



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	HINDU COLLEGE
Name of the head of the Institution	Dr P K Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	911832547147
Mobile no.	8427102033
Registered Email	principalhca@gmail.com
Alternate Email	hca.gurpartap@gmail.com
Address	Dhab Khatikan
City/Town	Amritsar
State/UT	Punjab
Pincode	143001
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR P K Sharma
Phone no/Alternate Phone no.	01832547147
Mobile no.	9464438515
Registered Email	principalhca@gmail.com
Alternate Email	pk_sharma7@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://hinducollegeamritsar.com/
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.82	2009	08-Mar-2009	07-Mar-2014
2	A	3.10	2017	29-Sep-2017	28-Sep-2022

6. Date of Establishment of IQAC	10-Jul-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Rally on Cleanliness	22-Jul-2018 1	150
Hiking and Trekking Camp	30-Jul-2018 7	7
Ek Bharat Shreshtha Bharat	01-Aug-2018 12	5

Cancer Awareness	25-Aug-2018 1	45
Techie Fizz	16-Feb-2019 1	80

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- 1) A rally on 'Cleanliness' was organised by the NCC wing of the college on the 22nd of July, 2018. Students were distributed free books by the Commerce and Computer Departments on the 28th of July and the 3rd of August 2018 respectively.
- 2) 7 students of the college were selected to participate in the Hiking and Trekking camp organised by the Director of Youth Services, Punjab in Manali from the 30th of July till the 8th of August, 2018.
- 3) 5 students were selected to participate in the 12 day camp 'Ek Bharat Shreshtha Bharat' in Telangana organised by The Director, NCC, Telangana and Andhra Pradesh from 1st August till the 12th of August, 2018.
- 4) A seminar on 'Cancer Awareness' was organised on the 25th of August, 2018 by the 1st Battalion NCC.
- 5) The Computers department organised 'Techie Fizz' on the 16th of February 2019.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Annual Prize Distribution Function	The Annual Prize Distribution Function was organised and students were awarded prizes in various fields for their excellence
Annual Convocation	The Annual Convocation was organised. Dr Manmohan Singh was the Chief Guest at the Convocation
Academic Calendar	The Academic Calendar was prepared and presented to the IQAC
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Hindu College Governing Council	19-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

14-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

A transparent and efficient information system is in place in the college. All the administrative processes, online classes, students' data, events in the college are all duly recorded and the soft copy of the same is maintained using various apps and portals available. All interactions between the students and teachers and the management of the college are also recorded and kept for use through

different portals. The management is kept apprised of all the events in the college through emails, messages etc. The decisions of the management are also conveyed to students via messages and whatsapp/Facebook groups. The lectures are also available for students for use whenever they so require. Data pertaining to the teachers for e.g. Leave record, papers presented and published, seminars organized and attended etc is also recorded and available online. All the latest information as received from the GNDU regarding examinations, change in rules, Holidays etc are also made available online for the convenience of the students. The same is also shared the students' groups so that no one misses out on any information. All the information pertaining to the students is also shared on the college's social media handles. All this endures that the information flows smoothly and efficiently through all the proper channels and reaches the concerned stakeholders in a timely and effective manner.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic semester, the Head of each department holds a meeting with the respective teachers of the department. The aim of these meetings is to chalk out the syllabus to be covered and delivered during the academic session. Plans for the effective delivery of the same are also worked out after receiving suggestions from the staff members. The syllabus is divided for the class tests, house tests and the same is shared with the students so that there is no confusion at any level regarding how much syllabus is to be covered and in what time. Discussions are also held about how to make the delivery and completion of the syllabus more effective and measures are taken to ensure that the students' experience in the classroom is satisfactory. Detailed notes of the meetings and the actual outcome are also maintained for use in future reference. The heads of different departments also visit the classes of their department teachers and interact directly with the students and receive feedback from them about the overall learning experience in the classroom. The feedback received from students regarding syllabus and its division and delivery in the classroom is also duly noted and acted upon. If students feel that the syllabus is being rushed due to unrealistic division meetings are held periodically to discuss this problem and to ensure that realistic division of the syllabus and its effective delivery is carried out in the classrooms. Practical delivery of the syllabus, even in languages, is also desirable and the staff members are dedicated to this cause. students are taken

to watch plays in their syllabus in theatres and movies and short films based on their syllabus are also shown in the college for a comprehensive understanding of the syllabus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BID	Bachelor of Interior Design	11/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

An excellent feedback system is in place in the college. It includes feedback from all the stakeholders in the college namely staff, students, parents and alumni. Feedback forms are shared with the students at regular intervals and information thus received is duly noted and suggestions are invited for the resolution of problems if any. Students are asked to share their overall experience in the college, both inside and outside the classroom. suggestions, complaints, if any, are brought to the notice of the concerned stakeholder and action to be taken on these is also worked out in detail after careful and detailed deliberation. Feedback from the teachers is also taken at regular intervals regarding the delivery of syllabus and their experience in the classroom with different wards in the classroom. Feedback from parents is also a vital part of the feedback system. Parent-teacher meetings are held periodically. At these meetings, parents are made aware of their wards progress in the college pertaining to attendance in the class, overall conduct in the college and their participation in different activities carried out in the college. due notice is taken of their wards feedback about the functioning of the college and the infrastructure and other amenities available in the college. This feedback is taken note of and shared with the teachers, principal and members of the management. Regular feedback is also invited from the alumni at the alumni meetings held in the college from time to time. Suggestions for improvement of the teaching-learning process and infrastructure are invited from them, noted and acted upon for the enhancement of the overall experience in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	999	400	354
BSc	Med., NM, Eco, Comp.Sc.	120	120	116
BCom	Regular	375	350	329
BCA	computer Applications	180	130	128
BBA	business Administration	60	50	49
MA	Economics	30	20	11
MSc	Computer Science	30	20	16
MSc	Maths	60	35	26
MCom	Commerce	60	50	43
BSc	Information Technology	180	50	37

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2018	1177	113	54	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
75	25	6	1	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are an integral part of any educational institute and as such their holistic development through all means is the prime concern and responsibility of all the concerned stakeholders. even before the academic session starts in the college, the teachers and members of different committees are prepared to mentor the currently enrolled students and also those who come to the college seeking counselling or admission. The Career Counselling Committee meets and interacts with such students in detail, understands their doubts and concerns, identifies their areas of interests and their talents and academic inclinations and advise the best possible course/subject for them. Once the students have taken admission in the college, the teachers are readily available to further guide and advise them regarding their subject or course. If even after taking admission a student professes to facing difficulties in understanding any particular subject, teachers conduct special classes for them. in case a student decides to change his/her subject/course, the teachers interact with them again and once again recommend another suitable subject/course to them. The Placement Cell regularly invites companies to engage with the students and to hire them for different posts. Before the visit of the company, the eligible students are identified and mock interviews comprising questions and answers, communication skills, body language and gestures and personality development are conducted and areas for improvement are identified. Students are then directed to teachers who can assist them in overcoming these shortcomings. Industrial visits, educational tours are also organised from time to time for the professional and social development of the students. The NSS, NCC wing of the college organise social activities in the college periodically and students are encouraged to volunteer and participate in these activities and camps. lectures and seminars and workshops are also organised by different department throughout the academic session which are aimed to bring awareness in the students about the real world. Students are also taken to watch plays related to their syllabus being performed in the city. Short films and movie shows are also organised in the college to ensure better and more comprehensive understanding of their syllabus and how it is adapted to the screen. ICT tools and audio visual aids are made extensive use of in imparting education to the students so that the lectures become both informative, interactive and interesting. Students are also exhorted to participate actively in sports and co-and-extra-curricular activities like debates, declamations, poetry recitations, mehndi competitions etc to improve their personality, skills, outlook and confidence. The aim of all these is to ensure the holistic development of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1177	75	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
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46	38	8	4	24
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	BBA	VI	30/04/2018	27/07/2019
BSc	IT	VI	30/04/2018	27/07/2019
BCom	Regular	VI	30/04/2018	29/06/2019
BCom	Honors	VI	30/04/2018	02/07/2019
BA	Regular	VI	30/04/2018	08/04/2019
BSc	Regular	VI	30/04/2018	08/07/2019
MA	Economics	IV	30/04/2018	26/07/2019
MCom	Reg	IV	30/04/2018	26/07/2019
MSc	CSC	IV	30/04/2018	23/07/2019
MSc	Math	IV	30/04/2018	29/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college keeps a strict vigil on all the systems in place in the college for the smooth conduct of everyday matters. All processes are evaluated from time to time and measures are initiated and put into action for improvement in any shortcomings found therein. Members of the feedback committee regularly interact with both staff and students and members of the management to apprise themselves of the response of the stakeholders regarding all systems running in the college. The IQAC remains in constant touch with all Heads of the departments and the student representatives and record their response for future use and enhancement of the functioning system. The IQAC prepares academic calendar at the beginning of each year wherein all the important dates and events and detailed schedule of exams and holidays and events are listed in detail. This calendar is approved by the principal and management of the college. subsequently it is shared with the staff and students so that everyone knows the tentative schedule of exams etc. The examination committee keeps everyone informed of the dates of class tests and house tests and also keep tab on the preparation of result, its distribution etc. It is ensured that tests and conducted smoothly and the results are declared on time. The administrative process is also the purview of the CIE and it is ensured that paperless transactions are carried out in all official correspondence. Students groups are formed at the beginning of each academic session and all information is

shared with them regularly. The IQAC remains in constant touch with the Feedback committee throughout the session and responses received from parents and teachers and alumni and management are duly noted and recorded. The members of the IQAC then hold meetings at regular intervals and review all the suggestions and complaints received if any. Suggestions for improvement are then invited, discussed and incorporated for the betterment of the system in the college. This process of evaluation and improvement is carried out throughout the academic session and it is the aim of all concerned members to enhance the system of continuous internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

A detailed academic calendar is prepared at the beginning of each academic session by the IQAC which is then presented to both the principal of the college and members of the management for approval. The academic calendar comprises list of holidays and vacation as notified by the Guru Nanak dev University before the academic session begins. The calendar also comprises the tentative schedule of the House tests to be conducted during the session. Once approved by the stakeholders the calendar is finalised and shared with students to keep them apprised of the schedule of exams so that they can prepare accordingly. It is everyones effort and aim to adhere to the said calendar for a smooth conduct of all processes throughout the year. If however, the calendar cannot be adhered to due to unavoidable and unforeseen events, changes are made therein according to the new changed circumstances after due deliberation with the concerned stakeholders. these changes, once incorporated, are again shared immediately with the students to avoid any confusion.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://hinducollegeamritsar.com/placement-cell-hindu-college/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	NIL	66	66	100
BSC	BSc	Medical	6	6	100
BSC	BSc	Non-Medical	1	1	100
BSc	BSc	Computer	11	11	100
BSC	BSc	Economics	16	16	100
BCA	BCA	Computer	27	27	100
Bsc	BSc	IT	13	13	100
BCOM	BCom	Reg	108	108	108
BBA	BBA	BBA	16	16	100
MSC	MSC	Math	14	14	100

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hinducollegeamritsar.com/wp-content/uploads/2023/02/Student-Satisfaction-Survey_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	ICPR	1	40000

[View Uploaded File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	2	Null
National	Economics	2	Null
International	Sports and Physical education	2	Null
International	Geography	2	Null

National	Geography	3	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Rally	NCC	10	45
Trekking Camp	Director of Youth Services	5	7
Camp	Director , NCC (Tilangana Andhra Pradesh)	2	5
Seminar on Cancer Awareness	NCC	3	76
Blood Donation Camp	Youth service Department	4	30
ICPR Lecture	ICPR	5	70

Drug Abuse Awareness Lecture	Buddy Program of Punjab Govt.	20	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
cleanliness drive	NCC	Campaign	8	46
Blood Donation	NSS	Camp	4	30
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	242294

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38890	166631	5	1200	38895	167831
Journals	14	40000	0	0	14	40000
Others(s pecify)	28	35280	0	0	28	35280
Others(s pecify)	19	27600	0	0	19	27600
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	170	10	8	8	8	2	16	200	0

Added	0	0	0	0	0	0	0	0	0
Total	170	10	8	8	8	2	16	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Facebook Content (Lectures)	https://www.facebook.com/groups/116539585559934/?ref=share&mibextid=KtfwRi

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
300000	229894	300000	242294

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has established systems and procedures for the maintenance of physical academic and support facilities. • To ensure proper maintenance of Infrastructure, various committees of the Library, Sports, Purchase, Stock right off, News update, E-library and Student Feedback have been set up at the beginning of the academic session. • Regarding the maintenance and utilisation of infrastructure facilities, proper plans and policies have been framed by the principal along with the IQAC team. • A suitable budget is allocated for Infrastructure augmentation and Utilisation. • UGC grants and management funds are used for Infrastructure augmentation and Maintenance of classrooms, sports complexes, and library etc. • Specific duties have been assigned to ensure the maintenance of the campus. Moreover, for this purpose various committees meet regularly to monitor the optimum use of resources. • The Examination and Timetable committee is responsible for finalising the timetable in consultation with the principal for optimal use of classrooms as well as the laboratories. • The central Library remains open from 9 AM to 4 PM. Well stacked library has e journals in addition to regular books, journals, magazines, newspapers etc. Maintenance and utilisation of these library sources are done in accordance to the library rules. • Two central facility Seminar halls are available for the conduct of conferences, seminar, extension lectures and workshops. The seminar halls are also properly maintained from time to time. • Departmental labs exists in all the departments for immediate usage by staff and students. • Adequate grade IV staff is employed to maintain hygiene, cleanliness of the infrastructure. • The campus is monitored through surveillance cameras. • Maintenance of playgrounds is done by employing full-time gardeners. • Request for the use of College Infrastructure by outside agencies is dealt directly by the principal. • The Institution allows its infrastructure for university evaluation and marking of papers as well.

<http://www.hinducollegeamritsar.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fees Concesssion	248	1800000
Financial Support from Other Sources			
a) National	National Scholarship	216	3756243
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development Programme	17/04/2018	45	College Staff
Basic classes for Mathematics	24/04/2018	20	College staff
Basic Classes for Accounts	17/04/2018	25	College staff
Mentoring and Counselling	17/04/2020	800	College Staff
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Mentoring and counselling	250	550	0	39
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
17	17	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
Concentric Daksh, Paper Mills	45	10	Concentric Daksh, Paper Mills	30	3
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	113	college	computer, economics, math, commerce	HINDU COLLEGE	MSC (COMP), MSC (MATH), MA (ECO), MCOM,
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
BADMINTON	COLLEGE LEVEL	35
Chess	College Level	8
Table tennis	College Level	8
Teej Festival	College Level	45
Independence Day Celebration	College Level	67
Teachers Day Celebration	College Level	56
Hindi Diwas Celebration	College Level	89
MATRABHASHA	College Level	45
Science DAY	College Level	56
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	AIIU/GOLD	National	1	Nil	2017.SG/A788	Vaibhav Saini
2018	AIIU/GOLD	National	1	Nil	2018.H/A98	Akashdeep

						Singh
2018	AIIU/GOLD	National	1	Nil	2016.H/A 181	Akashdeep Singh
2018	AIIU/GOLD	National	1	Nil	2017.K/A 1014	Marshal Bhagat
2018	AIIU/GOLD	National	1	Nil	Nil	Prabhjeet Singh
2018	VIZZY TR OPHY/SILVE R	National	1	Nil	Nil	SATNAM SINGH
2018	VIZZY TROPHY	National	1	Nil	Nil	VAIBHAV SAINI
2018	VIZZY TROPHY	National	1	Nil	Nil	Satnam Singh

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The establishment of student council plays an integral and important role in the student community. Student council provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and the wider community. We believe that all students have a voice and a contribution to make to their college. It feels that they should be given the opportunity to express their views on issues of concern to the college. It is important that they are listened to and encouraged to take an active part in promoting the aims and objectives of the college. The work of student council:- The duties and responsibility of student council starts at the beginning of the session. 1. The college conducts a meeting with students at the beginning of the session and select class representatives of different courses. 2. The meetings comprises of Academic staff and student representatives who meet every month. 3. The student council meet the CR's on regular intervals to discuss and allot different tasks. 4. The council assist the Academic Council, Discipline, Red Ribbon, NSS, Cultural and Sports committee. Drug Abuse, Placement, Student Grievance Cell. 5. The student council listens to students' views and concerns and solve various personal, social and health issues. 6. It is also responsible to encourage students for participation in different religious, cultural and sports activities and helps in organizing Youth Festival, Talent Hunt, Farewell. 7. The student council also conducts assembly on every Monday and checks college uniform of students and conveys important information related to college students. 8. The council supervises and manages various seminars held in college and checks that proper decorum is maintained by the students. 9. The student council is responsible for organizing and arranging events and festivals such as Teacher's Day, Sawan celebration, Diwali, Lohri, Basant, Holi. 10. The student council ensures that proper discipline is maintained in college premises by practising following measures:- i) By checking proper uniform every Monday. ii) Ensuring that no student is missing classes. iv) Makes sure that no mobile phones are used during lectures. v) Makes sure that proper and clean environment is maintained in college. The main idea behind development of student council of is to give an opportunity to come forward and foster skills like leadership, communication, teamwork, organization and public speaking. Not only does it help in providing conducive environment for the college but also provides holistic and all round development of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

17

5.4.3 – Alumni contribution during the year (in Rupees) :

101000

5.4.4 – Meetings/activities organized by Alumni Association :

One Alumni meeting is organized every year after taking due consent of availability from the enrolled alumni. At the meeting, the Principal and the staff secretary welcome the alumni and apprise them of all the developments carried out during the year and all the functions organized. Suggestions for improvement are invited from them and they are requested to contribute towards the college and the students scholarships.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Although the plans and policies to be implemented in the college in each academic session are the purview of the management the college follows an effective and efficient process of decentralization wherein departmental heads are given full authority and autonomy to organize academic matters within the departments. The heads have full authority to design the division of the syllabus for the classes of their teachers. The schedule of class tests and practicals is also the particular authority of each department. Apart from this the college has constituted many committees to attend to various processes in place in the college and each committee is given full authority to ensure that the college runs smoothly throughout the academic session. The IQAC, the Feedback Committee, The Discipline Committee, The Library Committee and others are given free rein and hand to proceed in matters that are their own internal concern. The members of the committee remain in constant touch with other departments and the principal of the college and keep them apprised of the schedule, meetings, tests etc as designed and scheduled by them from time to time. This interaction ensures the smooth functioning of the college where every member contributes to the internal management of the college. The college has also appointed members of the staff to different positions like The Registrar, the Bursar etc who in their own capacity work towards smooth functioning of the internal mechanism in place in the college. Each member has distinct responsibilities which he/she discharges efficiently and effectively. Complete trust and faith in placed in these members and they too have full authority in their position and capacity to take decisions which they deem suitable for the college and the internal management. Needless to say all these staff members keep in regular touch with principal, management of the staff, students, parents and alumni to not only keep them informed of the decisions taken and implemented in the college but also to invite suggestions from them to ensure further effective decentralization.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the college is affiliated to the Guru Nanak Dev University, the syllabus for each class is designed and forwarded to the institute by the university itself. However, many teachers are members of the Board of studies and make significant contributions at the meetings held by the BoS from time to time and aid in the designing of the syllabus or its revision.
Teaching and Learning	To ensure that the teaching learning process remains interactive, interesting and entertaining, teachers make maximum use of ICT tools available in the college. Students are also shown short films and plays related to their syllabus for a more comprehensive understanding and appreciation of their syllabus.
Examination and Evaluation	The college has an effective examination system in place in the college. Heads of each department have full authority to schedule Class tests in their respective periods so that students keep on preparing their syllabus throughout the year. Security cameras have been installed in the classrooms which ensures that unfair means are curbed during examinations. The footage secured through the cameras is scrutinised regularly and lapses, if any, are dealt with immediately and effectively.
Research and Development	Although the college does not have a Research cell, it is the constant endeavour of all the stakeholders to improve their academic credentials. They are conscious of the changes taking place in their respective fields and keep themselves updated by participating in seminars and workshops and also by organising them in the college and their departments. Teachers are also continuously engaged in writing and publishing their research papers in eminent journals and books.
Library, ICT and Physical Infrastructure / Instrumentation	The infrastructure available in the college for regular use by both staff and students is continuously enhanced and updated by the committees constituted for these specific needs.

The feedback committee receives suggestions from different committees and brings them to the notice of the principal and members of the management. Whenever it is deemed suitable that a piece of technology or any other resource needs to be purchased/updated, action is taken accordingly.

Human Resource Management

Human resource in the college is selected after a stringent evaluation and process comprising written tests, oral interviews and mock lectures. It is the aim of all the concerned stakeholders to bring to the college only the best teachers and staff in their respective fields. A thorough examination and evaluation of the academic credentials, experience, industrial exposure etc is conducted before a candidate is selected for a particular post. Once the appointment has been made, teachers are exhorted to enhance their academic qualifications by actively participating in research based activities so that they can bring the latest knowledge to the classrooms.

Industry Interaction / Collaboration

The different departments of the college are in active collaboration and interaction with different industries and organisations related to their particular field of expertise. industrial visits and trainings are organised from time to time to give the students hands on experience to them about the practical side of their subject and education. It is also the endeavour of the staff to sign MoUs with different companies and organisation so that the students are actively engaged in academic activities. The resources thus pooled offer a wider exposure to the students.

Admission of Students

Before the beginning of each academic session, admission committee is constituted in the college. The aim of this committee is to counsel students about the subjects/courses best suited to their needs and interests. In order to increase the number of students in the college members of the teaching staff are nominated to visit schools and exhort students to join the college. Inter school activities are also organized before the beginning of the new academic sessions to apprise the students of the facilities and

resources available in the college. Apart from this, free classes for English, Maths, Commerce and Computers are held for the smooth transition of the students in their selected courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>At the beginning of each academic session, students groups are formed for each class. These groups are made for the purpose of sharing all information pertaining to their education including timetable or the changes therein, the division of syllabus, schedule of class and house tests, names of class in charges etc. This information is shared with the students via whatsapp messages, emails etc. All this endeavour is directed to reduce paperwork in the college and to make maximum use of e-facilities available in the college.</p>
<p>Administration</p>	<p>It is the constant effort of the college to reduce paperwork in administrative processes and official correspondences. Staff members are encouraged to submit leave applications online via emails. The groups created for staff and students are made extensive use of in imparting important information related to curriculum, holidays, leaves etc. Staff notices are also circulated via emails and messages.</p>
<p>Finance and Accounts</p>	<p>Students are encouraged to deposit their fee online directly into the colleges bank account. They also have the option of paying their charges via online apps like Paytm, Google etc. Salary of the staff is also deposited directly into the accounts of the respective staff members. The expenses incurred by the college on various heads is duly entered in e-files (Msword/Excel etc) for ready reference, use</p>
<p>Student Admission and Support</p>	<p>Students who enroll in the college in each academic session are duly registered and saved online. Groups for each class are created and information related to syllabus, timetable, tests etc is shared with in these groups via SMSs and Whatsapp messages. Notices regarding holidays and leaves are also shared via these online apps.</p>

Examination	The schedule of exams and date sheets are informed to the students via e-portals. Teachers who are selected to set papers for House Tests submit the same via emails. The result of the exams are also posted online and shared in the groups created for the students via e-messages.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	MS_OFFICE	MS_OFFICE FUNDAMENTALS	16/07/2018	23/07/2018	40	10
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
General Insurance, EPF Scheme	General Insurance, EPF Scheme	SC Scholarship, BC welfare Scheme, Merit Scholarship, National

Scholarship, Bhatia
Bradri Trust Scholarship,
Special Aid to SC Girl
Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular Internal and External financial audits are conducted in the college. The administrative staff including the finance clerk, superintendent and the bursar of the college check all financial entries to ensure that all sheets of expenses and income tally down to the last penny. The college also gets external financial audits conducted in the college. towards the end of financial year and also during the year, members of external financial bodies including CAs, clerks etc carry out a thorough scrutiny of the finance statements offered by the college. This system is completely transparent and all information is available to all stakeholders.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mehar Mohan Fund, Jaitly Scholarship, Jai Raj , Shree R P Saroj	3201000	Scholarships for Needy Students, Infrastructure Augmentation
View File		

6.4.3 – Total corpus fund generated

3201000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Guru Nanak Dev University	Yes	IQAC, Academic Council
Administrative	Yes	Guru Nanak Dev University	Yes	Hindu College Governing Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At the Parent-teacher meetings organized in the college by different departments from time to time, suggestions for activities and enhancement of support system are invited from them. on the basis of these suggestions received, different activities like Yoga Camps free for all, Blood Donation camps, Cleanliness rallies are organized for the further cleanliness of the surrounding areas. Promotion of environment conscious behaviour is also done by encouraging both parents and students to plant more trees and to save water. The college also invites parents to participate in the inter-school competitions and other fairs organized in the college from time to time.

6.5.3 – Development programmes for support staff (at least three)

Organization of Research based activities Training on Soft Skills Training on

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Construction of new class rooms Renovation of Physics Lab Construction of Boys Common room

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Seminar on Cancer Awareness	25/07/2018	25/08/2018	25/08/2020	78
2018	HINDI DIWAS	11/09/2018	14/09/2018	14/09/2020	56
2018	Campaign on Cleanliness	28/09/2018	02/10/2018	02/10/2018	42
2018	Matri Bhasha Diwas	07/02/2018	21/02/2018	21/02/2018	75
2019	Blood Donation Camp	01/03/2019	08/03/2019	08/03/2019	30

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Teej Festival	12/08/2018	12/08/2018	77	0
Science Day Celebration	27/03/2019	27/03/2019	15	15
Seminar on Career Guidance	23/04/2019	23/04/2019	40	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is acutely aware of its social responsibility and organizes many events to promote environment consciousness among the stakeholders. Students are exhorted to plant more trees, save water, save power and start making use of renewable and other sources of energy. In this drive, the college makes use of Vermicompost for use as a fertilizer in gardening. This reduces

the use of harmful fertilizer in the gardens. Rain water harvesting is also practiced in the college to reduce the use of fresh water. LED bulbs and tubes have been installed in all the classrooms to contribute to alternate and better sources of power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Physical facilities	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	22/07/2020	1	Rally on Cleanliness	Hygiene	150
2018	1	1	25/08/2018	1	Seminar	Cancer Awareness	45
2018	1	1	03/10/2018	1	Campaign	Cleanliness	150
2019	1	1	08/03/2019	1	Camp	Blood Donation	30
2019	1	1	23/03/2019	1	Lecture	Drug Abuse	100
2019	1	1	30/05/2019	1	Lecture /Play	No Tobacco Day	80

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For students (prospectus), for aims and objectives, code of conduct, anti-ragging rules	01/06/2018	The college follows the professional code of conduct specified by the UGC, Guru Nanak Dev University Amritsar and the Punjab Government. The code for students is published in college prospectus. Teachers also communicate the code to the students in respective classes. It is also ensured by the faculty that the code is being duly followed by the students.

For teaching and nonteaching staff (UGC Gazette)	14/11/2018	There is a well-defined code of conduct for teaching and non-teaching staff published in latest UGC Gazette, by Government of India. The code of staff is conveyed to them through staff meetings conducted time to time. The principal ensures that the teaching and non-teaching staff follows the code appropriately.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Educational Trip	02/10/2018	02/10/2018	25
Industrial Visit	13/09/2018	13/09/2018	15
World AIDS Day	01/12/2018	01/12/2018	67
Lecture on Relevance of Yoga Philosophy	16/03/2019	16/03/2019	150
Female Personel Hygiene	29/03/2019	29/03/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environmental Consciousness: i) Gifting plants instead of plastic wrapped bouquets. ii) Celebration of festivals in eco-friendly manner: Green Diwali and organic Holi. It creates awareness in youth for not to creating pollution in the environment. iii) Cleanliness campaign under Swatch Bharat Mission to create awareness for conserving the environment. iv) Earth day celebration on 22 April 2017. v) World Ozone day celebration on 16th September 2017. vi) Celebrate World AIDS day on 1st December 2018.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Environment/Social Consciousness The college is acutely aware of its social responsibilities not only towards its stakeholders but also towards the environment. The college organizes many events and functions and programs to raise the level of awareness of the staff and students. In this direction, many plantation drives have been carried out in the campus to increase the green cover of the college. Students and staff are both involved in this process and they also collaborate with different NGOs in the city to plant more and more plants and trees in the campus. The NCC wing of the college also organizes such events in the college where students are exhorted to be more conscious and responsible towards the environment and how to contribute in every small way to make their lives more eco friendly. They are told about water harvesting and water saving so that they can reduce wastage of water and also to share the same information with their friends and family members and are encouraged to plant more plants in their homes and surrounding areas. The Biology department is actively involved in this process and rain water is harvested in the college and made good use in various daily tasks. Vermi-compost is also generated in

the college and this compost is used in the gardens to increase the fertility of the soil without resorting to the use of harmful fertilizers. Cow dung is also used for this purpose. It is everyone endeavour and aim to reduce the use of electricity in the campus. Students are advised to switch off fans and tubes when they leave the class and are also motivated to follow the same practice at home. The administrative department also makes excellent use of e-technology in dispensing information to the stakeholders. The college makes abundant use of SMS and Whatsapp to share information with the students, this information pertains to sharing examination date sheets and schedules, holidays and leaves of the staff so that they can plan their daily work accordingly. Important information as and when received from the university is also shared with the students via SMS and Whatsapp messages. The aim of this effort is to reduce the use of paper in the daily tasks related to education and this also reduces effectively the wastage of paper which in turn is advantageous for the environment. They are also advised to make presentations on Power-point and other software available to them in which they are also duly trained so that the process of creating such presentations is not only interesting and creative but also makes them more effective users of software and its potential. The NSS and NCC wings of the college are actively engaged in the raising the social and moral obligations and responsibilities of the students. Blood Donation camps are organized regularly in the college and even outsiders - parents and friends of the students included - can benefit from the practice. Teachers also donate blood to inspire the students to follow the same practice. A detailed list of willing and frequent blood donators is also available with the teachers in charge of the NCC and NSS wings which they share with the needy people as and when the need arises. This facility is available not only for the college stakeholders but also to the public at large so that the message of social responsibility is spread far and wide. Lectures and seminars are a regular feature of the college and a great many issues are addressed via these deliberations. Seminars regarding Banking, traffic rules, Women empowerment are a common phenomenon in the college via which important and latest information is shared with the staff and students. Career counseling is also done by both the Placement Cell and outside agencies to make the students aware of all the options available and open for them to make a career in. Students are also encouraged to participate in camps and rallies organized to address important issues in the society. Functions to celebrate events of regional and national and international import are also organized in the college. Festivals like Diwali and Holi make for a good occasion to share information regarding how to celebrate these festivals without harming the environment. Avoiding crackers on Diwali, stopping the use of water and using only organic colors in celebrating Holi are important messages shared with the students to make them responsible and aware citizens of today who are in sync with the needs of the environment. Science Day, Matribhasha Diwas are also celebrated every year in the college to increase the students' appreciation of the contribution of science to everyday life and to increase pride in their own mother tongue. Alumni Meets and Alumni Base and Teachers Contributions: As the college makes progress in tandem with the changing and evolving times, it also remains grounded in welcoming suggestions and advice from its vast alumni base. The teachers and students who are a part of the Alumni committee remain in touch with the alumni of the college. Alumni meets are organized in the college periodically wherein alumni of the college are invited to witness all the changes that have taken place in the campus and in the teaching-learning process since they were on the rolls of the college. They are also brought in contact with the current students and this interaction results in active engagement of the past and the present. The alumni share their own experiences with the students and enquire what suggestions they have to make for the further enhancement of the teaching-learning process. Alumni are also exhorted to make contributions to the campus in any way they can. Over the years they have come forward to donate generously

for the enhancement of campus infrastructure using infrastructure is augmented without any burden on the college. Sh Ram Saroj, a former student of the college and an industrialist now on the international level, donated a generous amount of almost 26 lakhs for the construction of the Open Air auditorium in memory of his late wife. Similarly other alumni have started scholarships in the college to fulfill the financial needs of needy and deserving students. In this aim, the teachers of the college also contribute in their own capacity to the fee of the students from their own pockets. They never hesitate to come forward to the aid of students who are keen to continue their studies but find it difficult to arrange for the fees. This practice ensures that students who are dedicated to pursue education are not deprived of it just because of financial constraints. This also leads to good relationships between faculty and students where they actually learn how teachers make contributions to their studies and lives.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://hinducollegeamritsar.com/events/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the salient features that is directly related to the vision of the college is to provide holistic education to the students by bringing in the latest and best available in the respective fields to the college and into the classrooms. To fulfill this aim the teachers have to remain in constant touch with all that is changing and being adopted in their fields of expertise. In order to bring this into the classrooms for the benefit of the students the teachers have to constantly upgrade and enhance their knowledge base. They are successful in doing this by participating actively in the seminars, conferences and workshops organized by different colleges and universities from time to time. They not only attend these workshops etc but also contribute by presenting papers in them. Thus they not only learn about what is new but also contribute to the new thought that needs to be shared and discussed and brought into academia. When the said teachers return from the conferences they share this information with the students so that they are abreast with the latest technology and information and how it can be used by them to enhance their working skills. Apart from this, ICT tools are made extensive use of by almost all the departments. Projectors and computers and smart boards are used by the faculty to provide an interactive and interesting teaching-learning method to students. They are also encouraged to take part in seminars and lectures organized by the different departments from time to time on issues related to social, moral, cultural and educational concerns. Experts from different fields are invited to the college to interact with the students. To make their learning more holistic, students are also exhorted to take part in rallies and campaigns and educational trips organized by the college. In this series, Rallies on cleanliness, trekking and hiking camps, blood donation camps, Teej festival have been organized in which students participated enthusiastically and learned a lot from these activities. The college also organizes debates, poetry recitation, mehndi, poster making, slogan writing competitions from time to time to commemorate days and events of regional and national and international importance. They also participate actively in Youth Festivals and other competitions which provides them exposure and confidence to perform publicly. All these events and efforts are aimed to make education as holistic and inclusive as possible and the college has been successful in doing so.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

• Introducing of innovative inter- disciplinary courses and applying for same to UGC. Starting of more vocational short certificate/diploma courses (GST) for self employment. • Mobilisation of research funding for Major and Minor research projects through various national and international bodies. • Organisation of various Seminars/Workshops/Faculty development Programmes for the promotion of better tomorrow. Regular training placement will be imparted in the area of communication skill and aptitude to the students to make them employable. • Activity based learning should be implemented. As this new process is connected with activity based learning such as role play, students get more space to interact with teachers and classmates. Further, PPTs, Videos, OHPs and short seminars are being used that results in easy understanding of the concepts by students. • Purchase of new books for enrichment of knowledge of the students. • Students will be exposed to various techniques, methods and technical know - how, via education trips, demonstration training camps. • Regular international/national formal interaction with parents, alumni for better implementation of Academic programme. Parents meet are conducted to take the regular feedback about the progress of their ward and overall development of the college. The college will launch Alumni Portal to connect with the alumni and utilize their services, like Guest Lectures, Internship opportunities, placements, etc. • Construction of Laboratories in college. The construction of laboratory is an important link in the construction of experimental teaching system. It plays an important role in technical guidance and support in scientific and technological innovation activities. It is directly related to the teaching enhancement and further affects the cultivation of talents. • Implement more Tutorials in college curriculum. In tutorial classes, students undertake group discussion, problems faced in lectures room, quiz, class test, work exercise, in supervision of a faculty. These measures improve the knowledge in the subject and appropriate planning of any work for achieving the objective. • Many skills like leadership, critical thinking, listening skills, confidence, capability to co-ordinate, Knowledge potential, Body language, presence of mind, reasoning ability etc are associated with Group Discussion. And this is the reason why Group Discussion is included in recruitment process by many companies. A session on How to do Group discussion will be organized. • • Organise more Placement Training Programme. To make the students job ready, certification programmes are organized by the departments. Students are also provided with aptitude training, Resume writing practice, mock test and mock interviews. The final year students undergo a technical training, conducted by industry personnel. More such programmes will be introduced for the better preparation of students.