate and comprehensive discussion is held with them to discuss the various changes they observe in the adapted screenplays. Films like Guide based on R K Narayan's famous novel of the same name, and short films on the stories of Munshi Prem Chand have also been arranged and shown to the students in whose syllabus these works are included. The aim of this exercise is to make the syllabus and the stories/plays/novels more accessible and relatable to them. A watching of the audio-visual medium makes for a more comprehensive understanding of the concerned work. The discussion that follows enables the students to understand and appreciate the finer nuances of writing and adapting the work for the screen. They are encouraged to find differences made by the director while adapting the work for the screen and why it was deemed necessary to opt for that change instead of sticking to the written word. This also helps the students to articulate their views and to put them out in front of everyone for a wide range of opinions. Even in the classrooms, students are encouraged to listen to the audio of the poems/lyrics which helps them to correct their pronunciation and to understand and appreciate the rhythm and tone of the poem. This enables them to understand how a poem is meant to be studied and recited and which words/phrases/lines are meant to be highlighted by the writer. Smart boards are made extensive use of for making the syllabus and the teaching-learning process more interesting and entertaining. Lectures and seminars are organised from time to time in order to make the students open and receptive to expert opinions and knowledge available in that particular field. They are also encouraged to participate in various cultural, curricular, co-and-extra-curricular activities organised in the college and by other institutes so that they can tap their talents and potential and make their mark in that particular field. This practice has enabled students choose suitable for their particular talents. We have been successful in identifying the hidden talents of the students which have led them to choose excellent careers for themselves and to excel in the chosen fields. Our students like Kapil Sharma, the world renowned comedian, RCR, the renowned rapper, Parul Mehra, Karm Aneja and many others all owe their recognition to the discerning eye of their teachers who motivated them to pursue their talents. Imparting Values and Ethics for a world view: The college and all the concerned stakeholders take due pride in the fact that while everyone is engaged in introducing the latest ideas and thoughts in the college for the benefit of students we are also conscious of our social responsibility. We understand that imparting good values and ethics to our students is also one of our many duties as an educational institute. Therefore we don't limit ourselves just to teaching syllabus to our students but go a step further by instilling values in them that anyone can be proud of justly.

To achieve this goal we celebrate all important days and occasions in the college so that students remember the important days and people of our country and take pride in our country's rich and varied history and heritage. On all important occasions the college organizes functions to commemorate these important occasions. Days like Women's Day, Teachers' Day, Republic Day, Independence Day are all celebrated with enthusiasm by all concerned. Students are encouraged to participate in these functions and competitions in different areas are also devised which sharpens the students' abilities and thought process. Parades, quizzes, debates, slogan writing, poster making etc are all organized according to the theme and nature of the occasion. Flag hoisting ceremony, parades are organized on National days like Republic day and Independence day and NCC students participate actively in such ceremonies while others watch and appreciate the vigor of the participants and experience the pride associated with such days. Indian festivals like Diwali, holi, etc are also celebrated in the college with the students and they are also taught about the importance of going green on such festivals. On these occasions too, events and competitions like slogan writing and poster making on stopping the use of fire crackers, using organic colors on holi are organized which stress the importance of being environment conscious and friendly and how each one of them can contribute in a small but significant manner to the overall consciousness about mother earth and why it is so important to save our environment. The enhancement of girls and their individual importance in society and the world is also given due importance. Functions to inculcate the feeling of self worth and pride in their gender and being are organized so that all girls learn to take pride in themselves in spite of the narrow outlook of the society. The government's importance to the 'Beti Bachao, Beti Padhao' movement has also given us an impetus to strive fully in this direction. Regional festivals like 'Teej' which are women centric are also celebrated with full enthusiasm by the college wherein the young girls indulge themselves in by participating in mehndi competitions, gidha competitions etc. Women who have made a mark in society and the world are invited to such functions as Chief Guests and it is our endeavour to invite women alumni of our own college so that their example becomes all the more immediate and is duly impressed upon the minds of the young women. These Chief Guests interact with the young students and talk about their journey to success and how they achieved their goals in spite of obstacles and hardships in their way and they came triumphant in the end. Our students participate in events like debates, declamations, poetry recitation, poster making etc which automatically enhance their feeling of pride and worth in them. Other days like Matribhasha Diwas are also celebrated in the college which gives the students the feeling of pride in the beauty of their Mother tongue. On this occasion too Essay writing competitions, slogan writing, Poetry recitations are organized in which students express their pride for their mother tongue and appreciate its beauty and nuances.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://hinducollegeamritsar.com/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has many aims and areas of thrust and priority some of which are to make education holistic and more interactive and interesting so that the teaching-learning process is never boring, to increase the number of students enrolled in different courses in each academic year which of course is a priority for all the stakeholders. To ensure that admission increases each year in all the different courses in the college, the college makes teams of

teachers who then get in touch with the principal and senior staff of the schools which offer tenth, 1 and 2 classes. Teachers then visit these schools after taking due appointments and interact with the students who can be potential enrolments in the college. The teachers who visit these schools interact with all the eligible students and share with them the illustrious history and details of our alumni and also inform them how and why choosing Hindu college for pursuing their higher education will be an informed decision and the best decision for them. The college also organizes fairs and fetes in the college every year where students of the same classes are invited to participate in the events organized in the function. Entertaining activities and games and quizzes and competitions are arranged for them. Inter school matches in Badminton, Table Tennis etc are also organized as a part of these celebrations and the winning teams are duly honored for their success in these matches. They are also imparted information about the highlights and salient features of the college like infrastructure and fee and scholarships which will be available to them once they enroll in the college. They are also informed about the illustrious faculty of the college and their academic qualifications are also impressed upon the students so that they know that they will be in the best hands once they decide to take admission in the college. It is a long and rigourous process which involves the teachers' visiting different schools in the vicinity and also in the satellite areas. But is the direct result of these sustained efforts that the college has been successful in maintaining a good number of students in the college each year.

Provide the weblink of the institution
http://hinducollegeamritsar.com/

8.Future Plans of Actions for Next Academic Year

Teaching-Learning experience: It is the endeavour of all the stakeholders to adapt to the changing technologies and the times and to introduce the same changes in the classrooms for the benefit of the students. Almost all teachers of the college make good use of ICT tools in and outside of the classrooms to make sure that the process of education and teaching becomes as interactive and interesting as possible. Even the language teachers make good use such tools. Students of different classes are taken to see plays being performed in the city which are based on stories/plays included in their respective syllabus. Students are also taken to the auditorium where shows of films and short films are organised for the students following which an elaborate and comprehensive discussion is held with them to discuss the various changes they observe in the adapted screenplays. Films like Guide based on R K Narayan's famous novel of the same name, and short films on the stories of Munshi Prem Chand have also been arranged and shown to the students in whose syllabus these works are included. The aim of this exercise is to make the syllabus and the stories/plays/novels more accessible and relatable to them. A watching of the audio-visual medium makes for a more comprehensive understanding of the concerned work. The discussion that follows enables the students to understand and appreciate the finer nuances of writing and adapting the work for the screen. They are encouraged to find differences made by the director while adapting the work for the screen and why it was deemed necessary to opt for that change instead of sticking to the written word. This also helps the students to articulate their views and to put them out in front of everyone for a wide range of opinions. Even in the classrooms, students are encouraged to listen to the audio of the poems/lyrics which helps them to correct their pronunciation and to understand and appreciate the rhythm and tone of the poem. This enables them to understand how a poem is meant to be studied and recited and which words/phrases/lines are meant to be highlighted by the writer. Smart boards are made extensive use of for making the syllabus and the teaching-learning process more interesting and entertaining. Lectures and seminars are organised from time to time in order to

make the students open and receptive to expert opinions and knowledge available in that particular field. They are also encouraged to participate in various cultural, curricular, co-and-extra-curricular activities organised in the college and by other institutes so that they can tap their talents and potential and make their mark in that particular field. This practice has enabled students choose suitable for their particular talents. We have been successful in identifying the hidden talents of the students which have led them to choose excellent careers for themselves and to excel in the chosen fields. Our students like Kapil Sharma, the world renowned comedian, RCR, the renowned rapper, Parul Mehra, Karm