

INFORMATION BROCHURE

2022-23



HINDU COLLEGE

Affiliated to G.N.D. University ● Accredited 'A' Grade by NAAC

“What I am today is because of the education imparted to me by the distinguished teachers and members of the faculty of Hindu College.”

Dr. Manmohan Singh



Nidhi Sharma: (Criminal and Matrimonial Advocate, District and Sessions Court, Amritsar.

It is my pride that I have been a student of a prestigious college like Hindu College, Amritsar. Professors are the true engineers here as they build our future and career step by step. I shall always be grateful to them for their help, guidance, and motivation which shaped my life. The credit for all the achievements I have made during my career goes directly to my teachers at Hindu College.

Rohit RCR: (Renowned Rap singer)

If I have achieved any fame the credit for it goes directly to my two families: one my biological family and the second was the faculty of Hindu College. It was during my graduation years at the college that I started composing Rap songs. The teachers of the college were kind enough to encourage me and to allow me to sing my songs on the stage which is not usually a tradition. I can just say that the teachers of the college are truly visionary and iconoclastic. I am eternally grateful to them for their support and encouragement.



Atul Kumar: (2D/3D Designer, Digital India, Ministry of Electronics and Information Technology, New Delhi.)

My passion for Graphics and Design was nurtured by my teachers at Hindu College, Amritsar. They were all very cooperative, giving me deep insight into my subjects and all its many complex intricacies. I gained confidence in my subjects as they helped me get all the latest information which added to my knowledge. I am deeply grateful to all my teachers at Hindu College for their invaluable contribution in shaping my career and life.

ASEEM SHARMA, Integration Specialist (Tibco administrator), Canadian Tire Corporation

I remember my time at Hindu College, Amritsar with much fondness and gratitude. I owe a lot to my teachers who were magnanimous with their time, advice and guidance. They left no stone unturned in helping students with their problems, and also inspired them for higher goals.





Message from the Secretary

At Hindu College we are committed to imparting holistic education aimed at fulfilling the mission of the college – to give to society citizens who are equipped with the latest in any field. Our students have made themselves and their expertise known globally. In the truest sense, our students and alumni are globally competent, and able to face any challenge head on. I laud your choice of joining Hindu College where you will find that all aspects of your personality are groomed, all talents are nourished and all potentials realized. Once you start your education here, you will come to understand that the tradition of providing the very best to our students is thriving here.

When you join Hindu College, you will find that here exists the perfect blend of our rich culture and the latest technologies. And this will assist you in achieving holistic development of both mind and soul.

Pankaj Arora



From the Principal's Desk

In the wake of COVID– 19, new challenges, as never imagined before, have emerged to daunt us in all walks of life. But human beings are nothing if not resourceful and innovative. For each obstacle we all design novel solutions. Education, also, has evolved beyond imagination. The concept of the traditional class-room is now synonymous with virtual classrooms; students are taking lessons right from their homes. In such circumstances everyone has to be geared up and ever-ready to learn, adapt and implement the latest so that education remains ever holistic. At Hindu College this is a tradition that has never been compromised. The fact that we are about to complete a glorious centenary is a resounding testimony to this claim. Our array of alumni is further proof of our commitment to excellence. When you join Hindu College you are at once one with all the best that is available. We all are devoted at all times to take excellent care of you, nurture your talent, to help you realize your dreams, to raise the bar where your development is concerned. At Hindu College you simply are in the best hands!

Dr . Sanjeev Sharma

College Profile

Hindu College, established in 1924, is run by the Hindu Sabha (Regd.) body. At that time, it catered to Intermediate classes. In 1936, eminent leaders like Sir Gopal Das Bhandari and other philanthropists were instrumental in expanding the horizons of the college by starting degree classes. For the last 98 years, the college has remained committed to excellence in education, making it holistic and inclusive. It is a proof of our devotion and sincerity that the college has given to society alumni who have contributed at the international level, putting their college and country on the global map forever. Dr. Manmohan Singh, Hon'ble former Prime Minister of India, Field Marshall S.H.F.J. Manekshaw, Justice H.R. Khanna, Former Union Cabinet Minister for Law and Justice, Padam Vibhushan Sh. Maharaj Krishan Rasgotra, Former Indian Foreign Secretary, Lt. Gen. (Retd.) B.K.N. Chhibber, Sh. P. Shiv Shankar, Ex-Minister of External Affairs, Law & Petroleum, Sh. R.L. Bhatia, Ex-Governor of Bihar and Kerala, Sh. O.P. Soni, Education and Environment Minister, Punjab, Sh. Brij Bhushan Mehra, Ex- Speaker, Punjab Vidhan Sabha are only a few of our illustrious alumni to whom not only the college but the entire nation is grateful.

Even in the field of Sports, Hindu College has made its mark on the board of excellence. Bishan Singh Bedi, the Ace Indian Spinner, and Ex-Captain of the Indian Cricket Team, Madan Lal, a great all-rounder, Dinesh Khanna, former Captain of India's Badminton Team, and the only Indian to be Asian Champion, Sh. Davinder Ahuja, Arjuna Awardee, are personalities too renowned to require elaborate introduction. Even the comedian Kapil Sharma has been a student of Hindu College. Our staff is attuned to identifying talent and then to nurture and groom it so that all barriers are shattered and all dreams realized.

This legacy of success continued in 2021-22. In just one year we shall be celebrating our centenary. It is a testimonial to our commitment to excellence that our students continue to win awards in academics, sports and co-curricular activities at State, Zonal, National and International meets.

Departmental Activities/Achievements:

The Department of Philosophy in collaboration with the Deptt. of Physical Education organized an online Webinar (ICPR sponsored International Day of Yoga) titled 'Relevance of Yoga and Balanced Diet in coping up with impact of Covid-19' on 23.06.21.

The PG Department of Economics organised a guest lecture on the topic "Relevance of Positive Thinking in Youth" on 8th November 2021. Ms. Anju Mahajan, Librarian, Hindu College delivered the lecture and made the students aware of the importance of positive thoughts.

PG Department of Economics celebrated Diwali festival in the college. Dr. Sanjeev Sharma, Officiating Principal made them aware of the importance of celebrating eco-friendly Diwali. Students of B. Sc. economics planted saplings in the college campus.

The Department of Philosophy in collaboration with NSS Department organized Guest lecture titled 'Physical Fitness' on 25.11.21.

The Department of Philosophy got a grant of Rs. 10,000 from ICPR and in collaboration with IQAC organized a National Webinar on 'Environmental Issues and Strategies' on 25 Feb. 2022.

The Computers department organized a Books Distribution session on the 8th of March, 2022 wherein books were given to needy and deserving students.

The English and Hindi Departments of the college organised a function to celebrate the spirit of Womenhood on the 12th of March 2022.

An Alumni meet with the old students of the college was organized on the 12th of March 2022. The alumni forwarded many helpful suggestions for the enhancement of the college system and infrastructure.

The Computers department organized 'Ullas', a colourful program to celebrate the festive spirit of Holi on the 12th of March 2022.

PG Department of Economics organised a webinar on 'Gender Equality and Sustainable Development Goals' on the 16th of March 2022. The keynote speaker was Dr. Baljit Kaur, Lecturer, Punjab School of Economics, GNDU, Amritsar. The eminent speaker was Dr. Jaskaran Singh, Lecturer, Ramgarhia College, Phagwara.

The Computers department organized a workshop on 'Website Development Techniques' on the 26th of March 2022. Shri Anil Kumar familiarized students about how to create and develop websites and how this can be a lucrative career.

The English Department and NCC wing of the college organized a One hour yoga session on 30/03/2022 for the students wherein students practiced yoga and also learned how yoga helped in achieving a healthier lifestyle.

The NCC wing of the college in collaboration with **The English department** organized a Self-defense martial workshop for girl students on 31/03/2022. The aim of this was to make young women capable of taking care of themselves in moments of threat or danger.

A Career Counselling session for the students of 1st year and 2nd year was organized by the **English and Mathematics department** on 25th of April, 2022 to make students aware of career options after graduation.



Our Faculty

P.G. Department of Computer Science

Dr. Rama Sharma, *M.I.T., M.Tech., M.A.,
P.G. Dip. in Quant. Eco. & Comp. Appl. Ph.D.*

Mr. Rajesh Anand, *MCA*

Mr. Sandeep Gupta, *MCA, M.Tech.*

Mr. Anshuman Sharma, *B.Tech., M.Tech.*

Dr. Neha Sethi, *MCA, C.C.N.A., Ph.D.*

Dr. Sunny Sharma, *MCA, N.E.T., GATE, Ph.D.*

Mrs. Manpreet Kaur, *M.Tech., N.E.T.*

Mr. Krishan Kumar, *M.Tech., N.E.T.*

Dr. Rachna Miglani (*on Contract Basis*), *B.Sc. (Comp.), MCA,
Ph.D.*

P.G. Department of Commerce and Business Management

Dr. Sanjeev Sharma, *M.Com., M.Phil., Ph.D., FCMA*

Dr. Monika Sharma, *M.B.A., N.E.T., Ph.D.*

Vacant (1)

P.G. Department of Mathematics

Mr. Sanjay Khanna, *M.Sc. (Gold Medalist), M.Phil.*

Mr. Neeraj Doda, *M.Sc., N.E.T.*

Vacant (1)

P.G. Department of Economics

Mrs. Anshu Gupta, *M.A., M.Phil.*

Dr. Priyanka Mahajan, *M.Sc. (Hons.) (Gold Medalist) N.E.T., Ph.D.*

Dr. Vani Arora, *M.Sc. (Hons.) N.E.T., Ph.D.*

Dr. Pardeep Kaur, *M.A. Eco., N.E.T., J.R.F., Ph.D.*

Department of English

Mrs. Baljit Kaur, *M.A., M.Phil. (on Leave)*

Mrs. Ritu Jaitly, *M.A., M.Phil.*

Dr. Gurpartap Singh, *M.A., N.E.T., Ph.D.*

Vacant (1)

Department of Punjabi

Mr. Narinderjit Singh Sandhu, *M.A., M.Phil.*

Mrs. Navdeep Kaur, *M.A., M.Phil., N.E.T.*

Vacant (1)

Department of Hindi

Dr. Deepti, *M.A., B.Ed., N.E.T., Ph.D.*

Department of Sanskrit

Vacant (1)

Department of Political Science

Vacant (1)

Department of History

Dr. Jagdish Pal Singh Dhaliwal, *M.A., N.E.T., LL.B., Ph.D.*

Department of Geography & Tourism

Dr. Abhishek Aggarwal, *M.Sc. (Gold Medalist),
M.Phil., M.T.M., N.E.T., Ph.D.*

Ms. Sarish Khera, *M.A. (Gold Medalist), N.E.T.*

Department of Philosophy

Mrs. Anu Kandhari, *M.A. N.E.T., M.Phil., M.Ed. (Gold Medalist)*

Department of Physics & Electronics

Dr. Vijay Kumar, *M.Sc., Ph.D.*

Dr. Vishal Arora, *M.Sc. (Hons.), Ph.D.*

Dr. Sukhmandan (*on Contract Basis*), *M.Sc. (Hons.), M.Phil.,
Ph.D.*

Vacant (1)

Department of Chemistry

Dr. Keshav Chander, *M.Sc. (Hons.), Ph.D.*

Dr. Vishu Mehra, *M.Sc., Ph.D.*

Dr. Rahul Kumar Mudsainiyan, *M.Sc., Ph.D.*

Department of Biology and Environmental Sciences

Dr. Rakesh Joshi, *M.Sc., M.Phil., Ph.D.*

Vacant (2)

Department of Physical Education

Dr. Ranjit Singh, *B.P.Ed., M.P. Ed., PGDSC, Ph.D.*

Librarian

Miss Anju Mahajan, *M.A., M.Lib.Sc.*

Administrative/Non Teaching Staff

Dr. Sanjeev Sharma	Offg. Principal
Mr. Sanjay Khanna	Vice Principal
Dr. Vijay Kumar	Registrar
Dr. Keshav Chander	Controller of Examination
Mr. Narinder Singh	Dean, Student Welfare
Dr. Jagdish Pal Singh	Dean, Academic Affairs
Mrs. Ritu Jaitly	Dean, Alumni, Deputy Registrar
Dr. Monika Sharma	Deputy Controller of Examination

Internal Quality Assurance Cell

Dr. Sanjeev Sharma	Chairman
Dr. Jagdish Pal Singh	
Dr. Vishal Arora	
Dr. Vishu Mehra	
Ms. Sarish Khera	
Mrs. Manpreet	
Mrs. Anu Kandhari	
Mrs. Vani Arora	
Mrs. Rachna Miglani	

C.C.A.

Mr. Narinderjit Singh	Convener
Mrs. Navdeep Kaur	
Dr. Deepti	
Dr. Rahul Mudsainiyan	
Mrs. Anu Kandhari	
Dr. Sukhnandan	
Ms. Manpreet	
Ms. Sarish Khera	

Sports

Dr. Jagdish Pal Singh
Dr. Ranjit Singh Sandhu

NCC

Lt. Sandeep Gupta	Infantry
-------------------	----------

NSS

Dr. Vishu Mehra	(Boys' Wing)
Dr. Priyanka Mahajan	(Girls' Wing)

Youth Welfare Club

Mrs. Ritu Jaitly	(Girls' Wing)
Lt. Sandeep Gupta	(Boys' Wing)

Central Office

Mr. Sham Lal	(Additional Charge of Office Supdt.)
Mr. Vipin Kumar	Senior Clerk
Mr. Davinder Kumar	Clerk
Mr. Joginder Sharma	Clerk
Mr. Abhinav Gupta	(Computer) Clerk
Ms. Shilpa Rana	Clerk
Mr. Sugriva Prasad	
Mr. Rattan Chand	
Mr. Sandeep Mishra	

Audit Department

Dr. Abhishek Aggarwal	Bursar
Mr. Bimal Mehra	Internal Auditor

Department of Physics and Electronics

Mr. Kewal Krishan	J.L.A.
Mr. Sham Lal B.A., M.A.(Eco.), LLB, MCA & PGDCA	J.L.A.
Mr. Lalit Kumar	L.A.
Mr. Gaurav Khanna	L.A.

Department of Chemistry

Mr. Pankaj	J.L.A.
Vacant	J.L.A.

Department of Biology and Environmental Sciences

Mr. Banarsi Dass
Vacant (2)

Department of Geography and Tourism

Mr. Hans Raj

Department of Computer Science

Mr. Neeraj Sethi

Girls' Common Room

Mrs. Reeta

Sanitation

Vacant (3)

Library

Mr. Des Raj

HINDU COLLEGE, AMRITSAR

This is for the information of the students of the Hindu College Campus that

“RAGGING IN ANY FORM INSIDE OR OUTSIDE THE CAMPUS IS BANNED”

Vide Hon'ble Supreme Court of India Orders on SLP (Civil) 24295 and 24296 of 2004-University of Kerala v/s Council, Principals of Colleges, Kerala and others, the senior students who are involved in ragging junior students may be given the following punishment :

FORMS OF RAGGING	PUNISHMENTS
1. To address seniors as 'Sir'	Cancellation of admission.
2. To perform mass drills	Suspension from attending classes.
3. To serve various errands	Withholding/withdrawing scholarship/ fellowship and other benefits.
4. To do menial jobs for the seniors	Debarring from appearing in any test/examination or other evaluation process.
5. To ask/answer vulgar questions	Withholding results.
6. To look at pornographic pictures to 'Shock' the freshers out of their innocence	Debarring from representing the institute in any national or international meet, tournament, youth festival etc.
7. To force to drink alcohol, scalding tea etc.	Suspension/expulsion from the hostel
8. To force to do acts with sexual overtones	Rustication from the institution for period varying from 1 to 4 semesters.
9. To force to do acts which can lead to physical injury/ mental torture or death	Expulsion from the institution and debarring from admission to any other institution.
10. To strip, kill etc.	Fine upto ₹ 25,000/-
11. To do other obscenities	Rigorous imprisonment up to three years.

All students MUST register on www.antiragging.in or www.amanmovement.org and submit their undertaking. After registering, each student will receive an email, which has to be forwarded to Dr. Monika Sharma, Nodal Officer, at hca.monikasharma@gmail.com. You are also required to report any incident of ragging to the above mentioned nodal officer.

While the first 10 types of punishments can be awarded by the appropriate authority of the institution itself, the last punishment can be awarded only by a court of law.

In case any fresh student becomes a victim of ragging by his/her senior/s, the incident should immediately be brought to the notice of the Head/Principal.

**Information of incident may be reported to the
Office nos. 0183-2556824, 2547147**

HINDU COLLEGIATE SENIOR SECONDARY SCHOOL

(In the Premises of Hindu College, Amritsar)

Streams Offered:

Medical/Non-Medical/Commerce/Arts

- **Compulsory Subjects: English, Punjabi, Computer Science, EVS & Welcome Life**

Elective subjects available in Arts Stream (Students to choose any Three):

Group 1: History/Maths

Group 2: Economics

Group 3: Philosophy/Geography

Group 4: Hindi/Sanskrit

Group 5: Computer Application/ Physical Education

Group 6: Pol. Science



Guidelines:

- Students who have been placed in the reappear list of PSEB or any other equivalent Board will be given Provisional Admission only.
- Students whose Matric result has been declared late by the Board can take admission in +1 within 15 days of the declaration of the result without any late fee. The attendance of such students shall be counted from the date of admission itself.
- Students who have been placed in the Reappear/Compartment list of the Board are eligible to take admission as a regular student in +1 in any government/affiliated/aided/associated institute as long as its Board is recognized at par with Punjab School Education Board, and they pass the matriculation exam in the next two attempts.
- The Head of the institute can allow change of subject/faculty within a month from the date of admission to the college.
- Regular students who have failed in +2 twice are eligible to take admission in +2 again as a regular student only.
- Regular students who have been placed in the Compartment/reappear list of the Board in +2 but do not wish to avail the benefit of reappear in the examination are free to take admission again in +2 by depositing an affidavit stating that they have got cancelled their last result from the concerned branch of the Board within 30 days of the declaration of the result.
- Regular students from government/aided/affiliated/associated institute who have passed their +1 examination within 3 years counted from the current session are eligible to take admission in +2.
- Students after passing +1 examination can change their subject(s) under the same group.
- Students seeking migration are required to submit to the institute where admission is sought a school leaving certificate from the concerned Board and duly signed and attested by a competent authority or the District Education Officer during the academic session or after passing the examination.
- Students whose name appears in the list of candidates on COBSE and MHRD are not required to submit any certificate stating the equivalence of the two concerned Boards. The result of students from Boards other than PSEB will be duly verified by the concerned institute where he/she is seeking admission. Such student(s) will have to submit to the institute relevant documents such as Migration certificate, DMC, Pass certificate and Transfer certificate duly countersigned by the DEO.
- Students who have done their schooling from some other country and now wish to pursue education under the PSEB or wish to take admission in different courses after passing +2 can do so only after they have submitted an equivalent certificate issued by AIU and after the issuance of equivalence certificate by PSEB.
- Students who have completed a 3 year diploma from Punjab State Board of Technical Education and Industrial Training or a 2 years certificate course from SLIET will be treated at par with students who have passed +2 from PSEB.
- Students who wish to take migration during the academic session of either +1 or +2 can get the migration certificate on the recommendation of both heads of the institutes, and are eligible to take admission in any school at the initial stage provided the registration number appears on the School Leaving Certificate and till the scheduled dates of admission.

General Rules of Admission

Admission to B.A./B.Sc. (Med. & Non-Med.) / B.Com. / B.Com. (Hons) / BBA/BCA/B.Sc. (IT) / B.Sc. Comp. Sci / B.Sc. (Eco.) / Bachelor of Design (Multimedia) / Post Graduate Diploma in Computer Application (PGDCA), Diploma in Comp. Applications (DCA), M.A. (Economics), M.Com. (Finance and Accounts), M.Sc. (Maths), M.Sc. (Computer Science) and PG Certificate Course in Goods & Services Tax is going on and will continue as per University schedule.

Dates of Admission are yet to be decided by the University

N.B. Admission to all classes is subject to availability of seats.

1. Applicants for admission must be present at the College with the following documents:
 - a) **University/ Board Certificates and of College last attended by the applicant.**
 - b) **Character Certificate from the Head of the School or College last attended by the applicant.**
 - c) **Aadhaar Card**
 - d) **Eligibility Certificate** issued by GNDU to the students who have passed their qualifying examination from another institution except from PSEB, Punjab University, Punjabi University and GNDU. For securing Eligibility Certificate, a candidate must apply on a prescribed form with a fee of Rs. 350/- along with the following documents :
 - (i) Original Certificate and DMC of lower class passed.
 - (ii) Original Migration Certificate of the Board/University from where the candidate has passed his/her lower examination.
 - (iii) The last date for obtaining the Eligibility Certificate is as per GNDU guidelines.
 - e) SC/ST candidates are to submit certificate from competent authority.
 - f) For proficiency in sports/extra-curricular activities, relevant certificates must be submitted.
2. Candidates, whose applications for admission are accepted provisionally, shall be considered only when they have paid their dues and have made available to the College office the information that is lacking, and fulfilled the conditions stipulated for regular admission.

While seeking admission, a student must submit four latest passport size photos along with the admission form, failing which his/her admission would be considered invalid.
3. The admission of a candidate shall be deemed valid only if he/she deposits his/her fees and other dues in the College and obtains the Roll Number Slip immediately after the Principal has put his signature on the admission form granting him/her admission.
4. Students, whose results are declared late by the University/Board, or who seek admission to technical institutions but do not succeed therein, can join the College within ten days of publication of the results, as the case may be, without the payment of late fee fixed by the University/Board as per rules. This, however, is subject to availability of seats in the College.
5. Fees/dues once paid to the College shall not be refunded under any circumstances.
6. The Principal reserves with himself the right to grant or refuse admission to any student without assigning any reason thereto.
7. Regular students of the College are not allowed to appear in the University Examinations as private candidates.
8. Students having passed the lower/qualifying examination through non-formal schemes shall not be allowed to join the next higher



class in the College as a regular student.

9. No student shall be admitted to the first semester of any under graduate class unless he/she has successfully completed 12 years of schooling from a recognised Board.
10. Only the following categories of students shall be allowed to take up Basic Punjabi/PHC in lieu of General Punjabi at the graduate level:
 - a) Non-Resident Indians or Foreign Nationals.
 - b) Those who have passed Matric and/or Senior (+2) Examination with Punjab History and Culture in place of General Punjabi.
 - c) Residents of other states of the Union of India whose mother-tongue is not Punjabi and who have not studied Punjabi at any level.
 - d) Those who are not domiciles of the State of Punjab. (Domicile Certificate in such cases is to be submitted to the College office along with application for admission.)

A student from any of the aforesaid categories shall have to furnish to the College an affidavit, duly attested by the local Executive Magistrate, on a stamped paper deposing his/her entitlement to take up Basic Punjabi/PHC in lieu of General Punjabi, at the time of admission.

Note : The Principal reserves the right to levy a uniform cess for meeting expenditure on unforeseen and emergent development projects of the College.

VACATION SCHEDULE

Summer Break : July 4, 2022 to August 3, 2022

Winter Break : Dec. 24, 2022 to Jan. 10, 2023



Eligibility Conditions for Under Graduate Classes

**B.A./ B.Sc. (Medical, Non-Medical, Economics, I.T., Computer Science) / DCA
B.Com. / B.Com. (Hons.) / BBA / BCA / BDM**

Only those students shall be eligible for admission to Semester -I Class who have passed:

- i) Senior Secondary Certificate Part II Examination of the Punjab School Education Board with minimum of 40% marks except for B.A. & BDM as the eligibility percentage for BDM is 45 OR
ii) Any other examination recognised as equivalent to the aforesaid examinations of GNDU, if he/she fulfils other conditions such as combination of subjects and/ or minimum percentage of marks required for that examination.

Notes :

A candidate for B.A./B.Sc. Sem. I Examination shall not opt for Physics, Chemistry, Maths, Botany, Zoology unless he/she has qualified in the same subject in the qualifying examination. A candidate for B.A./B.Sc. Sem. I Examination opting for Maths, Physics, Chemistry, Botany, Zoology without having qualified it at the qualifying examination may be allowed to qualify it in that/those subject (s) of the lower examination at the Supplementary Examination held in Sept. of the year of admission to the class. If he/she fails to qualify in that/those subject (s), his/her admission to B.A./B.Sc. Sem. I class shall stand automatically cancelled and he/she shall have no claim, whatsoever. A candidate shall opt for the same elective subjects in Sem. I to VI of B.A./B.Sc.

The students who pass Senior Secondary Part-II Examination with compartment(s) in a subject(s) will be admitted in the degree classes only after the rules and regulations are laid down by GND University for the current session.

General Instructions for the courses under Semester System

I. Courses having Two Semester duration :

- There shall be no condition for promoting a student from first semester to second semester.
- In case a student fails to pass all the courses/papers within a period of two semesters (One Year), he/she shall be given two consecutive semesters (one year) more to pass.

II. Courses having Four Semester duration :

- There shall be no condition for promoting a student from first semester to second semester.
- However, the student shall be promoted to the third semester only if he/she has passed at least 50% course / papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- In case a student fails to pass all the courses/papers within a period of four semesters (Two Years), he/she shall be given four consecutive semesters (Two Years) more to pass.

III. Courses having Six Semester duration :

- There shall be no condition for promoting a student from first semester to second semester.
- However, the student shall be promoted to the third semester only if he/she has passed at least 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- However, a student shall be promoted to fifth semester only if he/she has passed at least 50% courses/papers of the first four semesters.
- The student shall be promoted to sixth semester only if he/she has passed all the papers of the first semester. After a period of six semesters, the student shall be given a period of two consecutive years to pass.

IV. Courses having Eight Semester duration :

- There shall be no condition for promoting a student from first semester to second semester.
- However, the student shall be promoted to the third semester only if he/she has passed at least 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from third semester to fourth semester.
- However, a student shall be promoted to fifth semester only if he/she has passed at least 50% courses/papers of the first four semesters.
- The student shall be promoted to sixth semester only if he/she has passed all the papers of the first semester.
- The student shall be promoted to seventh semester only if he/she has passed all the papers of first two semesters.
- After a period of eight semesters, the student shall be given a period of two consecutive years to pass.

Choice of Subjects : Bachelor of Arts (B.A.)

Combination of Subjects

Compulsory Subjects: Two

1. English
2. Punjabi/Basic Punjabi/Punjab History & Culture

Elective Subjects : Three

(A candidate shall select three subjects in all, selecting not more than one subject from any of the following sets of combination)

Groups

Subjects

1. Hindi / Sanskrit/Punjabi Elective
2. Political Science
3. History / Mathematics
4. Computer Science / Computer Application/Physical Education
5. Philosophy / Geography
6. Economics / TTM

Vocational Subjects

A candidate can also opt for the vocational subjects of Tourism & Travel Management and Computer Application.

Note: TTM can be opted for ONLY with Geography as a subject. The third subject can be opted for from the above given set of combinations except Philosophy & Economics.

This course enables you to become a Tour Manager, Tourism Officer, Event & Conference manager, marketing Executives in the Hospitality Industry etc.



Bachelor of Science (B.Sc.)

B.Sc. (Economics)

Sem - I to VI

English
Punjabi/ Basic Punjabi/PHC
Economics
Quantitative Techniques / Maths
Computer Application / Computer Science

B.Sc. (Medical) Sem - I to VI

English
Punjabi/ Basic Punjabi/PHC
Botany
Zoology
Chemistry

B.Sc. (Computer Science)

Sem - I to VI

English
Punjabi/ Basic Punjabi/PHC
Computer Science
Physics or Chemistry
Mathematics

B.Sc. (Non-Medical)

Sem - I to VI

English
Punjabi/ Basic Punjabi /PHC
Physics
Chemistry
Mathematics

Note :

* Drug Abuse will be a compulsory subject in Sem I in BA / B.Sc. and in Sem II in professional courses.

* EVS will be a compulsory subject in 3rd semester of BA / B.Sc. and in 4th Sem. of professional courses.

Bachelor of Commerce (B. Com.)

Semester I

English
Punjabi/ Basic Punjabi/PHC
Financial Accounting
Business Organization
Business Communication
Business Statistics
Computer Fundamentals

Semester II

English
Punjabi/ Basic Punjabi/PHC
Advanced Financial Accounting
Commercial Laws
Business Economics
Functional Management
Seminar
Drug Abuse : Problem, Management
& Prevention

Semester III

English
Punjabi / Basic Punjabi/PHC
Corporate Accounting
Company Law
Financial Management
International Business
Business Environment

Semester IV

English
Punjabi/Basic Punjabi/PHC
Goods & Services Tax
Industrial Laws
Principles & Practices of Banking
& Insurance
Cost Accounting
Environmental Studies
Seminar

Semester V

English
Punjabi / Basic Punjabi/PHC
Management Accounting
Direct Tax Laws
Auditing
Contemporary Accounting
Financial Market Operations

Semester VI

English
Punjabi / Basic Punjabi /PHC
Operations Research
Corporate Governance
Workshop
Portfolio Management
Financial Services

Bachelor of Commerce (B.Com. - Hons.)

* **Subjects of Sem I and Sem II are same as B.Com.**

* **A candidate may be offered B.Com. (Hons.) provided he/she has secured at least 50% marks each in B.Com. Sem. I & II.**

Semester III

English
Punjabi / Basic Punjabi/PHC
Corporate Accounting
Company Law
Financial Management
International Business
Business Environment
Banking and Financial System

Semester IV

English
Punjabi / Basic Punjabi / PHC
Goods & Services Tax
Industrial Laws
Principles & Practices of Banking & Insurance
Cost Accounting
Electronic Banking & Risk Management
Environmental Studies
Seminar

Semester V

English
Punjabi / Basic Punjabi/PHC
Management Accounting
Direct Tax Laws
Auditing
Contemporary Accounting
Financial Market Operations
Accounting for Bankers

Semester VI

English
Punjabi / Basic Punjabi/PHC
Operations Research
Corporate Governance
Workshop
Portfolio Management
Financial Services
Bank Marketing



Bachelor of Business Administration (BBA)

Semester I

English
Punjabi/Basic Punjabi/PHC
Basic Accounting
Business Organization & Systems
Managerial Economics-I
Computer Applications for Business-I
Business Communication

Semester IV

English
Punjabi /Basic Punjabi/PHC
Financial Management
Production & Operations Management
Business Environment
Operations Research
Fundamentals of Insurance
Environmental Studies
Seminar

Semester II

English
Punjabi/Basic Punjabi/PHC
Business Laws
Principles of Management
Managerial Economics-II
Computer Based Accounting System
Fundamentals of Banking
Drug Abuse: Problem, Management and Prevention

Semester V

English
Punjabi /Basic Punjabi/PHC
Company Law
Entrepreneurship & Small Business
Cost Accounting
Management of Banking Operations
Insurance and Risk Management

Semester-III

English
Punjabi /Basic Punjabi/PHC
Statistics for Business
Fundamentals of Human Resource Management
Fundamentals of Marketing Management
Indian Financial System
Management Accounting

Semester VI

English
Punjabi /Basic Punjabi/PHC
Income Tax
Fundamentals of Capital Markets
Services Marketing
E-Marketing
Viva-Voce

Bachelor of Science in Information Technology (B.Sc.-IT)

Semester I

Fundamentals of Computers
Introduction to Programming - C
Applied & Discrete Mathematics
Communication Skills in English-I
Punjabi/Basic Punjabi/PHC
Practical - PC Computing & C Language I

Semester IV

Database Management System
Internet Applications
JAVA and Web Designing
Environmental Studies
Web Technologies
Programming Lab-I (Oracle)
Programming Lab-II (HTML & JAVA)

Semester II

Communication Skills in English-II
Punjabi/Basic Punjabi/PHC
Principles of Digital Electronics
Introduction to Programming - C++
Numerical Methods & Statistical Techniques
Practical - C++ Language
Drug Abuse : Problem, Management & Prevention

Semester -V

Computer Networks
Operating System
E - Business
Lab - I (Computer Networks)
Lab - II(Operating System)

Semester III

Introduction to Python
Data Structure
System Analysis and Design
Programming Lab-I
(Python, Programming Language)
Programming Lab -II (Data Structure)

Semester VI

Paper-I &II
(Will be based on any of the three specialization options)
Option-I Computer Graphics
Paper - I Computer Graphics
Paper - II Applications of Computer Graphics in C++/C
Option -II Network Management
Paper - I Network Operating System/Client Server Application
Paper -II Practical Lab based on NOS
Option -III
Paper - I Fundamentals of Cloud Computing
Paper - III Project



Bachelor of Computer Applications (BCA)

Semester I

Introduction to Programming C
Introduction to Computers and Information Technology
Applied & Discrete Mathematics
Communication Skills in English - I
Punjabi/Basic Punjabi/PHC
Practical - I (MS Office 2010 and Basic C Programming)

Semester III

Computer Architecture
Database Management System
Introduction to Python Programming
Programming Lab - Python
Programming Lab - Oracle

Semester-V

Software Engineering
Web Technologies
Operating System
JAVA Programming Language
Lab Based on JAVA Programming language
Lab Based on Website Designing
using HTML, JAVA Script and PHP

Semester II

Introduction to Programming C ++
Principles of Digital Electronics
Numerical Methods & Statistical Techniques
Communication Skills in English - II
Punjabi/Basic Punjabi/PHC
Practical - 1 (Advanced C++ Programming)
Drug Abuse: Problem, Management and Prevention

Semester IV

Data Structure and File Processing
Information Systems
Internet Applications
System Software
Environmental Studies - II
Lab - Web Designing and Use of Internet
Lab- Data Structures Implementation using C++

Semester-VI

Computer Graphics
Software Networks
Lab. Implementation of Applications of Computer
Graphics in C++/C
Project



Bachelor of Design (Multimedia)

Eligibility : 45% marks in 10+2

Semester-I

Drawing & Colour-I
Introduction to 3D-I
Workshop-I
Elements of Art and Multimedia
Communication Skills in English-I
Punjabi Compulsory/Basic Punjabi/PHC

Semester-III

Film Appreciation-I
Animation in 3D
Adobe Photoshop
HTML 5
Corel Draw
Project-I

Semester-V

Adobe Premiere Pro
Adobe After Effects
Workshop III
Sound Editing and Recording
Technical Theory of Media - II (Electronic Media)
Project-III

Semester-VII

Maya
Mudbox
Project-V

Semester-II

Drawing & Colour-II
Introduction to 3D-II
Theory of Media (Print Media & Scriptwriting)
Workshop-II (Photography & Adobe Lightroom)
Adobe Illustrator
Communication Skills in English-II
Punjabi Compulsory/Basic Punjabi/PHC
Drug Abuse: Problem, Management & Prevention

Semester-IV

Flash
PHP
Dream Weaver
Film Appreciation II
Project-II
Environmental Studies

Semester-VI

3D Studio Max
Introduction to 3D
Drawing & Illustration
Workshop-IV: (Stop Motion)
Blender
Project-IV

Semester-VIII

3D and Animation in Photoshop
Motion Graphics for Commercials
3D Human Modelling and Animation
Industrial Training

Diploma in Computer Applications (DCA)

Semester I

Information Technology & Operating System
PC Computing-I

Eligibility : 40% marks in 10+2

Semester II

Database Management System
PC Computing-II



Eligibility Conditions for Post Graduate Classes

M.Sc. (Comp. Sc.)/M.Sc. (Mathematics)/ M.Com. (Accounting & Finance)/M.A. Economics

The College offers instructions in M. Sc. (Maths), M.Sc. (Comp. Sc.), M.A. (Economics), and M.Com. (Accounting & Finance) courses of Guru Nanak Dev University.

1. Students joining M.Sc. (Computer Science) must be graduates with Computer Science/IT/Computer Applications/ Computer Maintenance as one of the elective subjects with 50% marks in aggregate
OR
BCA/B.Sc. (IT) or equivalent thereto with at least 50% marks in aggregate
OR
Graduate with Mathematics as an elective subject or a Post Graduate Diploma in Computer Applications /PG Diploma in Information Tech./PG Diploma in E-Commerce and Internet Application or equivalent with 50% marks in aggregate.
2. Students joining M.Sc. (Maths) must have obtained 50% marks in aggregate of B.A./B.Sc. or have passed Maths at B.A./B.Sc. level with 45% marks, or M.A. in any subject or B.A./B.Sc. with Honours in Maths.
3. Students joining M.A. (Economics) must have obtained 45% marks in Economics at graduation level or must have obtained 50% marks in aggregate at graduation level with Economics as one of the subjects.
4. Those joining M. Com. must have passed B. Com. (R)/B.Com.(Hons.)/BBA/Bachelor of E-Commerce with at least 50% marks.

M.Sc. (Mathematics)

M.Sc. (Mathematics) - Sem I & II

- Real Analysis
- Complex Analysis & Differential Geometry
- Modern Algebra
- Mechanics
- Differential and Integral Equations

M.Sc. (Mathematics) - Sem III & IV

- Measure Theory and Functional Analysis
- Topology
- Operation Research
- Mathematical Statistics
- Discrete Mathematics
- Number Theory

Known as the mother of all sciences, Masters in Maths offers a successful career in Banking / Insurance / Research / Teaching / Applied Sciences/ Life Sciences / Defence / Financial and Statistical Services etc.

M.A. (Economics)

Semester-I

Micro Economics-I
Macro Economics-I
Quantitative Methods for Economics-I
Optional Paper
Optional Paper

Semester-II

Micro Economics-II
Macro Economics-II
Quantitative Methods-II
Optional Paper
Optional Paper

Semester -III

Economics of Development
International Economics-I
Indian Economy
Optional Paper
Optional Paper

Semester-IV

Economics of Planning
International Economics-II
Punjab Economy
Optional Paper
Optional Paper

Masters in Economics offers successful careers in Business / Research/ Teaching/ Banking/ Insurance/Financial and Statistical Services.

M.Com.

Semester I

Managerial Economics
Statistical Analysis for Business
Management Principles and Organizational Behaviour
Business Environment
Management Accounting and Control Systems
Seminar

Semester III

Banking & Insurance Services
Security Analysis & Portfolio Management
Contemporary Accounting
Consumer Behaviour
Retail Management
Seminar

Semester II

Corporate Financial Accounting and Auditing
Financial Management
Research Methodology
Marketing Management
Human Resource Management
Viva-Voce

Semester IV

International Accounting
E-Commerce
International Financial Management
Financial Markets & Financial Services
Corporate Tax Law & Planning
Viva-Voce

Masters in Commerce has an immense clientele in Industry/Banking/Insurance/Public and Private sectors. It also offers successful careers in Teaching and Research.

M. Sc. (Computer Science)

Semester-I

Advanced Data Structures
Advanced Computer Architecture
Network Design and Performance Analysis
Discrete Structures
Soft Computing
Programming Laboratory - I
(Based on Advanced Data Structures)

Semester III

Advanced Software Engineering
System Software
Data Mining and Warehousing
Concept of Core and Advanced Java
Network Programming
Programming Laboratory - III
(Based on Advanced Java and Network Programming)

Semester-II

Theory of Computation
Image Processing
Design & Analysis of Algorithms
Cloud Computing
Distributed Database Systems
Programming Laboratory - II

Semester IV

Advanced Web Technologies
Microprocessor and its Applications
Object Oriented Modeling, Analysis and Design
Programming Laboratory IV
(Based on Advanced Web Technologies using ASP.NET)
Project Work

M.Sc. (Comp. Sc.) is one of the most sought after courses as it provides ample opportunities in all job sectors. There is hardly any position where you can work without the knowledge of computers. From government to private offices and multinational companies there are a number of lucrative opportunities.

Post Graduate Diploma in Computer Applications (PGDCA)

Students who have passed B.A./ B.Sc./ B.Com./ B.E. Examination or any other equivalent examination of any Statutory University with 45% marks are eligible to join this course. The duration of this course is one year. Compartment candidates are not eligible.

Semester-I

- PC Computing-I (MS-Office 2003)
- PC Computing-II (Professional DTP)
- Fundamentals of Computer and Operating Systems
- Database Management System through Oracle 10g and System Analysis & Design

Semester-II

- Network Concepts and Management (Hardware, Software setting in Linux/Unix/NT environment)
- Programming in C
- Intro. to Scripting Languages, Web Designing and Uses of Internet
- Optional Papers :
- (i) Programming in Visual Basic with Active X
- (ii) E-Commerce / Business
- (iii) Multimedia System
- (iv) Installation and Maintenance of Computer System

N.B.: Papers and combinations are subject to the rules and regulations of GNDU, Amritsar.



This program develops technical and strategic knowledge of software for different IT solutions. A graduate in this course has great opportunities in the corporate world (public as well as private sector).

PG Certificate Course in Goods & Services Tax (6 Months)

From this academic session, the PG Department of Commerce is going to start PG Certificate course in Goods and Services Tax. This six months course (4 Months Theory & Practical & 2 Months Training, each paper carries 100 marks) offers a wide range of job opportunities such as Taxation Manager, Taxation Research Analyst, GST Compliance/Consulting Practitioner, GST trainer and many others.

Eligibility Conditions for University Examinations

The University examination in a particular class shall be open to any student of an affiliated college provided he/she produces the following certificates signed by the Principal of the affiliated college last attended by him/her :

- of having remained on the rolls of an affiliated college for the academic year preceding the examination;
- of having passed, one academic year previously, the lower (qualifying) examination of Guru Nanak Dev University or any other examination recognised by GNDU as equivalent thereto with the requisite percentage of marks and/or combination of subjects required under relevant ordinances.
- of having attended not less than:
 - 75% of the total lectures delivered to his/her class in each of the subjects offered to be counted up to the last day when the classes break up for preparatory holidays.
 - 75% of the periods assigned to practical work in each Science subject. In the case of Geography, minimum number of periods required to be arranged by the college for practical work (Map work etc.) shall not be less than 40 in each subject.
 - 75% of tutorials in the case of B.Com.
- of having obtained :
 - 25% marks in aggregate of all subjects or 20% marks in each individual subject in the House Examinations.
 - 30% marks in aggregate in a special test on request by defaulting/failing students with a special exam fee of ₹1000.00 in each semester.

Change of Subject

A student may, with the permission of the Principal, change his/her combination of subjects by paying ₹ 200/- administrative charges for subject change, and ₹ 500/- for faculty change within 15 days of the commencement of classes, after which no change will be allowed.

Withdrawals

1. Unless a student withdraws his/her name by presenting an application in writing, counter signed by his/her parents or guardian, before the expiry of a month after commencement of classes, he/she shall be liable to pay all his/her dues for the following month.
2. The name of a student will be removed from the rolls of the College:
 - a) For continuous absence without leave for 15 days or more
 - b) If his/her dues remain unpaid up to the last day of the month
 - c) For any act of indiscipline or misconduct



Payment of Dues

1. The following schedule will be observed for the payment of fees:
 - i) 1st Instalment.....At the time of admission
 - ii) 2nd Instalment (Along with University Exam. Fee).....October, 2022
 - iii) 3rd Instalment (Along with University Exam. Fee)January, 2023
 - iv) 4th Instalment.....April, 2023
2. All fees and other dues must be paid on the dates specified, after which a fine of ₹ 20/- per day will be charged.
3. The names of the students whose dues are in arrear at the end of a month are liable to be struck off the rolls at the beginning of the next month. Such students will be re-admitted on payment of their dues along with the re-admission fee.
4. Absence from college, with or without leave, will not be accepted as an excuse for non-payment of fees on the due date. Dues will be accepted from absentees when sent by M.O. or by Indian Postal Orders or by Bank Draft.
5. Fees and fines once paid will not be refunded.
6. Students, whose dues are in arrear, will not be issued character or other certificates until the dues are cleared. This applies to old students also.

Casual Students

The Principal generally does not admit such students. However, a limited number of students may be admitted as casual students. Casual Students will be required to pay their dues for the full academic session in advance at the time of admission.

Casual students pay no library, games or other fees and are not allowed any of these privileges. They are, however, subject to the same general rules of conduct and discipline as are applicable to regular students. They are not eligible for any prize, whether academic or athletic. They must deposit the certificates along with their admission applications for onward transmission to the Director, Public Instructions (Colleges), Punjab.

Scholarships, Donations & Grants

All scholarships are subject to the holder's good conduct and progress in studies and these will be forfeited or withdrawn in the event of misbehavior, failure in House Examinations or failure to pay dues in time or for taking part in a strike or any other subversive activity.

1. **Government of Punjab Post-Matric/Post-Secondary Scholarships Scheme** : These Scholarships are available to SC/OBC students who are domiciles of the State of Punjab and are pursuing their Post Matriculation / Post-Secondary studies.
2. **Backward Classes Welfare Scheme** : **Backward Class domiciles of the State of Punjab pursuing their studies in the colleges in the state are granted stipends under this Scheme.**
3. **(i) Post Matric scholarship school minorities CS (ii) Central sector scheme of scholarship for college & university students.** (Contact Mr. Anshuman Sharma, Deptt. of Computer Science for further details.)

4. The institution provides special concession and facilities to the students belonging to the following categories:

Scheduled Castes
Minorities

Scheduled Tribes
Physically Challenged Students

Economically Weaker Sections

5. The following scholarships are awarded to the students who are placed in the merit list of university result, or are otherwise deserving:

- * Merit Scholarship
- * Pyare Lal Seth Scholarship
- * Mehar Mohan Scholarship
- * Kailash Nath Jaitly Scholarship
- * S. Jai Raj Scholarship
- * Sh Mulk Raj Rishi Memorial Scholarship

Dr. Gurpartap Singh Khairah, Department of English, & Sh. Kawaljeet Shingari donated a 200 lt water cooler each for the use of students.

Sh. Arvind Sharma has assured an annual donation of Rs.11000/- starting from this year which will be used as scholarship for meritorious or needy students

The Department of Philosophy got two grants of Rs. 20247/- (for books) & 17000/- from Indian Council of Philosophical Research.



For the Parents

1. Parents are themselves responsible for the progress of their ward(s).
2. Parents are required to go through the Prospectus carefully before signing the admission form.
3. Once the form is signed, the total responsibility of having read the rules and regulations shall lie with the parents and they shall be bound by the same.
4. It is the duty of each parent/guardian to know the performance of their wards in the house test and regularity in the class-room from time to time.
5. It is the duty of the parents to see that their ward(s) adhere to the college rules and fulfill the eligibility conditions for appearing in the final examination of GNDU.
6. It is the duty of the parents to attend Parent-Teacher-Meet to know their ward's progress.
7. Acting on the guidelines received from the office of The DPI (Colleges), the college has started a special Feedback Class called 'Dastak'. Students facing any problem in the college should feel free to voice their grievance to the Principal in person on any week day from 1.00 pm to 2.00 pm.

Keeping in mind the pandemic of COVID 19, you are also requested to ensure that:

1. Your ward carries a personal water bottle and sanitizer.
2. He/she keeps the face covered with a mask at all times.
3. He/she observes social distancing.
4. He/she does NOT bring eatables to the college.

Special Aid to Scheduled Castes Students under Post-Matric Scholarship Scheme.

The objective of the scheme of "Post Matric Scholarship to Scheduled Castes Students" (Centrally Sponsored) is to provide financial assistance to students studying at post matriculation or post secondary stage to enable them to complete their education.

Documents Required for New Admission (Only for deserving SC/OBC students):

Parents' income for SC students maximum 2.50 lakhs per annum

Parents' income for OBC students maximum 1.50 lakhs per annum

1. Income certificate, to be submitted by the father of the SC student duly attested by the Tehsildar; only certificates made during the current year will be valid.
2. Caste certificate should be in the name of the student.
3. Resident of Punjab certificate should be in the name of the student.
4. Bank account, linked with the Aadhar card, should be the student's own.
5. Aadhar card should carry the full date of birth of the student.
6. Mobile number and email id given should be of the student only.
7. The Matric certificate should be of Punjab only.
8. 10+2 certificate (if the student has a gap year after +2, then proof of gap year or undertaking).
9. The parents' name in all documents should be exactly the same on all documents.

10. After admission, it is compulsory for all OBC students to apply for the Freeship Card on the website of the department of Dr. Ambedkar portal: www.scholarships.punjab.gov.in. Once the Freeship card is issued, it is compulsory to submit the online scholarship along with all the documents in three stages in the college office scholarship cell.

Fee Concession

The College is very liberal in granting fee concessions to brilliant as well as needy students. Fee concession shall automatically stand withdrawn if the student fails in any subject in the House Examinations, or on grounds of misbehaviour/misconduct or for shortage of lectures. The concession offered to students on any basis is applicable only to the year of application, and is subject to change in the following year if the required conditions are not fulfilled. All benefits offered will be automatically forfeited if the student leaves college mid session or fails in the House Test/ Final Exams.

Students' Aid Fund (SAF)

This fund exists for helping poor and deserving students with fees and books. Thousands of rupees from this fund are annually disbursed to the needy students. There are also other sources of financial help available to deserving students.

General Rules

1. Every student on the rolls of the College shall abide by the rules of the College framed from time to time, and shall strictly obey all the directives issued. Students are advised to read the College Notice Board daily.
2. If a student, during his/her stay in the College, is considered undesirable for any reason, his/her name will be struck off the College rolls by the Principal whose orders are final in this connection. The Principal has the right of removing the name of a student from the rolls of the College even without assigning any reason.
3. All students must keep their Identity Cards with them in the College. This is a must and defaulters are liable to be fined heavily.

Leave Rules

1. Leave should be applied for, and got sanctioned in advance, except in emergencies when it should be applied for on the day the student resumes studies at the College.
2. An application for leave up to four days should be presented personally to the tutor. When leave is granted, the application should be handed over in the office to be filed. The student should keep with him/her, for record, the counterfoil duly signed by the clerk-in-charge. In exceptional cases, applications may be sent by post under registered cover by name to the Principal.
3. No leave can be granted for an indefinite period. Leave for a period of five or more days should be applied for to the Principal personally with the tutor's recommendation.
4. In case of long illness, the application must be accompanied by a certificate from the College Medical Officer.

Note : In case of error in the calculation of fine for absence, counterfoil of the leave application form signed by the clerk-in-charge will be considered the conclusive proof.



House Examinations

- * No student will be exempted from the Examination.
- * Absence (with or without leave) from House Examination will be counted as failure.
- * Leave from the House Examination will be granted only by the Principal on medical grounds only.
- * Leave on medical grounds must be supported by a certificate from the College Medical Officer. (Such students will have to appear in a special test.)
- * The answer book of a student found guilty of using unfair means in a particular paper in the house examination reported by the Supdt. to the Controller of Examinations shall not be assessed. The student will be deemed to have obtained no marks in that paper.



House Tests

1. Prizes shall be awarded for all subjects.
2. A prize winner should have passed in all the compulsory and elective subjects so as to be eligible for a prize even in one subject. Exemption from this rule is not allowed on any ground.
3. To be eligible for the First Prize in a certain subject, the student must have scored at least 60% marks in aggregate of the subjects in the house tests. However, in the case of M. Sc./M.A./M. Com. students, the score has to be 55% or above.
Note : For M.A., M. Com. & M. Sc. students, each of the papers will be considered as a separate subject.
4. If, in a certain subject, no student qualifies for the First Prize as per rule No. 3, then only a Second Prize will be awarded.
5. To be eligible for the Second Prize in a certain subject, the students must have scored at least 55% marks in aggregate of the particular subject in the House Tests.
6. The Principal can use his discretion in awarding any prize if he/she considers a certain candidate deserving otherwise.



Prizes for University Examinations

Students standing First in the College in their respective classes in various subjects and placed on the merit lists are to be awarded prizes as detailed hereafter :

- 1) a) If a student is placed on the merit list and stands first in the College in his/her class, he/she is to be awarded a medal as well as a prize of the value of the First Prize.
b) Those who are placed on the merit list are only to be awarded a prize each of the value of the First Prize.
2. Prizes are to be awarded for all the regular Graduate and Post-Graduate classes.
3. The above prizes are awarded at the Annual Prize Distribution Function of the College.

Prizes for Games and Athletics

Students distinguishing themselves in various games and athletic events are awarded prizes at the College Sports Function which, during normal circumstances, is held once a year.

Roll of Honour

The Roll of Honour (Academic) is the highest honour conferred by the College on its students for their excellent performance in the academic field. In order to be eligible for admission to the Roll of Honour (Academic), a student must have :

- i) a consistently good academic record;
- ii) appeared and passed in all his/her subjects in the House Examinations;
- iii) secured at least 75% marks (if the student has taken up Science Group) or 70% marks (if the student has taken up Arts or Commerce Group in the House Examinations) and
- iv) a good moral character.

(The Principal has the discretion to make any alteration in or addition to the rules and conditions given above.)



Fines

1. In case of absence from the College without obtaining proper leave thereof a fine of ₹ 1.0 per period but not exceeding ₹ 5.00 per day will be imposed on the student. A fine of ₹ 5.00 is charged for absence from a Science Practical, Composition period, Physical Training Class, Group Meeting, N.C.C. Parade or N.S.S. Programme. A special and heavier fine may be imposed by the Principal for any type of absence or an act of indiscipline or misbehaviour.
2. Absentee and examination fines are not remittable.
3. Use of unfair means during examinations or an act of indiscipline/misbehaviour is punishable by a special fine.

Medical Aid

The College Medical Officer is available to students every day in the College premises during specified hours. The medicines available in the College Dispensary are supplied free of charge. There is no consultation fee.

Note : Only such medicines are to be supplied to the students as prescribed by the College Medical Officer and are available in the College Dispensary.



Library

1. The College Library is housed in a spacious building. It has over 40,000 volumes on its shelves. The Reading Room gets a number of Dailies and Weeklies in English, Hindi and Punjabi. Every student, on admission in the College, is supplied with a Diary-cum-Identity Card for which a charge of ₹ 100/- is made. Students are required to submit one copy of their photograph (passport size) along with name. This I-card, if lost, can be got reissued on a payment of ₹ 250/-. Students are required to get their I-cards issued within a fortnight of their admission, failing which they are liable to be fined ₹ 20/-. Borrower-cum-Identity Cards and library books are not transferable under any circumstances. Students are required to carry their Diary-cum-Identity Cards with them and produce it on demand by the College Staff, failing which a fine up to ₹ 50/- can be imposed.
2. Borrowers will be divided into the following categories and shall be entitled to draw at a time the number of books mentioned against each category :
 - i) Under-Graduate StudentsTwo
 - ii) Post-Graduate StudentsFour
3. Borrowers are to return the books within fourteen days from the date of issue even if he/she is on leave. A fine of ₹ 2/- per day per volume is charged if books are not returned by the due date. If that day happens to be a holiday, books must be returned on the next working day, failing which fine will accrue for all the days the books are overdue.



4. Books for which there is a great demand will be issued for a shorter period. Delay fine for each such book shall be ₹ 2/- per day per volume. If a book is lost, not only the price of the book but also the delay fine will be charged.
5. Books will be received and issued on all working days usually from 10.00 A.M. to 1.00 P.M.
6. Borrowers are expected to examine the books at the time of borrowing. If a book is damaged, the fact should be brought to the notice of the Librarian at the counter, otherwise the responsibility will be that of the borrower.
7. Reference books and periodicals are not issued to students. These can be read in the College Reading Room only.
8. Books issued to students may be recalled at any time on two days' notice.
9. Borrowers are responsible for the safe custody of the books taken out by them. Books lost, defaced or otherwise damaged, shall be replaced at the borrower's cost. In the event of such a book being one of a set, the borrower will have to replace the whole set or series at his/her cost
10. The library is open for students from 10.00 A.M. to 1.00 P.M. during vacations..

National Cadet Corps (N.C.C.)

1. The College maintains one platoon of N.C.C. infantry where training is provided to the students.
2. Those who do good work, keep good turn-out and are regular in attendance throughout the year are given promotion in rank. Members of the N.C.C. get uniforms and refreshments free of cost.
3. A student once enrolled as a cadet is expected to continue in the Corps for two years to enable him/her to get 'C' Certificate.



ACTIVITIES OF NCC CADETS

Our College set up two vaccination camps for students on 30th July and 19th August which the NCC cadets helped in organizing.

The Government celebrated 75 years of Independence by setting up a three day program 'Azadi Ka Amrit Mahotsav' on the 24th August. It was marked by many cultural activities and our cadets were engaged for the same.

Our NCC cadets celebrated Teacher's Day in college on the 5th of September. They invited their Associate NCC Officer Lt. Sandeep Gupta sir and honored him.

The Rank Ceremony was held in college on 29th September, 2021. Some cadets were honored with upgraded ranks.

Cadets gave their NCC exam for B and C certificates in Feb, 2021 and got the certificates, which were officially given to them by Principal Sir Prof. Sanjeev Sharma, ANO Lt. Sandeep Gupta and Prof. Sanjay Khanna on 4th October 2021 in the college.

A Quiz Competition on the topic HIV AIDS was held in Khalsa College, ASR on 12th October. Two cadets of our college participated in it and got third prize and were also honored by cash prize.

Cadets celebrated Diwali in college on 5th November 2021. They invited their seniors and super seniors on this occasion.

Nine girl cadets of our college were selected for All India Girls Trekking National Camp from 8th to 15th November at Ajmer, Rajasthan.

One cadet, Snehpreet Kaur, of our college was selected for a one-day International Camp 'International Cultural Exchange Program' on the 18th of November. Four countries i.e. Singapore, Brunei, Hong Kong and India participated in this online event.

All Cadets of 2nd year 'B' certificates and all Cadets CATC of 3rd year ('C' Certificates) participated in a four day CATC camp at Satlani Sahib from 4th January to 8th January. SUO Snehpreet Kawi was a camp senior and received gold medal for the same.

UO Arshpreet Kaur and SUO Snehpreet Kaur did piloting on the visit of ADG in Amritsar Group HQ on 10th January. SUO Chirag Wahi as a Guard Commander gave the Guard of Honour to Amritsar Group Commander on the 10th January

SUO Snehpreet Kaur received DG COMMENDATION card in Chandigarh GRP HQ on 27th January

16 cadets and 13 cadets of NCC Appeared for B and C Certificate Exam of NCC (infantry) on 6th and 13th Feb respectively.

SUO Chirag Wahi gave the Guard of Honour to Additional Directorate General at Amritsar Group HQ on 2nd March.



Sports

Games Offered in the College

1. Cricket (Men & Women)
2. Lawn Tennis (Men & Women)
3. Squash (Men & Women)
4. Badminton (Men & Women)
5. Yoga (Men & Women)
6. Kho-Kho
7. Boxing (Men)
8. Water Sports (Swimming, Kayaking, Yachting) (Men & Women)
9. Taekwondo (Men & Women)
10. Gatka & Fencing
11. Table Tennis (Men & Women)
12. Chess (Men & Women)
13. Softball (Men & Women)
14. Ball Badminton (Men & Women)
15. Best Physique/Wrestling/Power Lifting
16. Tug of War
17. Athletic
18. Baseball/Basket Ball/Korfball/Volley Ball
19. Kabaddi (National)
20. Karate (Men & Women)
21. Pencak Silat



Advantages of Joining Sports

1. The College has provision for several games. Games are played under the supervision of a qualified Director of Physical Education. Each sports club is under the charge of a College teacher.
2. The College Sports Competition is held every year. Prizes and certificates are awarded to the winners of various events.
3. College colours are awarded to deserving sportsmen for proficiency and outstanding merit in sports and athletics at the College Sports Function.
4. Deserving sportsmen are given liberal fee concessions.
5. The College players participate at the Inter-College, Inter-varsity, National & International Level in various events.



National Service Scheme (N.S.S.)

The College has been allotted two units of N.S.S. (100 students each, one for boys and the other for girls).

1. Those who take up NSS have got to abide by its rules and regulations as stipulated by the University from time to time.
2. It is a must for the students opting for N.S.S. to put in 120 hrs. of social service including the Summer Camp and they will be awarded certificate for the same.
3. Outstanding volunteers in N.S.S. will be awarded V.C.'s certificates.

NSS Activities

The NSS wing of the college :

- * Organised a tree plantation activity on World Environment Day i.e. 5th June 2021
- * Organised a Vaccination Camp on 18th September 2021
- * Organised Guest Lecture on "Importance of Physical Fitness among Students" on 25th November 2021
- * Celebrated Indian Constitution Day on 26 November 2021 and students took pledge.
- * Organised an International Webinar to celebrate Parakram Divas - Birth Anniversary of Netaji Subhash Chandra Bose under 'Azadi Ka Amrit Mahotsav' on 24th January 2022.

Career and Counselling Cell

To provide guidance to students in the choice of careers and courses of studies best suited to their aptitudes, interests and other related factors, a Placement Cell is fully functional in the College. The Placement Cell also provides information about the facilities for higher, general and professional education in India and abroad, Scholarships, Fellowships, Apprenticeships, Research and Travel Grants, Competitive Examinations, Job Opportunities, Employment Outlook etc.

Students are advised in their interest to contact the Placement Cell personally before making a choice for their careers and courses of studies. The Placement Cell welcomes enquiries regarding the availability of professional occupations.

College Canteen

The College Canteen supplies eatables at subsidized rates. There is a sub-committee of College officials specially organized to supervise the quality and rates of eatables and to maintain good hygienic conditions in and around the canteen.

Scooters/Motor Cycles

1. Students bringing scooters or motor-cycles to the College are required to keep them locked at the College Cycle-Stand. The fees for scooters or motor cycles shall be as following :
Motor-cycle/Scooter/Moped ₹ 1500/- per annum
(Students are not allowed to bring four wheelers to the college)
At the time of surprise checking, anyone found without listing of vehicle in the College will have to pay full year's charges.
2. The scooter or motor cycle will be taken off the College list only after an application to this effect, recommended by the Prof. in-charge (Cycle-Stand), is finally accepted by the Principal. Failing this, the fee shall be chargeable for the full academic session.
3. The College authorities are not responsible for the loss of a cycle/scooter if the same is left unlocked and is not placed in proper custody of the security guard at the cycle-stand.
4. The College is not responsible for the loss of accessories.

Note : For Scooter/ Motor Cycle annual charges will be charged with the fees



FEES 2022-23

Annual Charges

Admission Fee	15.00
Dilapidation Fee	250.00
Correspondence Fee (in India)	275.00
College Magazine	300.00
House Exams	450.00
Student's Aid Fund	150.00
Stationery & Telephone	300.00
Canteen Upkeep	200.00

Library Upkeep	160.00
N.C.C. & N.S.S.	150.00
Scooter/Motor Cycle	1200.00
Student's Diary	100.00
Lib. Security (Refundable)	160.00
Student's Welfare Fund	80.00
N. R. S. C.	80.00
Cultural Society Fee	275.00
Subject Societies	80.00
A. G. A.	25.00

University Charges/DPI/Govt.

NSS Fee	20.00
University Registration Fee	400.00
University Continuation Fee	400.00
Sports Fee and Additional Sports Dev. Fee	880.00
Enrolment Fee (From those joining TDC-1)	300.00
Youth Welfare Fee	200.00
Holiday Home Fee	100.00
Inter University Migration Fee	350.00
University Examination Form	100.00
World Univ. Services Fee	50.00
University College Development Council Fee	60.00
Verification Fee	1000.00
Red Cross Fund	24.00
Pb. College Phy. Edu. Dev. Fund (DPI)	15.00
Re-checking Fee	300.00
Higher Education Fund	10.00
Physical Education Fund	52.50
Eligibility Fee	250.00
Eligibility Form Fee	200.00
Re-Registration Fee	400.00
Alumni Fee	100.00

MONTHLY CHARGES

PGDCA	750.00
M.A. (Economics)	850.00
M.Sc. (Computer Science) /BD (Multimedia/Interior Design)	1100.00
M.Com.	900.00
M.Sc. (Maths)	900.00
B.A./B.Sc./BCA/B.Com./BBA- Semester - I to VI	
800.00Geography	140.00
Computer as an elective subject	550.00
Computer Fee for Comp. Application BIT, BCA & PGDCA	1000.00
Maintenance of Sci. Lab per month / per subject	100.00
Maintenance of Computer Lab	100.00
Amalgamated Fund	150.00
Non-plan charges	100.00
Electricity Charges	100.00
Generator Charges	120.00
Project Fee	100.00
Accounting Lab. Fee	75.00
Health/Education Programme Fee	30.00
Vocational Fee	300.00
Tuition Fee	
TDC-I, II III	As per
B.Com.-I, II, III / B.Com. (Hons., Financial Services) I, II, III	govt.
B.B.A. I, II, III / M. Sc., M.Com.	decision
M.A. & Diploma in Comp./ B.Sc. (IT)/B.C.A.	
Maintenance of Fans, Drinking	
Water Supply & Service Charges	100.00
College Sports and Development Fee	100.00
Adnl. Staff Aid Fund	100.00
Building Fund	150.00
Furniture Fund	110.00
College Development & Welfare	100.00
Lawns up-keep	60.00

Note : If fees is enhanced by the Govt. / Univ./ Management at a later stage, revised fee will be charged accordingly.

TIME SCHEDULE FOR PAYMENT

July to Sept. 2022	At the time of Admission
Oct. to Dec. 2022 (Including Univ. Exam Fee)	By Oct. 30, 2022
Jan. to March 2023 (Including Univ. Exam Fee)	By Jan. 30, 2023
April to June 2023	By April 15, 2023

Fee once paid will not be refunded even if the student leaves the college during mid session; only security will be refunded.

Distinction Holders



AJAY KUMAR
B.Sc.(IT)- 6th



ANURAG SHARMA
B.Sc.- 6th



PALLAVI
PGDCA



PALAKDEEP KAUR
PGDCA



ALAMDEEP SINGH
PGDCA



MANINDER KAUR
PGDCA



VIKRAM CHOPRA
PGDCA



SIDHARTH SHARMA
PGDCA



RAMANDEEP KAUR
PGDCA



BHUWAN KHANNA
PGDCA



MUSKAN
BDM 8th



MANSI
BDM 8th



NAVPREET KAUR
M.Sc. (Math)



RAVITA
M.Com



HIMANSHI
M.Com



SIMRAN
M.Com



SIMRANJEET SINGH
M.Com



CHANDAN CHADHA
M.Com



RAMANDEEP KAUR
M.A. (Eco.)



NEHA SHARMA
PGDCA



AASHIM KAUSHAL
PGDCA



VAGEESH SHARMA
PGDCA



ROBANPREET SINGH
DCA



MEHAK SARPAL
DCA



SAHREYA KASHYAP
DCA



ROHIT SHARMA
DCA



DEEPAK
BDM



TARUN VERMA
BDM



GAURAV LAHAR
BDM



RANANJAY KASHYAP
BDM



ABHISHEK RAI
BDM



JUGRAJ SINGH
BDM



SANAM SHARMA
BDM



MAYANK KHANNA
BDM

Placements



MEHAK KHANNA
B DESIGN (M)
Shine Enterprises



SANYAM SAHAI
B DESIGN (M)
Studio Jeet Records



RAVNEET KAUR
B DESIGN (M)
Easysell



ROHIT CHAWLA
B DESIGN (M)
Gapple Solutions



PARV SHARMA
B.C.A.
Upgrad/HP



GOVIND SHARMA
B.C.A.
Prime Mankind



VINAY MEHRA
M.Com.
AU Small Finance Bank



JASWANT KUMAR
B.Com.
ICICI Bank



HARISH
B.Com.
ICICI Bank



RADHIKA
B.Com.
ICICI Bank



ANKIL
B.C.A.
Cipla Netweb



VINAY
B.C.A.
Cipla



ANCHAL
M.Sc. (C.Sc.)
Cipla



AMISHA PRABHAKAR
BDM
Netweb Technologies



ARJUN GULATI
BDM
Netweb Technologies



HARSHITA
B.Sc.
Netweb Technologies



SHUBHAM
BCA
Netweb Technologies



MANAV
BCA
Netweb Technologies



MANINDER KAUR
BCA
Netweb Technologies



VINAY
BCA
Netweb Technologies

Sports Achievers



ANJALI
Represented All India
Inter University In Cricket



ANKITA BANIKA
Represented All India
Inter University In Karate



ANKITA BISHT
Represented All India
Inter University In Cricket



GURJANT
Winner of Disability
Cricket World Cup



HARPREET KAUR
Asian Gold Medalist
Mix Artial Arts (MMA)



KANKIA AHUJA
represented all india
inter university in cricket



MRITUNJAY
Represented All India
Inter University in Karate



NEHA KAITH
Represented All India
Inter University in Cricket



NIVEDITA BHARTI
Represented All India
Inter University In Cricket



RAJWINDER KAUR
Represented All India
Inter University In Kabaddi



RINKY SINGH
Represented All India
Inter University In Cricket



RITIKA SUPYAL
Represented All India
Inter University In Cricket



SWARNIKA
Represented All India
Inter University In Cricket



CRICKET WOMEN TEAM



CRICKET WOMEN TEAM WINNER



GIRLS FOOTBALL TEAM



HANDBALL WOMEN TEAM



KARATE TEAM



MMA ASIAN GOLD MEDALIST



VOLLEYBALL TEAM





HINDU COLLEGE, AMRITSAR

Ph. : 0183-2547147

Website : www.hinducollegeamritsar.com E-mail: principalhca@gmail.com