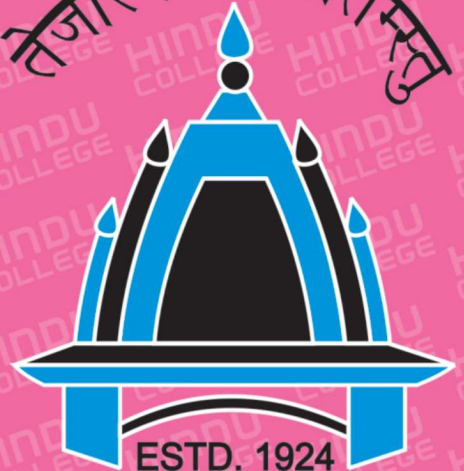


# INFORMATION BROCHURE

2019-20



तेजस्वि नावधीतस्तु



# HINDU COLLEGE AMRITSAR

Affiliated to G.N.D. University • Accredited 'A' Grade by NAAC



# FACULTY OF HINDU COLLEGE



## Message from the Chairman.....

*At Hindu College we have always been committed to imparting holistic education. It is aimed at fulfilling the mission of the college – to give to society citizens who are equipped with the latest in any field. Our students have made themselves and their expertise renowned globally. In the truest sense, our students and alumni are globally competent, and able to face any challenge head on. I laud your choice of joining Hindu College where you will find that all aspects of your personality are groomed, all talents are nourished and all potentials realized. Once you start your education here, you will understand that the tradition of providing the very best to our students is thriving here.*

*Sh. Hem Raj Gupta*



## From the Principal's Desk

*With a rapidly and constantly metamorphosing global scenario at every level of life there is nothing today that is constant. What is new today is already in the danger of becoming redundant tomorrow. Education, also, has evolved beyond imagination. The concept of class-room teaching is being replaced by an excursion into the outside world in many countries; students are taking lessons right from their homes. In such a situation everyone has to be geared up and ever-ready to learn, adapt and implement the latest so that education remains ever holistic. At Hindu College this is a tradition that has never been compromised. That we are about to complete a glorious centenary is a resounding testimony to this fact. Our array of alumni is a further proof of our commitment to excellence. When you join Hindu College you are at once one with all the best that is available. We are devoted at all times to take excellent care of you, nurture your talent, to help you realize your dreams, to raise the bar where your development is concerned. At Hindu College you simply are in the best hands!*

*Dr. P.K. Sharma*

# College Profile

Hindu College, established in 1924, is run by the Hindu Sabha (Regd.) body. At that time, it catered to Intermediate classes. In 1936, eminent leaders like Sir Gopal Das Bhandari and other philanthropists were instrumental in expanding the horizons of the college by starting degree classes. For the last 95 years, the college has remained committed to excellence in education, making it holistic and inclusive. It is a proof of our devotion and sincerity that the college has given to society alumni who have contributed at the international level, putting their college and country on the global map forever. Dr. Manmohan Singh, Hon'ble former Prime Minister of India, Field Marshall S.H.F.J. Manekshaw, Justice H.R. Khanna, former Union Cabinet Minister for Law and Justice, Padam Vibhushan Sh. Maharaj Krishan Rasgotra, former Indian Foreign Secretary, Lt. Gen. (Retd.) B.K.N. Chhibber, Sh. P. Shiv Shankar, Ex-Minister of External Affairs, Law & Petroleum, Sh. R.L. Bhatia, Ex-Governor of Bihar and Kerala, Sh. O.P. Soni, Education and Environment Minister, Punjab, Sh. Brij Bhushan Mehra, Ex-Speaker, Punjab Vidhan Sabha are only a few of our illustrious alumni of whom not only the college but the entire nation is proud. Even in the field of Sports, Hindu College has made its mark on the board of excellence. Bishan Singh Bedi, the Ace Indian Spinner, and Ex-Captain of the Indian Cricket Team, Madan Lal, a great all-rounder, Dinesh Khanna, former Captain of India's Badminton Team, and the only Indian to be Asian Champion, Sh. Davinder Ahuja, Arjuna Awardee are personalities too renowned to require elaborate introduction. Even the comedian Kapil Sharma has been a student of Hindu College. Our staff is attuned to identifying talent and then to nurture and groom it so that all barriers are shattered and all dreams realized.

This legacy of success continued in 2018-19 as our students won awards in academics, sports and co-curricular activities at State, Zonal, National and International meets.



# Our Faculty

## P.G. Department of Computer Science

Mrs. Rama Sharma, *M.I.T., M.Tech., M.A.,  
P.G. Dip. in Quant. Eco. & Comp. Appl.*

Mr. Rajesh Anand, *MCA*

Mr. Sandeep Gupta, *MCA, M.Tech.*

Mr. Anshuman Sharma, *B.Tech., M.Tech.*

Dr. Neha Sethi, *MCA, C.C.N.A., Ph.D.*

Mr. Sunny Sharma (*on Contract Basis*), *MCA, N.E.T., GATE*

Mrs. Manpreet Kaur (*on Contract Basis*), *M.Tech., N.E.T.*

Mr. Krishan Kumar (*on Contract Basis*), *M.Tech., N.E.T.*

## P.G. Department of Commerce and Business Management

Dr. Sanjeev Sharma, *M.Com., M.Phil., Ph.D, FCMA*

Dr. Monika Sharma, *M.B.A., N.E.T., Ph.D.*

Vacant (1)

## P.G. Department of Mathematics

Mr. Sanjay Khanna, *M.Sc. (Gold Medalist), M.Phil.*

Mr. Neeraj Doda, *M.Sc., N.E.T.*

Vacant (1)

## P.G. Department of Economics

Mrs. Anshu Gupta, *M.A., M.Phil.*

Dr. Priyanka Mahajan (*on Contract Basis*), *M.Sc. (Hons.)  
(Gold Medalist) N.E.T., Ph.D.*

Dr. Vani Arora (*on Contract Basis*), *M.Sc. (Hons.) N.E.T., Ph.D.*

Dr. Pardeep Kaur (*on Contract Basis*), *M.A. Eco., N.E.T., J.R.F.,  
Ph.D.*

## Department of English

Mrs. Baljit Kaur, *M.A., M.Phil.*

Mrs. Ritu Jaitly, *M.A., M.Phil.*

Dr. Gurpartap Singh, *M.A., N.E.T., Ph.D.*

Vacant (1)

## Department of Punjabi

Mr. Narinderjit Singh Sandhu, *M.A., M.Phil.*

Mrs. Navdeep Kaur, *M.A., M.Phil., N.E.T.*

Dr. Harinder Kaur Sohal (*on Contract Basis*), *M.A. (Hons.)  
(Gold Medalist), M.A. (Religious Studies, Merit Holder),  
N.E.T., Ph.D.*

## Department of Hindi

Dr. Deepti (*on Contract Basis*), *M.A., B.Ed., N.E.T.,  
Ph.D.*

## Department of Sanskrit

Dr. Vishal Bhardwaj (*on Contract Basis*), *M.A. (Gold  
Medalist), N.E.T., Ph.D.*

## Department of Political Science

Vacant (1)

## Department of History

Dr. Jagdish Pal Singh Dhaliwal, *M.A., N.E.T., LL.B., Ph.D.*

## Department of Geography & Tourism

Dr. Abhishek Aggarwal, *M.Sc. (Gold Medalist),*

*M.Phil., M.T.M., N.E.T, Ph.D.*

Mrs. Sarish Khara (*on Contract Basis*), *M.A. (Gold Medalist),  
N.E.T.*

## Department of Philosophy

Mrs. Anu Kandhari (*on Contract Basis*) *M.A. N.E.T.,*

*M.Phil, M.Ed. (Gold Medalist)*

## Department of Physics & Electronics

Dr. Vijay Kumar, *M.Sc., Ph.D.*

Dr. Vishal Arora (*on Contract Basis*), *M.Sc. (Hons.), Ph.D.*

Dr. Sukhmandan (*on Contract Basis*), *M.Sc. (Hons.), M.Phil.,  
Ph.D.*

Vacant (1)

## Department of Chemistry

Dr. Keshav Chander, *M.Sc. (Hons.), Ph.D.*

Dr. Vishu Mehra (*on Contract Basis*) *M.Sc., Ph.D.*

Dr. Rahul Kumar Mudsainiyan (*on Contract Basis*), *M.Sc.,  
Ph.D.*

## Department of Biology and Environmental Sciences

Dr. Rakesh Joshi, *M.Sc., M.Phil., Ph. D.*

Vacant (2)

## Department of Physical Education

Dr. Ranjit Singh (*on Contract Basis*), *B.P.Ed., M.P. Ed., PGDSC,  
Ph.D.*

## Librarian

Miss Anju Mahajan, *M.A., M.Lib.Sc.*

# Administrative/Non Teaching Staff

Dr. P. K. Sharma	Principal
Mr. Sanjay Khanna	Registrar
Dr. Keshav Chander	Controller of Examination
Dr. Abhishek Aggarwal	Dean, Academic Affairs
Dr. Vijay Kumar	Dean, Alumni
Mrs. Ritu Jaitly	Deputy Registrar, Deputy Dean, Alumni
Dr. Monika Sharma	Deputy Controller of Examination

## Central Office

Vacant	Supdt.
Mr. Vipin Kumar	Senior Clerk
Mr. Davinder Kumar	Clerk
Mr. Joginder Sharma	Clerk
Mr. Abhinav Gupta	(Computer) Clerk
Mr. Sugriva Prasad	
Mr. Rattan Chand	
Mr. Sandeep Mishra	

## Internal Quality Assurance Cell

Dr. P. K. Sharma	Chairman
Mrs. Ritu Jaitly	Co-Ordinator
Dr. Gurpartap Singh	
Mr. Sandeep Gupta	
Mr. Sunny Sharma	
Sh. Ashok Sethi	

## Audit Department

Dr. Sanjeev Sharma	Bursar
Mr. Rajesh Vashist	Internal Auditor

## Department of Physics and Electronics

Mr. Kewal Krishan	J.L.A.
Mr. Sham Lal B.A., M.A.(Eco.), MCA & PGDCA	J.L.A.
Mr. Lalit Kumar	L.A.

## Department of Chemistry

Mr. Pankaj	J.L.A.
Vacant	J.L.A.

## Department of Biology and Environmental Sciences

Mr. Banarsi Dass
Vacant (2)

## Department of Geography and Tourism

Mr. Hans Raj
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## Department of Computer Science

Mr. Neeraj Sethi
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## Girls' Common Room

Mrs. Reeta
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## Sanitation

Vacant (3)
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## Library

Mr. Des Raj
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## C.C.A.

Mrs. Navdeep Kaur
Dr. Deepti
Dr. Harinder Kaur
Dr. Vani Arora
Dr. Rahul Mudsainiyan
Mrs. Anu Kandhari

## Sports

Dr. Jagdish Pal Singh
Dr. Ranjit Singh Sandhu

## NCC

Lt. Sandeep Gupta	Infantry
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## NSS

Mr. Anshuman Sharma	(Boys' Wing)
Dr. Priyanka Mahajan	(Girls' Wing)

## Red Ribbon Club

Mrs. Ritu Jaitly	(Girls' Wing)
Lt. Sandeep Gupta	(Boys' Wing)

## Youth Welfare Club

Mrs. Ritu Jaitly	(Girls' Wing)
Lt. Sandeep Gupta	(Boys' Wing)

# HINDU COLLEGE, AMRITSAR

*This is for the information of the students of the Hindu College Campus that*

## **“RAGGING IN ANY FORM INSIDE OR OUTSIDE THE CAMPUS IS BANNED”**

Vide Hon'ble Supreme Court of India Orders on SLP (Civil) 24295 and 24296 of 2004-University of Kerala v/s Council, Principals of Colleges, Kerala and others, the senior students who are involved in ragging junior students may be given the following punishment :

FORMS OF RAGGING	PUNISHMENTS
1. To address seniors as 'Sir'	Cancellation of admission.
2. To perform mass drills	Suspension from attending classes.
3. To serve various errands	Withholding/withdrawing scholarship/ fellowship and other benefits.
4. To do menial jobs for the seniors	Debarring from appearing in any test/examination or other evaluation process.
5. To ask/answer vulgar questions	Withholding results.
6. To look at pornographic pictures to 'Shock' the freshers out of their innocence	Debarring from representing the institute in any national or international meet, tournament, youth festival etc.
7. To force to drink alcohol, scalding tea etc.	Suspension/expulsion from the hostel
8. To force to do acts with sexual overtones	Rustication from the institution for period varying from 1 to 4 semesters.
9. To force to do acts which can lead to physical injury/ mental torture or death	Expulsion from the institution and debarring from admission to any other institution.
10. To strip, kill etc.	Fine upto ₹ 25,000/-
11. To do other obscenities	Rigorous imprisonment up to three years.

While the first 10 types of punishments can be awarded by the appropriate authority of the institution itself, the last punishment can be awarded only by a court of law.

In case any fresh student becomes a victim of ragging by his/her senior/s, the incident should immediately be brought to the notice of the Head/Principal.

**Information of incident may be reported to the  
Office nos. 0183-2556824, 2547147**

# HINDU COLLEGIATE SENIOR SECONDARY SCHOOL

(In the Premises of Hindu College, Amritsar)

**Streams Offered:**

**Medical/Non-Medical/Commerce/Arts**

- **Compulsory Subjects: English, Punjabi, Computer Science & EVS**

**Elective subjects available in Arts Stream (Students to choose any Three):**

**Group 1: History/Maths**

**Group 2: Economics**

**Group 3: Pol. Science/Philosophy/Geography**

**Group 4: Phy.Edu./Hindi/Sanskrit/Computer Application**

## ***Guidelines:***

- Students who have been placed in the reappear list of PSEB or any other equivalent Board will be given Provisional Admission only.
- Students whose Matric result has been declared late by the Board can take admission in +1 within 15 days of the declaration of the result without any late fee. The attendance of such students shall be counted from the date of admission itself.
- Students who have been placed in the Reappear/Compartment list of the Board are eligible to take admission as a regular student in +1 in any government/affiliated/aided/associated as long as the Board is recognized at par with Punjab School Education Board, and they pass the matriculation exam in the next two attempts.
- The Head of the institute can allow change of subject/faculty within a month from the date of admission to the college.
- Regular students who have failed in +2 twice are eligible to take admission in +2 again as a regular student only.
- Regular students who have been placed in the Compartment/reappear list of the Board in +2 but do not wish to avail the benefit of reappear in the examination are free to take admission again in +2 by depositing an affidavit stating that they have got cancelled their last result from the concerned branch of the Board within 30 days of the declaration of the result.
- Regular students from government/aided/affiliated/associated who have passed their +1 examination within 3 years counted from the current session are eligible to take admission in +2.
- Students after passing +1 examination can change their subject(s) under the same group.
- Students seeking migration are required to submit to the institute where admission is sought a school leaving certificate from the concerned Board and duly signed and attested by a competent authority or the District Education Officer during the academic session or after passing the examination.
- Students whose name appears in the list of candidates on COBSE and MHRD are not required to submit any certificate stating the equivalence of the two concerned Boards. The result of students from Boards other than PSEB will be duly verified by the concerned institute where he/she is seeking admission. Such student(s) will have to submit to the institute relevant documents such as Migration certificate, DMC, Pass certificate and Transfer certificate duly countersigned by the DEO.
- Students who have done their schooling from some other country and now wish to pursue education under the PSEB or wish to take admission in different courses after passing +2 can do so only after they have submitted an equivalent certificate issued by AIU and after the issuance of equivalence certificate by PSEB.
- Students who have completed a 3 year diploma from Punjab State Board of Technical Education and Industrial Training or a 2 years certificate course from SLIET will be treated at par with students who have passed +2 from PSEB.
- Students who wish to take migration during the academic session of either +1 or +2 can get the migration certificate on the recommendation of both heads of the institutes, and is eligible to take admission in any school at the initial stage provided the registration number appears on the School Leaving Certificate and till the scheduled dates of admission.



# General Rules of Admission

Admission to B.A./ B.Sc. (Med. & Non-Med.)/B.Com./B. Com. (Hons)/B. Com. (Financial Services)/BBA/BCA/B.Sc. (IT)/B. Sc. Comp. Sci/B.Sc. (Eco.)/Bachelor of Design (Multimedia, Interior Design)/Post Graduate Diploma in Computer Application (PGDCA), M.A. (Economics), M.Com. (Finance and Accounts), M.Sc. (Maths) and M.Sc. (Computer Science) is going on and will continue as per the schedule given below:

## Academic Calendar

Tentatively to be enforced during the session 2019-20

### Admission Deadlines fixed by GNDU

Normal date of Admission by the College.	up to July 25, 2019
Admission with late fee of Rs. 100 but with the permission of the Principal	July 26, 2019 to Aug. 1, 2019
Admission with late fee of Rs. 200 but with the permission of the Dean	Aug. 2, 2019 to Aug. 13, 2019
Admission with late fee of Rs 1000 but with the permission of Vice Chancellor	Aug. 14, 2019 to Aug. 20, 2019
Admission with late fee of Rs. 5000 but with the permission of syndicate of GNDU	Aug. 21, 2019 to Aug. 30, 2019

## Non-Academic Calendar

Enrolment in NCC and NSS	July 12, 2019 to July 31, 2019
Enrolment of a player in various teams	July 12, 2019 onwards
Prize Distribution Function	Feb./March 2020

**N.B. Admission to all classes is subject to availability of seats.**

- Applicants for admission must be present at the College with the following documents:
  - University/ Board Certificates and of College last attended by the applicant.**
  - Character Certificate from the Head of the School or College last attended by the applicant.**
  - Aadhaar Card**
  - Eligibility Certificate** issued by GNDU to the students who have passed their qualifying examination from another institution except from PSEB, Punjab University, Punjabi University and GNDU. For securing Eligibility Certificate, a candidate must apply on a prescribed form with a fee of Rs. 350/- along with the following documents :
    - Original Certificate and DMC of lower class passed.
    - Original Migration Certificate of the Board/University from where the candidate has passed his/her lower examination.
    - The last date for obtaining the Eligibility Certificate is as per GNDU guidelines.
  - SC/ST candidates are to submit certificate from competent authority.
  - For proficiency in sports/extra-curricular activities, relevant certificates must be submitted.
- Candidates, whose applications for admission are accepted provisionally, shall be considered only when they have paid their dues and have made available to the College office the information that is lacking, and fulfilled the conditions stipulated for regular admission.

**While seeking admission, a student must submit four latest passport size photos along with the admission form, failing which his/her admission would be considered invalid.**
- The admission of a candidate shall be deemed valid only if he/she deposits his/her fees and other dues in the College and obtains the Roll Number Slip immediately after the Principal has put his signature on the admission form granting him/her admission.

4. Students, whose results are declared late by the University/Board, or who seek admission to technical institutions but do not succeed therein, can join the College within ten days of publication of the results, as the case may be, without the payment of late fee fixed by the University/Board as per rules. This, however, is subject to availability of seats in the College.
5. Fees/dues once paid to the College shall not be refunded under any circumstances.
6. The Principal reserves with himself the right to grant or refuse admission to any student without assigning any reason thereto.
7. Regular students of the College are not allowed to appear in the University Examinations as private candidates.
8. Students having passed the lower/qualifying examination through non-formal schemes shall not be allowed to join the next higher class in the College as a regular student.
9. No student shall be admitted to the first semester of any under graduate classes unless he/she has successfully completed 12 years of schooling from Board.
10. Only the following categories of students shall be allowed to take up Basic Punjabi/PHC in lieu of General Punjabi at the graduate level :
  - a) Non-Resident Indians or Foreign Nationals.
  - b) Those who have passed Matric and/or Senior (+2) Examination with Punjab History and Culture in place of General Punjabi.
  - c) Residents of other states of the Union of India whose mother-tongue is not Punjabi and who have not studied Punjabi at any level.
  - d) Those who are not domiciles of the State of Punjab. (Domicile Certificate in such cases is to be submitted to the College office along with application for admission.)

A student from any of the aforesaid categories shall have to furnish to the College an affidavit, duly attested by the local Executive Magistrate, on a stamped paper deposing his/her entitlement to take up Basic Punjabi/PHC in lieu of General Punjabi, at the time of admission.

*Note : The Principal reserves the right to levy a uniform cess for meeting expenditure on unforeseen and emergent development projects of the College.*

## VACATION SCHEDULE

**Summer Break :** June 1, 2019 to July 11, 2019

**Winter Break :** Dec. 24, 2019 to Jan. 10, 2020

**Beginning of Session :** July 12, 2019



# Eligibility Conditions for Under Graduate Classes

**B.A./ B.Sc. (Medical, Non-Medical, Economics, I.T., Computer Science) /  
B.Com. / B.Com. (Hons.) / B.Com. (Financial Services) / BBA**

**Only those students shall be eligible for admission to Semester -I Class who have passed:**

- i) Senior Secondary Certificate Part II Examination of the Punjab School Education Board with minimum of 40% marks except for B.A. OR  
ii) Any other examination recognised as equivalent to the aforesaid examinations of GNDU, if he/she fulfils other conditions such as combination of subjects and/ or minimum percentage of marks required for that examination.

**Notes :**

A candidate for B.A./B.Sc. Sem. I Examination shall not opt for Physics, Chemistry, Maths, Botany, Zoology unless he/she has qualified in the same subject in the qualifying examination. A candidate for B.A./B.Sc. Sem. I Examination offering Maths, Physics, Chemistry, Botany, Zoology without having qualified it at the qualifying examination may be allowed to qualify it in that/those subject (s) of the lower examination at the Supplementary Examination held in Sept. of the year of admission to the class. If he/she fails to qualify in that/those subject (s), his/her admission to B.A./B.Sc. Sem. I class shall stand automatically cancelled and he/she shall have no claim, whatsoever. A candidate shall opt for the same elective subjects in Sem. I to VI of B.A./B.Sc.

The students who pass Senior Secondary Part-II Examination with compartment(s) in a subject(s) will be admitted in the degree classes only after the rules and regulations are laid down by GND University for the current session.

## General Instructions for the courses under Semester System

**I. Courses having Two Semester duration :**

- There shall be no condition for promoting a student from first semester to second semester.
- In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (one year) more to pass.

**II. Courses having Four Semester duration :**

- There shall be no condition for promoting a student from first semester to second semester.
- However, the student shall be promoted to the third semester only if he/she has passed at least 50% course / papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- In case a student fails to pass all the courses/papers within a period of four semesters (Two Years), he/she shall be given four consecutive semesters (Two Years) more to pass.

**III. Courses having Six Semester duration :**

- There shall be no condition for promoting a student from first semester to second semester.
- However, the student shall be promoted to the third semester only if he/she has passed at least 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- However, a student shall be promoted to fifth semester only if he/she has passed at least 50% courses/papers of the first four semesters.
- The student shall be promoted to sixth semester only if he/she has passed all the papers of the first semester. After a period of six semesters, the student shall be given a period of two consecutive years to pass.

**IV. Courses having Eight Semester duration :**

- There shall be no condition for promoting a student from first semester to second semester.
- However, the student shall be promoted to the third semester only if he/she has passed at least 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- However, a student shall be promoted to fifth semester only if he/she has passed at least 50% courses/papers of the first four semesters.
- The student shall be promoted to sixth semester only if he/she has passed all the papers of the first semester.
- The student shall be promoted to seventh semester only if he/she has passed all the papers of first two semesters.
- After a period of eight semesters, the student shall be given a period of two consecutive years to pass.

## Choice of Subjects : Bachelor of Arts (B.A.)

### Combination of Subjects

#### Compulsory Subjects: Two

1. English
2. Punjabi/Basic Punjabi/Punjab History & Culture

#### Elective Subjects : Three

(A candidate shall select three subjects in all, selecting not more than one subject from any of the following sets of combination)

#### Groups

#### Subjects

1. Hindi / Sanskrit/Punjabi Elective
2. Political Science
3. History / Mathematics
4. Computer Science / Computer Application/Physical Education
5. Philosophy / Geography
6. Economics/TTM

#### Vocational Subjects

A candidate can also opt for the vocational subjects of Tourism and Travel Management and Computer Application.

**Department of Geography & Tourism** offers a six semester vocational course in **TTM in TDC (Arts)**

**Scope:** This course enables you to become Tour Manager, Tourism Officer, Event & Conference Manager, Marketing Executives in the Hospitality Industry etc.



## Bachelor of Science (B.Sc.)

### B.Sc. (Economics)

#### Sem - I to VI

- English
- Punjabi/ Basic Punjabi/PHC
- Economics
- Quantitative Techniques / Maths
- Computer Application / Computer Science

### B.Sc. (Medical) Sem - I to VI

- English
- Punjabi/ Basic Punjabi/PHC
- Botany
- Zoology
- Chemistry

### B.Sc. (Computer Science)

#### Sem - I to VI

- English
- Punjabi/ Basic Punjabi/PHC
- Computer Science
- Physics or Chemistry
- Mathematics

### B.Sc. (Non-Medical)

#### Sem - I to VI

- English
- Punjabi/ Basic Punjabi /PHC
- Physics
- Chemistry
- Mathematics

#### Note :

\* Drug Abuse will be a compulsory subject in Sem I and Sem II

\* EVS will be a compulsory subject in 3rd semester

## Bachelor of Commerce (B. Com.)

### Semester I

English  
Punjabi/ Basic Punjabi/PHC  
Financial Accounting  
Business Organization  
Business Communication  
Business Statistics  
Computer Fundamentals  
Drug Abuse : Problem, Management & Prevention

### Semester II

English  
Punjabi/ Basic Punjabi/PHC  
Advanced Financial Accounting  
Commercial Laws  
Business Economics  
Functional Management  
Seminar  
Drug Abuse : Problem, Management & Prevention

### Semester III

English  
Punjabi / Basic Punjabi/PHC  
Corporate Accounting  
Company Law  
Financial Management  
International Business  
Business Environment

### Semester IV

English  
Punjabi/Basic Punjabi/PHC  
Goods & Services Tax  
Industrial Laws  
Principles & Practices of Banking & Insurance  
Cost Accounting  
Environmental Studies  
Seminar

### Semester V

English  
Punjabi / Basic Punjabi/PHC  
Management Accounting  
Direct Tax Laws  
Auditing  
Contemporary Accounting  
Financial Market Operations

### Semester VI

English  
Punjabi / Basic Punjabi /PHC  
Operations Research  
Corporate Governance  
Workshop  
Portfolio Management  
Financial Services

## Bachelor of Commerce (B.Com. - Hons.)

\* **Subjects of Sem I and Sem II are same as B.Com.**

\* **A candidate may be offered B.Com. (Hons.) provided he/she has secured at least 50% marks each in B.Com. Sem. I & II.**

### Semester III

English  
Punjabi / Basic Punjabi/PHC  
Corporate Accounting  
Company Law  
Financial Management  
International Business  
Business Environment  
Banking and Financial System

### Semester IV

English  
Punjabi / Basic Punjabi / PHC  
Goods & Services Tax  
Industrial Laws  
Principles & Practices of Banking & Insurance  
Cost Accounting  
Electronic Banking & Risk Management  
Environmental Studies  
Seminar

### Semester V

English  
Punjabi / Basic Punjabi/PHC  
Management Accounting  
Direct Tax Laws  
Auditing  
Contemporary Accounting  
Financial Market Operations  
Accounting for Bankers

### Semester VI

English  
Punjabi / Basic Punjabi/PHC  
Operations Research  
Corporate Governance  
Workshop  
Portfolio Management  
Financial Services  
Bank Marketing

## B.Com. (Financial Services)

### Semester I

Financial Accounting with Tally  
Communication Skills in English-I  
Quantitative Techniques for Business-I  
Business Organization & Management  
Communication Skills in Punjabi  
Computer Application Fundamentals  
Drug Abuse (Compulsory)

### Semester II

Corporate and Bank Accounting  
Communication Skills in Punjabi  
Quantitative Techniques for Business-II  
Mercantile Law  
Banking Operations & Regulations  
Fundamentals of Human Resource Management  
Indian Financial System

## Bachelor of Business Administration (BBA)

### Semester I

English  
Punjabi/Basic Punjabi/PHC  
Basic Accounting  
Business Organization & Systems  
Managerial Economics-I  
Computer Applications for Business-I  
Business Communication  
Drug Abuse: Problem, Management and Prevention

### Semester II

English  
Punjabi /Basic Punjabi/PHC  
Financial Management  
Production & Operations Management  
Business Environment  
Operations Research  
Fundamentals of Insurance  
Environmental Studies  
Seminar

### Semester III

English  
Punjabi/Basic Punjabi/PHC  
Business Laws  
Principles of Management  
Managerial Economics-II  
Computer Based Accounting System  
Fundamentals of Banking  
Drug Abuse: Problem, Management and Prevention

### Semester IV

English  
Punjabi /Basic Punjabi/PHC  
Company Law  
Entrepreneurship & Small Business  
Cost Accounting  
Management of Banking Operations  
Insurance and Risk Management

### Semester-V

English  
Punjabi /Basic Punjabi/PHC  
Statistics for Business  
Fundamentals of Human Resource Management  
Fundamentals of Marketing Management  
Indian Financial System  
Management Accounting

### Semester VI

English  
Punjabi /Basic Punjabi/PHC  
Income Tax  
Fundamentals of Capital Markets  
Services Marketing  
E-Marketing  
Viva-Voce

## Bachelor of Science in Information Technology (B.Sc.-IT)

### Semester I

Fundamentals of Computers  
Introduction to Programming - C  
Applied & Discrete Mathematics  
Communication Skills in English-I  
Punjabi/Basic Punjabi/PHC  
Practical - PC Computing & C Language I  
Drug Abuse : Problem, Management & Prevention

### Semester II

Database Management System  
Internet Applications  
JAVA and Web Designing  
Environmental Studies  
Web Technologies  
Programming Lab-I (Oracle)  
Programming Lab-II (HTML & JAVA)

### Semester III

Communication Skills in English-II  
Punjabi/Basic Punjabi/PHC  
Principles of Digital Electronics  
Introduction to Programming - C++  
Numerical Methods & Statistical Techniques  
Practical - C++ Language  
Drug Abuse : Problem, Management & Prevention

### Semester -IV

Computer Networks  
Operating System  
E - Business  
Lab - I (Computer Networks)  
Lab - II(Operating System)

### Semester V

Introduction to Python  
Data Structure  
System Analysis and Design  
Programming Lab-I  
(Python, Programming Language)  
Programming Lab -II (Data Structure)

### Semester VI

**Paper-I &II**  
(Will be based on any of the three specialization options)  
**Option-I Computer Graphics**  
Paper - I Computer Graphics  
Paper - II Applications of Computer Graphics in C++/C  
**Option -II Network Management**  
Paper - I Network Operating System/Client Server Application  
Paper -II Practical Lab based on NOS  
**Option -III**  
Paper - I Fundamentals of Cloud Computing  
**Paper - III Project**

## Bachelor of Computer Applications (BCA)

### Semester I

Introduction to Programming C  
Introduction to Computers and Information Technology  
Applied & Discrete Mathematics  
Communication Skills in English - I  
Punjabi/Basic Punjabi/PHC  
Practical - I (MS Office 2010 and Basic C Programming)  
Drug Abuse: Problem, Management and Prevention

### Semester III

Computer Architecture  
Database Management System  
Computational Problem Solving Using Python  
Programming Lab - Python  
Programming Lab - Oracle

### Semester-V

Computer Networks  
Web Technologies  
Operating System  
JAVA Programming Language  
Lab Based on JAVA Programming language  
Lab Based on ASP.NET

### Semester II

Introduction to Programming C ++  
Principles of Digital Electronics  
Numerical Methods & Statistical Techniques  
Communication Skills in English - II  
Punjabi/Basic Punjabi/PHC  
Practical - 1 (Advanced C++ Programming)  
Drug Abuse: Problem, Management and Prevention

### Semester IV

Data Structure and File Processing  
Information Systems  
Internet Applications  
System Software  
Environmental Studies - II  
Lab - Web Designing and Use of Internet  
Lab- Data Structures Implementation using C++

### Semester-VI

Computer Graphics  
Software Engineering  
Lab. Implementation of Applications of Computer  
Graphics in C++/C  
Project

## Bachelor of Design (Interior Design)

Eligibility : 45% Marks in 10+2

### Semester-I

Drawing-I (Practical)  
A. Still Life  
B. Nature Study  
C. Outdoor Sketching  
Colour - I (Practical)  
Basic Design (Practical)  
Workshop-I (Practical)  
History of Art - I (Theory)  
Aesthetics & Art Appreciation  
Communication Skills in English  
Punjabi / Basic Punjab/PHC  
Drug Abuse Problem, Management and Prevention

### Semester-II

Drawing & Illustration (Practical)  
A. Life Study  
B. Illustration  
Colour - II (Practical)  
Basic Design (Practical)  
Workshop-I (Practical)  
History of Art - I (Theory)  
Aesthetics & Art Appreciation  
Communication Skills in English  
Punjabi / Basic Punjab/PHC  
Drug Abuse Problem, Management and Prevention

## Bachelor of Design (Multimedia)

Eligibility : 45% marks in 10+2

### Semester-I

Drawing & Colour-I  
Introduction to 3D-I  
Workshop-I  
Elements of Art and Multimedia  
Communication Skills in English-I  
Punjabi Compulsory/Basic Punjabi/PHC  
Drug Abuse: Problem, Management and Prevention

### Semester-III

Film Appreciation-I  
Animation in 3D  
Adobe Photoshop  
HTML 5  
Corel Draw  
Project-I

### Semester-V

Adobe Premiere Pro  
Adobe After Effects  
Workshop III  
Sound Editing and Recording  
Technical Theory of Media - II (Electronic Media)  
Project-III

### Semester-VII

Maya  
Mudbox  
Project-V

### Semester-II

Drawing & Colour-II  
Introduction to 3D-II  
Theory of Media (Print Media & Scriptwriting)  
Workshop-II (Photography & Adobe Lightroom)  
Adobe Illustrator  
Communication Skills in English-II  
Punjabi Compulsory/Basic Punjabi/PHC  
Drug Abuse: Problem, Management & Prevention

### Semester-IV

Flash  
PHP  
Dream Weaver  
Film Appreciation II  
Project-II  
Environmental Studies

### Semester-VI

3D Studio Max  
Introduction to 3D  
Drawing & Illustration  
Workshop-IV: (Stop Motion)  
Blender  
Project-IV

### Semester-VIII

3D and Animation in Photoshop  
Motion Graphics for Commercials  
3D Human Modelling and Animation  
Industrial Training





## Eligibility Conditions for Post Graduate Classes

### M.Sc. (Comp. Sc.)/M.Sc. (Mathematics)/ M.Com. (Accounting & Finance)/M.A. Economics

The College offers instructions in M. Sc. (Maths), M.Sc. (Comp. Sc.), M.A. (Economics) and M.Com. (Accounting & Finance) courses of Guru Nanak Dev University.

1. Students joining M.Sc. (Computer Science) must be graduates with Computer Science/IT/Computer Applications/ Computer Maintenance as one of the elective subjects with 50% marks in aggregate  
OR  
BCA/B.Sc. (IT) or equivalent thereto with at least 50% marks in aggregate  
OR  
Graduate with Mathematics as an elective subject and Post Graduate Diploma in Computer Applications /PG Diploma in Information Tech./PG Diploma in E-Commerce and Internet Application or equivalent with 50% marks in aggregate.
2. Students joining M.Sc. (Maths) must have obtained 50% marks in aggregate of B.A./B.Sc. or have passed Maths at B.A./B.Sc. level with 45% marks or M.A. in any subject or B.A./B.Sc. with Honours in Maths.
3. Students joining M.A. (Economics) must have obtained 45% marks in Economics at graduation level or must have obtained 50% marks in aggregate at graduation level with Economics as one of the subjects.
4. Those joining M. Com. must have passed B. Com. (R)/B.Com.(Hons.)/BBA/Bachelor of E-Commerce with at least 50% marks.

### M.Sc. (Mathematics)

#### M.Sc. (Mathematics) - Sem I & II

- Real Analysis
- Complex Analysis & Differential Geometry
- Modern Algebra
- Mechanics
- Differential and Integral Equations

#### M.Sc. (Mathematics) - Sem III & IV

- Measure Theory and Functional Analysis
- Topology
- Operation Research
- Mathematical Statistics
- Discrete Mathematics
- Number Theory

Known as the mother of all sciences, Masters in Maths offers a successful career in Banking / Insurance / Research / Teaching / Applied Sciences/ Life Sciences / Defence / Financial and Statistical Services etc.

### M.A. (Economics)

#### Semester-I

Micro Economics-I  
Macro Economics-I  
Quantitative Methods for Economics-I  
Optional Paper  
Optional Paper

#### Semester-II

Micro Economics-II  
Macro Economics-II  
Quantitative Methods-II  
Optional Paper  
Optional Paper

#### Semester -III

Economics of Development  
International Economics-I  
Indian Economy  
Optional Paper  
Optional Paper

#### Semester-IV

Economics of Planning  
International Economics-II  
Punjab Economy  
Optional Paper  
Optional Paper

Masters in Economics offers successful careers in Business / Research/ Teaching/ Banking/ Insurance/Financial and Statistical Services.

## M.Com.

### Semester I

Managerial Economics  
Statistical Analysis for Business  
Management Principles and Organizational Behaviour  
Business Environment  
Management Accounting and Control Systems  
Seminar

### Semester III

Banking & Insurance Services  
Security Analysis & Portfolio Management  
Contemporary Accounting  
Consumer Behaviour  
Retail Management  
Seminar

### Semester II

Corporate Financial Accounting and Auditing  
Financial Management  
Research Methodology  
Marketing Management  
Human Resource Management  
Viva-Voce

### Semester IV

International Accounting  
E-Commerce  
International Financial Management  
Financial Markets & Financial Services  
Corporate Tax Law & Planning  
Viva-Voce

**Masters in Commerce has an immense clientele in Industry/Banking/Insurance/Public and Private sectors. It also offers successful careers in Teaching and Research.**

## M. Sc. (Computer Science)

### Semester-I

Advanced Data Structures  
Advanced Computer Architecture  
Network Design and Performance Analysis  
Discrete Structures  
Soft Computing  
Programming Laboratory - I  
(Based on Advanced Data Structures)

### Semester III

Advanced Software Engineering  
System Software  
Data Mining and Warehousing  
Concept of Core and Advanced Java  
Network Programming  
Programming Laboratory - III  
(Based on Advanced Java and Network Programming)

### Semester-II

Theory of Computation  
Image Processing  
Design & Analysis of Algorithms  
Cloud Computing  
Distributed Database Systems  
Programming Laboratory - II

### Semester IV

Advanced Web Technologies using ASP.NET  
Microprocessor and its Applications  
Object Oriented Modeling, Analysis and Design  
Programming Laboratory IV  
(Based on Advanced Web Technologies using ASP.NET)  
Project Work

**M.Sc. (Comp. Sc.) is one of the most sought after courses as it provides ample opportunities in all job sectors. There is hardly any position where you can work without the knowledge of computers. From government to private offices and multinational companies there are a number of lucrative opportunities.**

## Post Graduate Diploma in Computer Applications (PGDCA)

Students who have passed B.A./B.Sc./B.Com./B.E. Examination or any other equivalent examination of any Statutory University with 45% marks are eligible to join this course. The duration of this course is one year. Compartment candidates are not eligible.

### Semester-I

- PC Computing-I (MS-Office 2003)
- PC Computing-II (Professional DTP)
- Fundamentals of Computer and Operating Systems
- Database Management System through Oracle 10g and System Analysis & Design

### Semester-II

- Network Concepts and Management (Hardware, Software setting in Linux/Unix/NT environment)
- Programming in C
- Intro. to Scripting Languages, Web Designing and Uses of Internet
- Optional Paper : Programming in Visual Basic with Active X

**N.B.: Papers and combinations are subject to the rules and regulations of GNDU, Amritsar.**

**This program develops technical and strategic knowledge of software for different IT solutions. A graduate in this course has great opportunities in the corporate world (public as well as private sector).**

## Eligibility Conditions for University Examinations

The University examination in a particular class shall be open to any student of an affiliated college provided he/she produces the following certificates signed by the Principal of the affiliated college last attended by him/her :

- of having remained on the rolls of an affiliated college for the academic year preceding the examination;
- of having passed, one academic year previously, the lower (qualifying) examination of Guru Nanak Dev University or any other examination recognised by GNDU as equivalent thereto with the requisite percentage of marks and/or combination of subjects required under relevant ordinances.
- of having attended not less than:
  - 75% of the total lectures delivered to his/her class in each of the subjects offered to be counted up to the last day when the classes break up for preparatory holidays.
  - 75% of the periods assigned to practical work in each Science subject. In the case of Geography, minimum number of periods required to be arranged by the college for practical work (Map work etc.) shall not be less than 40 in each subject.
  - 75% of tutorials in the case of B.Com.
- of having obtained :
  - 25% marks in aggregate of all subjects or 20% marks in each individual subject in the House Examinations.
  - 30% marks in aggregate in a special test on request by defaulting/failing students with a special exam fee of ₹ 1000.00 in each semester.

## Change of Subjects

A student may, with the permission of the Principal, change his/her combination of subjects by paying ₹ 200/- administrative charges for subject change and ₹ 500/- for faculty change within 15 days of the commencement of classes, after which no change will be allowed.

## Withdrawals

1. Unless a student withdraws his/her name by presenting an application in writing, counter signed by his/her parents or guardian, before the expiry of a month after commencement of classes, he/she shall be liable to pay all his/her dues for the following month.
2. The name of a student will be removed from the rolls of the College:
  - a) For continuous absence without leave for 15 days or more
  - b) If his/her dues remain unpaid up to the last day of the month
  - c) For any act of indiscipline or misconduct

## Payment of Dues

1. The following schedule will be observed for the payment of fees:
  - i) 1st Instalment.....At the time of admission
  - ii) 2nd Instalment (Along with University Exam. Fee).....September, 2019
  - iii) 3rd Instalment (Along with University Exam. Fee) .....January, 2020
  - iv) 4th Instalment.....April, 2020
2. All fees and other dues must be paid on the dates specified, after which a fine of ₹ 20/- per day will be charged.
3. The names of the students whose dues are in arrear at the end of a month are liable to be struck off the rolls at the beginning of the next month. Such students will be re-admitted on payment of their dues along with the re-admission fee.
4. Absence from college, with or without leave, will not be accepted as an excuse for non-payment of fees on the due date. Dues will be accepted from absentees when sent by M.O. or by Indian Postal Orders or by Bank Draft.
5. Fees and fines once paid will not be refunded.
6. Students, whose dues are in arrear, will not be issued character or other certificates until the dues are cleared. This applies to old students also.

## Casual Students

The Principal generally does not admit such students. However, a limited number of students may be admitted as casual students. Casual Students will be required to pay their dues for the full academic session in advance at the time of admission.

**Casual students pay no library, games or other fees and are not allowed any of these privileges. They are, however, subject to the same general rules of conduct and discipline as are applicable to regular students. They are not eligible for any prize, whether academic or athletic. They must deposit the certificates along with their admission applications for onward transmission to the Director, Public Instructions (Colleges), Punjab.**

## Scholarships, Donations & Grants

All scholarships are subject to the holder's good conduct and progress in studies and these will be forfeited or withdrawn in the event of misbehavior, failure in House Examinations or failure to pay dues in time or for taking part in a strike or any other subversive activity.

**1. Government of India Post-Matric/Post-Secondary Scholarships Scheme :** These Scholarships are available to SC/OBC students who are domiciles of the State of Punjab and are pursuing their Post Matriculation / Post-Secondary studies.

**2. Backward Classes Welfare Scheme :** Backward Class domiciles of the State of Punjab pursuing their studies in the colleges in the state are granted stipends under this Scheme.

**3. The institution provides special concession and facilities to the students belonging to following categories:**

Scheduled Castes                      Scheduled Tribes                      Economically Weaker Sections  
Minorities                                  Physically Challenged Students

**4. The following scholarships are awarded to the students who are placed in the merit list of university result, or are otherwise deserving:**

- \* Merit Scholarship
- \* National Scholarship
- \* Bhatia Bradri Trust Scholarship
- \* Kailash Nath Jaitly Scholarship
- \* Satya Pal Scholarship

**Donations received for enhancement of infrastructure :**

1. Sh. Piare Lal Seth donated Rs. 1,00,000/ to the college, from the annual interest of which two meritorious and needy students will be awarded scholarships.
2. Sh. Gaurav Aneja donated Rs. 1,00,000/ to the college.
3. Sh. Ram Saroj, an alumnus of the college, sanctioned a sum of Rs. 20 Lakhs to the college.

**Grants received for enhancement of infrastructure:**

- S. Gurjeet Singh Aujla sanctioned a grant of Rs. 5 Lakhs to the college.
- Captain Amrinder Singh sanctioned a grant of Rs. 15 Lakhs to the college.
- Dr. Ashwani Kumar sanctioned a grant of Rs. 25 Lakhs to the college.



Sh. Piare Lal Seth donating Rs. 1 lakh for the college students



Sh. Ram Saroj donating Rs. 25 lakhs to the college

### For the Parents

1. Parents are themselves responsible for the progress of their ward(s).
2. Parents are required to go through the Prospectus carefully before signing the admission form.
3. Once the form is signed, the total responsibility of having read the rules and regulations shall lie with the parents and they shall be bound by the same.
4. It is the duty of each parent/guardian to know the performance of their wards in the house test and regularity in the class-room from time to time.
5. It is the duty of the parents to see that their ward(s) adhere to the college rules and fulfill the eligibility conditions for appearing in the final examination of GNDU.
6. It is the duty of the parents to attend Parent-Teacher-Meet to know their ward's progress.

### Special Aid to Scheduled Castes Students under Post-Matric Scholarship Scheme.

The objective of the scheme of "Post Matric Scholarship to Scheduled Castes Students" (Centrally Sponsored) is to provide financial assistance to students studying at post matriculation or post secondary stage to enable them to complete their education.

Scholarship will be paid to the students whose parents'guardians' income from all sources does not exceed Rs. 2,50,000/- (Rs. Two Lac Fifty thousand only) per annum. The value of scholarship includes the following for complete duration of the course :

- (i) Maintenance allowance
- (ii) Reimbursement of compulsory non-refundable fees
- (iii) Study tour charges
- (iv) Thesis typing/printing charges for research scholars
- (v) Book allowance for students pursuing correspondence courses
- (vi) Book bank facility for specified courses
- (vii) Additional allowance for students with disability for the complete duration of the courses as per the provision of the scheme.

An income declaration by the self-employed parents/guardian, stating definite income from all sources by way of an affidavit on judicial stamp paper is required. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources, they are to furnish declaration by way of an affidavit on judicial stamp paper. Thereafter, concerned institutions will apply to the Welfare Department through their respective implementing department, for reimbursement of the fee giving an affidavit in this context that they have not charged compulsory non refundable fees from the students and the students included in the list have attended the institution regularly. The Welfare Department will reimburse the Admission Fee/ Tuition Fee and compulsory non-refundable fees admissible under the scheme directly to the student through Online Banking Management System after the receipt of funds from the Govt.

**Note :** The prescribed application forms, which are required to be submitted by students seeking Government Scholarship/Stipends under the aforesaid schemes, can be had free of cost from the College Office or online from [www.punjabscholarship.gov.in](http://www.punjabscholarship.gov.in). Such students must submit their application forms, complete in all respects and supported by Scheduled Caste/Backward Class, Income/Domicile Certificate in the college along with their admission applications for onward transmission to the Director, Public Instructions (Colleges), Punjab.

## Fee Concession

The College is very liberal in granting fee concessions to brilliant as well as needy students. Fee concession shall automatically stand withdrawn if the student fails in any subject in the House Examinations, or on grounds of misbehaviour/misconduct or for shortage of lectures. The concession offered to students on any basis is applicable only to the year of application, and is subject to change in the following year if the required conditions are not fulfilled. All benefits offered will be automatically forfeited if the student leaves college mid session or fails in the House Test/ Final Exams.

## Students' Aid Fund (SAF)

This fund exists for helping poor and deserving students with fees and books. Thousands of rupees from this fund are annually disbursed to the needy students. There are also other sources of financial help available to deserving students.

## General Rules

1. Every student on the rolls of the College shall abide by the rules of the College framed from time to time, and shall strictly obey all the directives issued. Students are advised to read the College Notice Board daily.
2. If a student, during his/her stay in the College, is considered undesirable for any reason, his/her name will be struck off the College rolls by the Principal whose orders are final in this connection. The Principal has the right of removing the name of a student from the rolls of the College even without assigning any reason.
3. All students must keep their Identity Cards with them in the College. This is a must and defaulters are liable to be fined heavily.

## Leave Rules

1. Leave should be applied for, and got sanctioned in advance, except in emergencies when it should be applied for on the day the student resumes studies at the College.
2. An application for leave up to four days should be presented personally to the tutor. When leave is granted, the application should be handed over in the office to be filed. The student should keep with him/her, for record, the counterfoil duly signed by the clerk-in-charge. In exceptional cases, applications may be sent by post under registered cover by name to the Principal.
3. No leave can be granted for an indefinite period. Leave for a period of five or more days should be applied for to the Principal personally with the tutor's recommendation.
4. In case of long illness, the application must be accompanied by a certificate from the College Medical Officer.

*Note : In case of error in the calculation of fine for absence, counterfoil of the leave application form signed by the clerk-in-charge will be considered the conclusive proof.*



## House Examinations

- \* No student will be exempted from the Examination.
- \* Absence (with or without leave) from House Examination will be counted as failure.
- \* Leave from the House Examination will be granted only by the Principal on medical grounds only.
- \* Leave on medical grounds must be supported by a certificate from the College Medical officer. (Such students will have to appear in a special test.)
- \* The answer book of a student found guilty of using unfair means in a particular paper in the house examination reported by the Supdtt. to the Controller of Examinations shall not be assessed. The student will be deemed to have obtained no marks in that paper.



## House Tests

1. Prizes shall be awarded for all subjects.
2. A prize winner should have passed in all the compulsory and elective subjects so as to be eligible for a prize even in one subject. Exemption from this rule is not allowed on any ground.
3. To be eligible for the First Prize in a certain subject, the student must have scored at least 60% marks in aggregate of the subjects in the house tests. However, in the case of M. Sc./ M.A./M.Com. students, the score has to be 55% or above.  
Note : For M.A., M. Com. & M.Sc. students, each of the papers will be considered as separate subject.
4. If, in a certain subject, no student qualifies for the First Prize as per rule No. 3, then only a Second Prize will be awarded.
5. To be eligible for the Second Prize in a certain subject, the students must have scored at least 55% marks in aggregate of the particular subject in the House Tests.
6. The Principal can use his discretion in awarding any prize if he considers a certain candidate deserving otherwise.



## Prizes for University Examinations

Students standing First in the College in their respective classes in various subjects and placed on the merit lists are to be awarded prizes as detailed hereafter :

- 1) a) If a student is placed on the merit list and stands first in the College in his/her class, he/she is to be awarded a medal as well as a prize of the value of the First Prize.  
b) Those who are placed on the merit list are only to be awarded a prize each of the value of the First Prize.
2. Prizes are to be awarded for all the regular Graduate and Post-Graduate classes.
3. The above prizes are awarded at the Annual Prize Distribution Function of the College.

## Prizes for Games and Athletics

Students distinguishing themselves in various games and athletic events are awarded prizes at the College Sports Function which, during normal circumstances, is held once a year.

## Roll of Honour

The Roll of Honour (Academic) is the highest honour conferred by the College on its students for their excellent performance in the academic field. In order to be eligible for admission to the Roll of Honour (Academic), a student must have :

- i) a consistently good academic record;
- ii) appeared and passed in all his/her subjects in the House Examinations;
- iii) secured at least 75% marks (if the student has taken up Science Group) or 70% marks (if the student has taken up Arts or Commerce Group in the House Examinations) and
- iv) a good moral character.

(The Principal has the discretion to make any alteration in or addition to the rules and conditions given above.)





## Fines

1. In case of absence from the College without obtaining proper leave thereof a fine of ₹ 1.0 per period but not exceeding ₹ 5.00 per day will be imposed on the student. A fine of ₹ 5.00 is charged for absence from a Science Practical, Composition period, Physical Training Class, Group Meeting, N.C.C. Parade or N.S.S. Programme. A special and heavier fine may be imposed by the Principal for any type of absence or an act of indiscipline or misbehaviour.
2. Absentee and examination fines are not remittable.
3. Use of unfair means during examinations or an act of indiscipline/misbehaviour is punishable by a special fine.

## Medical Aid

The College Medical Officer is available to students every day in the College premises between specified hours. The medicines available in the College Dispensary are supplied free of charge. There is no consultation fee.

Note : Only such medicines are to be supplied to the students as prescribed by the College Medical Officer and are available in the College Dispensary.



## Library

1. The College Library is housed in a spacious building. It has over 40,000 volumes on its shelves. The Reading Room gets a number of Dailies and Weeklies in English, Hindi and Punjabi. Every student, on admission in the College, is supplied with a Diary-cum-Identity Card for which a charge of ₹ 50/- is made. Students are required to submit one copy of their photograph (passport size) along with name. This I-card, if lost, can be got reissued on a payment of ₹ 250/-. Students are required to get their I-cards issued within a fortnight of their admission, failing which they are liable to be fined ₹ 20/-. Borrower-cum-Identity Cards and library books are not transferable under any circumstances. Students are required to carry their Diary-cum-Identity Cards with them and produce it on demand by the College Staff, failing which a fine up to ₹ 50/- can be imposed.
2. Borrowers will be divided into the following categories and shall be entitled to draw at a time the number of books mentioned against each category :
  - i) Under-Graduate Students .....Two
  - ii) Post-Graduate Students .....Four
3. Borrowers are to return the books within fourteen days from the date of issue even if he/she is on leave. A fine of ₹ 2/- per day per volume is charged if books are not returned by the due date. If that day happens to be a holiday, books must be returned on the next working day, failing which fine will accrue for all the days books are overdue.



4. Books for which there is a great demand will be issued for a shorter period. Delay fine for each such book shall be ₹ 2/- per day per volume. If a book is lost, not only the price of the book but also the delay fine will be charged.
5. Books will be received and issued on all working days usually from 10.00 A.M. to 1.00 P.M.
6. Borrowers are expected to examine the books at the time of borrowing. If a book is damaged, the fact should be brought to the notice of the Librarian at the counter, otherwise the responsibility will be that of the borrower.
7. Reference books and periodicals are not issued to students. These can be read in the College Reading Room only.
8. Books issued to students may be recalled at any time on two days' notice.
9. Borrowers are responsible for the safe custody of the books taken out by them. Books lost, defaced or otherwise damaged, shall be replaced at the borrower's cost. In the event of such a book being one of a set, the borrower will have to replace the whole set or series at his/her cost
10. The library is open for students from 10.00 A.M. to 1.00 P.M. during vacations..

### National Cadet Corps (N.C.C.)

1. The College maintains one platoon of N.C.C. infantry where training is provided to the students.
2. Those who do good work, keep good turn-out and are regular in attendance throughout the year are given promotion in rank. Members of the N.C.C. get uniforms and refreshments free of cost.
3. A student once enrolled as a cadet is expected to continue in the Corps for two years to enable him/her to get 'C' Certificate.



## Games Offered in the College

1. Cricket (Men & Women)
2. Lawn Tennis (Men & Women)
3. Squash (Men & Women)
4. Badminton (Men & Women)
5. Yoga (Men & Women)
6. Kho-Kho
7. Boxing (Men)
8. Water Sports (Swimming, Kayaking, Yachting)  
(Men & Women)
9. Taekwondo (Men & Women)
10. Gatka & Fencing
11. Table Tennis (Men & Women)
12. Chess (Men & Women)
13. Softball (Men & Women)
14. Ball Badminton (Men & Women)
15. Best Physique/Wrestling/  
Power Lifting
16. Tug of War
17. Athletic
18. Baseball/Basket Ball/Korfball/  
Volley Ball
19. Kabaddi (National)
20. Karate (Men & Women)
21. Pencak Silat



## Advantages of Joining Sports

1. The College has provision for several games. Games are played under the supervision of a qualified Director of Physical Education. Each sports club is under the charge of a College teacher.
2. The College Sports Competition is held every year. Prizes and certificates are awarded to the winners of various events.
3. College colours are awarded to deserving sportsmen for proficiency and outstanding merit in sports and athletics at the College Sports Function.
4. Deserving sportsmen are given liberal fee concessions.
5. The College players participate at the Inter-College, Inter-varsity, National & International Level in various events.





### National Service Scheme (N.S.S.)

The College has been allotted two units of N.S.S. (100 students each, one for boys and the other for girls).

1. Those who take up NSS have got to abide by its rules and regulations as stipulated by the University from time to time.
2. It is a must for the students opting for N.S.S. to put in 120 hrs. of social service including the Summer Camp and they will be awarded certificate for the same.
3. Outstanding volunteers in N.S.S. will be awarded V.C.'s certificates.

### Career and Counselling Cell

To provide guidance to students in the choice of careers and courses of studies best suited to their aptitudes, interests and other related factors, a Placement Cell is fully functional in the College. The Placement Cell also provides information about the facilities for higher, general and professional education in India and abroad, Scholarships, Fellowships, Apprenticeships, Research and Travel Grants, Competitive Examinations, Job Opportunities, Employment Outlook etc.

Students are advised in their interest to contact the Placement Cell personally before making a choice for their careers and courses of studies. The Placement Cell welcomes enquiries regarding the availability of professional occupations.

### College Canteen

The College Canteen supplies eatables at subsidized rates. There is a sub-committee of College officials specially organized to supervise the quality and rates of eatables and to maintain good hygienic conditions in and around the canteen.

### Scooters/Motor Cycles

1. Students bringing scooters or motor-cycles to the College are required to keep them locked at the College Cycle-Stand. The fees for scooters or motor cycles shall be as following :  
Motor-cycle/Scooter/Moped ₹ 1200/- per annum  
(Students are not allowed to bring four wheelers to the college)  
**At the time of surprise checking, anyone found without listing of vehicle in the College will have to pay full year's charges.**
2. The scooter or motor cycle will be taken off the College list only after an application to this effect, recommended by the Prof. in-charge (Cycle-Stand), is finally accepted by the Principal. Failing this, the fee shall be chargeable for the full academic session.
3. The College authorities are not responsible for the loss of a cycle/scooter if the same is left unlocked and is not placed in proper custody of the security guard at the cycle-stand.
4. The College is not responsible for the loss of accessories.

**Note : For Scooter/ Motor Cycle annual charges will be charged with the fees**

**FEES 2019-20**

# Annual Charges

Admission Fee	15.00
Dilapidation Fee	250.00
Correspondence Fee (in India)	275.00
College Magazine	300.00
House Exams	450.00
Student's Aid Fund	150.00
Stationery & Telephone	300.00
Canteen Upkeep	200.00

Library Upkeep	160.00
N.C.C. & N.S.S.	150.00
Cycle Fee	500.00
Scooter/Motor Cycle	1200.00
Student's Diary	80.00
Lib. Security (Refundable)	160.00
Student's Welfare Fund	80.00
N. R. S. C.	80.00
Cultural Society Fee	275.00
Subject Societies	80.00
A. G. A.	25.00

## University Charges/DPI/Govt.

NSS Fee	20.00
University Registration Fee	350.00
University Continuation Fee	300.00
Sports Fee and Additional Sports Dev. Fee (200+90)	680.00
Enrolment Fee (From those joining TDC-1)	300.00
Youth Welfare Fee	200.00
Holiday Home	100.00
Inter University Migration Fee	350.00
University Examination Form	100.00
World Univ. Services	50.00
University College Development Council Fee	60.00
Verification Fee	1000.00
Red Cross Fund	24.00
Pb. College Phy. Edu. Dev. Fund (DPI)	15.00
Re-checking Fee	250.00
Higher Education Fund	10.00
Physical Education Fund	52.50
Eligibility Fee	250.00
Eligibility Form Fee	200.00

## MONTHLY CHARGES

PGDCA	750.00
M.A. (Economics)	850.00
M.Sc. (Computer Science) /BD (Multimedia/Interior Design)	1100.00
M.Com.	900.00
M.Sc. (Maths)	900.00
B.A./B.Sc./BCA/B.Com./BBA- Semester - I to VI	
800.00Geography	140.00
Computer as an elective subject	550.00
Computer Fee for Comp. Application BIT, BCA & PGDCA	1000.00
Maintenance of Sci. Lab per month / per subject	100.00
Maintenance of Computer Lab	100.00
Amalgamated Fund	150.00
Non-plan charges	100.00
Electricity Charges	100.00
Generator Charges	120.00
Project Fee	100.00
Accounting Lab. Fee	75.00
Health/Education Programme Fee	30.00
Vocational Fee	300.00
Tuition Fee	
TDC-I, II III	As per
B.Com.-I, II, III / B.Com. (Hons., Financial Services) I, II, III	govt.
B.B.A. I, II, III / M. Sc., M.Com.	decision
M.A. & Diploma in Comp./ B.Sc. (IT)/B.C.A.	
Maintenance of Fans, Drinking	
Water Supply & Service Charges	100.00
College Sports and Development Fee	100.00
Adnl. Staff Aid Fund	100.00
Building Fund	150.00
Furniture Fund	110.00
College Development & Welfare	100.00
Lawns up-keep	60.00

*Note : If fees is enhanced by the Govt. / Univ./ Management at a later stage, revised fee will be charged accordingly.*

## TIME SCHEDULE FOR PAYMENT

July to Sept. 2019	At the time of Admission
Oct. to Dec. 2019 (Including Univ. Exam Fee)	By Sept. 30, 2019
Jan. to March 2020 (Including Univ. Exam Fee)	By Jan. 30, 2020
April to June 2020	By April 15, 2020

*Fee once paid will not be refunded even if the student leaves the college during mid session; only security will be refunded.*

# Merit Holders



**AMISHA PRABHKAR**  
BDM Sem. I  
2nd in GNDU



**SONAM TANK**  
12th in GNDU



**SHALLY**  
B.Com Sem. VI  
64th in GNDU

# Placements



**ANIL**  
M.Sc. (CS) Sem. VI  
GNDU



**SACHIN**  
B.Com. VI Sem.  
ICICI BANK



**AKSHAY PATNI**  
BDM VIII Sem.  
Prime Focus Pvt. Ltd. Mohali



**ABHINAV ARORA**  
B.Com. Sem VI  
Wipro



**ARJUN RANA**  
BDM VIII Sem.  
Prime Focus Pvt. Ltd. Mohali



**NITISH SHARMA**  
BDM VIII Sem.  
Prime Focus Pvt. Ltd. Mohali





# Sports Achievers



**GAGANDEEP SINGH**  
Bronze Medal Asia  
Pencak Silat Championship



**NIKITA CHUOHAN**  
Represented India A  
Women's Cricket Team



**RENUKA**  
Represented India A  
Women's Cricket team



**HARPREET KAUR**  
Gold Medal  
All India Pencak Silat  
Championship



**NARESH MANHAS**  
Gold Medal  
All India Pencak Silat  
Championship



**PRABHJEET SINGH**  
Gold Medal  
All India Cricket Men's  
Championship



**AKASHDEEP SINGH**  
Gold Medal  
All India Cricket Men's  
Championship



**AKHIL SHARMA**  
Gold Medal Inter-Varsity  
Pencak Silat Championship



**GURPINDER KAUR**  
Gold Medal  
All India Women's  
Pencak Silat



**SATNAM SINGH**  
Second, Vizzy Trophy  
BCCI Championship



**MARSHAL BHAGAT**  
Second, Vizzy Trophy  
BCCI Championship



**VAIBHAV SAINI**  
Second, Vizzy Trophy  
BCCI Championship



**ANISHA ANSARI**  
Represented All India  
Inter-Varsity Cricket  
Women's Championship



**GURDEV SINGH**  
Represented  
All India Rugby Men's  
Championship



**JAGRAJ SINGH**  
Represented  
All India Rugby Men's  
Championship



**MANPREET SINGH**  
Represented  
All India Rugby Men's  
Championship



**NADIA CHOUDHARY**  
Represented All India  
Inter-Varsity Cricket  
Women's Championship



**NEHA**  
Represented All India  
Inter-Varsity Cricket  
Women's Championship



**PARDEEP SINGH**  
Represented  
All India Rugby Men's  
Championship



**PARMINDER SINGH**  
Represented  
All India Rugby Men's  
Championship



**SHUBHAM**  
Represented  
All India Inter-Varsity  
Rugby Championship



**VIPAN**  
Represented All India  
Inter-Varsity  
Rugby Championship



**AKASHDEEP SINGH**  
Gold Medal  
All India Cricket  
Men's Championship







तेजस्वि नावधीतमस्तु



**Disclaimer :** This Information Brochure is a ready reckoner guide for College/Board/University rules. This should be treated as reference guide only. Keep this document with you and read it properly before filling the Admission Form and Implementing any clause contained in it. This Brochure is normally published before the session. Any Course/Subject/Deadline may be altered or withdrawn at any time. Conditions regarding admission, eligibility, faculty is subject to change as and when communicated by the University. Fees mentioned in the information brochure may vary as per University/DPI/ Management of the College decision.

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